

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 28 JUNE 2018

~ REFERENCE TO ATTACHMENTS ~

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Local
Government
Remuneration
Tribunal
Annual Report
and
Determination
2018

Annual Report
and
Determination

*Annual report and determination under sections 239 and
241 of the Local Government Act 1993*

17 April
2018

Local Government Remuneration Tribunal Annual Report and Determination 2018

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Executive Summary

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal has reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time. The criteria applicable to each of the categories are published in Appendix 1 of the determination and are unchanged from 2017.

Fees

The Tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 2.5 per cent which is consistent with the government's policy on wages.

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Section 1 Introduction

1. Section 239 of the *Local Government Act 1994* (the LG Act) provides for the Tribunal to determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories. The categories are to be determined at least once every 3 years.
2. Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
3. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the LG Act, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The current policy on wages is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
4. The Tribunal is however able to determine that a council can be placed in another existing or a new category with a higher range of fees without breaching the government's wage policy pursuant to section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

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Section 2 2017 Determination

6. The Tribunal undertook a significant review of the categories and the allocation of councils into each of those categories. The review was prompted by the amalgamation of councils resulting in the creation of 20 new councils and an overall reduction in the number of councils in NSW from 152 to 128.
7. In reviewing the categories the Tribunal examined a range of statistical and demographic data and considered the views of councils and Local Government NSW (the LGNSW). Having regard to that information, the Tribunal determined a categorisation model which differentiates councils primarily on the basis of their geographic location. Other factors which differentiate councils for the purpose of categorisation include population, the sphere of the council's economic influence and the degree of regional servicing.
8. The Tribunal's 2017 Determination was made on 12 April 2017 and determined the categories of general purpose councils as follows:

Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

Non-metropolitan

- Regional City
- Regional Strategic Area
- Regional Rural
- Rural

9. The criteria for the categories were also determined and are now contained in Appendix 1. The Tribunal's determination also provided for each of the 128 Councils to be allocated into one of the above categories.
10. The 2017 Determination provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.

Section 3 2018 Review

11. The Tribunal wrote to all mayors in November 2017 advising of the commencement of the 2018 Annual Review. In doing so the Tribunal noted that at the time of making the 2017 determination a number of further merger proposals were on hold as a consequence of legal action taken by councils covered by these proposals. On 27 July 2017 the Premier, the Hon Gladys Berejiklian MP, issued a media release which advised that due to the protracted nature of those legal challenges and the impact on ratepayers, that the following mergers would not proceed:

- Burwood, City of Canada Bay and Strathfield Municipal councils
- Hornsby Shire and Ku-ring-gai councils
- Hunter's Hill, Lane Cove and City of Ryde councils
- Mosman Municipal , North Sydney and Willoughby councils
- Randwick City, Waverley and Woollahra Municipal councils.

12. While the Tribunal is only required to review the categorisation every three years, given the changed circumstances, if requested, the Tribunal stated it would review the allocation of the above metropolitan councils into the existing categories.

13. In this respect, any requests for a review would need to be supported by evidence which would indicate that the council is more appropriately allocated into another category based on the criteria.

14. The Tribunal also stated that it does not intend to alter the groups or the criteria which apply unless there is a very strong case to do so.

15. The Tribunal also wrote to the President of LGNSW in similar terms, and subsequently met with the Chief Executive of LGNSW. The Tribunal wishes to place on record its appreciation to the Chief Executive for meeting with the Tribunal.

16. In response to this review the Tribunal received 13 submissions from individual councils and a submission from LGNSW. Those submissions addressed the categorisation model and criteria, the allocation of councils into those categories, and/or the fees. A summary of the matters raised and the Tribunal's consideration of those matters is outlined below.

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Categorisation

Categorisation model

17. The majority of submissions supported the categorisation model, suggested additional categories or made no comment. Concerns were largely based on the criteria and in particular the emphasis on population to determine appropriate categorisation.
18. One submission also requested that consideration be given to making the criteria for Principal CBD and Major CBD more general in nature.
19. Apart from requests for new categories, no case has been put to the Tribunal to adjust or change the categorisation model. The Tribunal is required to review the categories every three years. As the current model was introduced in 2017 the Tribunal will next consider the model and the allocation of councils into that model in 2020.
20. The Tribunal has reviewed the criteria which apply to the categories of Principal CBD and Major CBD. The criteria for Principal CBD and Major CBD are specific to the characteristics of councils within those categories. This is different to the other categories which have indicative population thresholds and general criteria which describe common features of councils in these groups.

Allocation of councils into categories

21. The criteria applicable to the categories are outlined in Appendix 1. The categories differentiate councils on the basis of their geographic location with councils grouped as either metropolitan or non-metropolitan. With the exception of Principal CBD and Major CBD, population is the predominant criterion to determine categorisation. Other common features of councils within those categories are also broadly described. These criteria have relevance when population alone does not adequately reflect the status of one council compared to others with similar characteristics. In some instances the additional criteria will be sufficient enough to warrant the categorisation of a council into a group with a higher indicative population range.
22. In respect of the request to reconsider the criteria for Principal CBD and Major CBD, the Tribunal notes that the current criteria are specific to the councils of Sydney City and Parramatta City respectively. Prior to the making of the 2017 determination Sydney City Council was a standalone category. Parramatta City Council was grouped with Newcastle

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City Council and Wollongong City Council. The Tribunal's 2017 review determined that Parramatta City Council would also be a standalone category within the group of metropolitan councils. Newcastle and Wollongong were placed in a separate category, Regional City.

23. The allocation of Sydney City Council and Parramatta City Council into unique categories reflects their status within the metropolitan area. These precincts have been identified by the NSW Government in its metropolitan planning policies¹ as "Metropolitan City Centres" and are the only local government precincts to be given this status. The Tribunal considers that Parramatta City Council is the only council which currently meets the criteria of Major CBD.
24. The Tribunal received ten requests for re-categorisation. Each of those requests was considered having regard to the case put forward and the criteria for each category. A multi variable approach was adopted in assessing each council against all the criteria (not only population) for the requested category and also the relativities within the categories. At the time of making the determination the Tribunal only had available to it population data as of 2016. The Australian Bureau of Statistics (ABS) has advised that more up to date population data will not be published until 24 April 2018 which is too late for consideration as part of this review. The Tribunal found that the current categorisation was appropriate, but noted that some of those councils seeking to be moved are likely to meet the criteria for re-categorisation in future determinations in the medium term. A summary of the Tribunal's findings for each of the applications is outlined in the following paragraphs.

Penrith

25. Penrith sought to be re-categorised to a new category (possibly Metropolitan Large – Growth Centre) to reflect expected population growth and development. The council submitted that the new category could have fees equivalent to Regional City. The

¹ Greater Sydney Commission's (GSC) Greater Sydney Regional Plan – *A metropolis of three cities – connecting people* – March 2018 (GSR Plan); Transport for NSW's *Future Transport Strategy 2056*, March 2018; NSW Government's *The NSW State Infrastructure Strategy 2018-2038*, 18 March 2018.

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submission also drew the Tribunal's attention to the regional servicing role of Penrith to Greater Western Sydney, the Blue Mountains and the Central West of NSW.

26. The Tribunal examined Penrith's submission in the context of other councils in the Metropolitan Large category. Penrith currently has the smallest population in this group of councils and the degree of population growth is comparable to other fringe metropolitan councils. While the council area is host to a range of regional facilities these are similar to those available in other council areas within this group. On the basis of the information available the Tribunal does not find there is a case to create a new category to accommodate Penrith.

Inner West

27. Inner West has sought to be re-categorised from Metropolitan Medium to Metropolitan Large. The council has a population of 190,500 (2016) which is substantially below the population of other Metropolitan Large councils. In considering this request the Tribunal has reviewed the additional factors which guide categorisation to both Metropolitan Large and Metropolitan Medium, as outlined in Appendix 1 of this determination. The Tribunal notes that while significant residential development is proposed for this council that development is influenced by a number of urban renewal and infrastructure projects which have either not commenced or are in their early stages. The Tribunal finds the council does not demonstrate a sufficient number of additional criteria to warrant re-categorisation as Metropolitan Large at this time. However, with expected population growth it is likely the council may be more comparable with other Metropolitan Large councils in the short to medium term.

Randwick

28. Randwick has sought to be re-categorised from Metropolitan Medium to Metropolitan Large principally on the basis of its regional servicing and facilities. The Tribunal notes that the council's population of 146,250 (2016) is squarely within the indicative range for this category of (100,000 to 200,000). In reviewing this request the Tribunal has also considered the degree of regional servicing and sphere of economic influence. Having regard to those factors the Tribunal does not find that the council can display additional criteria to a degree comparable to other councils in Metropolitan Large or that re-categorisation into this group is appropriate.

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Canada Bay

29. Canada Bay has sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Canada Bay has a population 90,850 (2016) which is the largest of the councils in Metropolitan Small but still well below the indicative range of Metropolitan Medium councils. The council has put a case forward based on its growing regional influence with a large influx of workers, shoppers and visitors each day.
30. The Tribunal has compared the profile of Canada Bay to other councils in Metropolitan Medium and finds that the scale of its operations and degree of regional servicing are not sufficient to warrant re-categorisation. The Tribunal notes however, that similar to Inner West, expected population growth it is likely to make the council more comparable to those in Metropolitan Medium in the medium term.

Willoughby and North Sydney

31. Both Willoughby and North Sydney have sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Under the new categorisation model these councils were allocated into a category with lower fees than those previously available under the former categorisation. The Tribunal finds that while some existing councillors may be receiving lower fees as a result of the revised categorisation, this is not a factor in the categorisation of councils into categories.
32. The categories have been developed to group councils with as many like characteristics as possible. The Tribunal has considered the characteristics of Willoughby and North Sydney in the context of those that apply to both Metropolitan Small and Metropolitan Medium.
33. Willoughby has a population of 77,950 (2016) and North Sydney 72,150 (2016). Willoughby has sought to be re-categorised having regard to additional criteria including its scale of operations and businesses and the regional significance of its centres. North Sydney has sought consideration of its regional services and facilities and high percentage of non-resident visitors and workers.
34. Both councils have sought recognition of the significant number and percentage of non-resident workers, however the available data from the ABS would suggest that many other metropolitan councils across all categories host a significant number of non-resident workers.

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35. The Tribunal notes that the current population of both councils is within the indicative population range for Metropolitan Small councils and well below that of Metropolitan Medium. Having regard to the addition criteria that apply to Metropolitan Small and Metropolitan Medium, the Tribunal finds that the characteristics of Willoughby and North Sydney are more appropriately aligned with those of other Metropolitan Small councils and finds no case for them to be re-categorised at this time.

Port Macquarie

36. Port Macquarie has sought to be re-categorised from Regional Rural to Regional Strategic Area. Alternatively, it is requested that consideration be given to the creation of a new category for similar councils in the Regional Rural group.
37. Port Macquarie has a population of 79,650 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Port Macquarie has not demonstrated the additional criteria to warrant inclusion into this group.
38. The Tribunal notes that there is a large population range of those councils included in the Regional Rural category. These councils are grouped together to reflect their like features such as having a major township which provides regional servicing to smaller rural communities and rural councils. The Tribunal does not propose to further differentiate this group at this time.

Maitland

39. Maitland has sought to be re-categorised from Regional Rural to Regional Strategic Area or that a new category be created between Regional Rural and Regional Strategic Area.
40. Maitland has a population of 78,200 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Maitland has not demonstrated the additional criteria to warrant inclusion into this group. As outlined above the Tribunal does not propose to further differentiate this group at this time.

Hilltops

41. Hilltops Council has sought to be re-categorised from Rural to Regional Rural. The new Hilltops Council is an amalgamation of three former councils in the Rural category (Young, Boorowa and Harden). The submission states that the new council has increased complexity of business and should be recognised as Regional Rural.

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42. The Tribunal notes that Hilltops has a population of 19,150 (2016) which is just below the indicative population range of Regional Rural councils. The category of Regional Rural currently includes one council – Broken Hill – which has a population similar to that of Hilltops. Broken Hill warrants categorisation as Regional Rural in recognition of the degree of regional servicing it provides to far western NSW. It is not considered that Hilltops provides the same degree of regional services and on that basis re-categorisation is not warranted at this time.

Leeton

43. Leeton has sought reconsideration of the criteria for eligibility to the categorisation of Regional Rural to take into account councils with populations of less than 20,000. Leeton has a population of 11,750 (2016).
44. Leeton has not sufficiently demonstrated that it meets the additional criteria for re-categorisation to Regional Rural level. The Tribunal does not propose to further differentiate this group at this time.

Fees

45. The LGNSW submission requested that the Tribunal increase fees by the allowable maximum of 2.5 per cent. The submission also reiterated its view that the current arrangement for setting fees is inappropriate and does not provide proper compensation for the significant workload and the range of responsibilities of mayors and councillors. Comparative information was presented in respect to board fees, fees paid to mayors and councillors of councils in Queensland and salaries for Members of Parliament. It was also suggested that when determining fees the Tribunal consider other matters, including the new induction and other professional development training requirements and the implementation of the NSW Local Government Capability Framework. The LGNSW submission also sought consideration of the non-payment of superannuation.
46. A number of submissions also sought an increase to the allowable maximum of 2.5 per cent and raised similar issues to LGNSW in respect to the current fees not being

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adequate compensation for the heavy or “full-time” workload and time commitment required to carry out mayoral and councillor duties.

47. One submission also raised the matter of fees for deputy mayors, submitting that an additional fee of \$200.00 per month be payable when the role of deputy mayor exists in a council.

Findings

Quantum of Fees

48. The Tribunal has considered the submissions received and notes the comparisons drawn between the fees paid to councillors and mayors in NSW with those in other states, members of Parliament in NSW, and members of boards and committees. The Tribunal is mindful that the roles and responsibilities of councillors and mayors in NSW are outlined in the LG Act and notes that they are not necessarily comparable to the roles and responsibilities of councillors and mayors in other states, members of Parliament or members of boards and committees.
49. The Tribunal also notes that some of the other matters raised by submissions are more appropriately dealt with in the context of the current Local Government reform agenda and are outside the Tribunal’s powers.
50. The Tribunal is required to have regard to the Government’s wages policy when determining the increase to apply to the maximum and minimum fees that apply to councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
51. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Government’s policy of rate pegging, and finds that the full increase of 2.5 per cent is warranted. The 2.5 per cent increase will apply to the minimum and the maximum of the ranges for all existing categories.

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Other matters

52. The Tribunal notes that the NSW Independent Local Government Review Panel made a number of recommendations in 2013 which addressed the role and remuneration of mayors and deputy mayors. The Tribunal understands that those recommendations have not yet been implemented or were supported by the Government in part only.
53. Should the Government's policies change with respect to remuneration the Tribunal would be willing to participate in any further review or consideration of this matter.
54. The matter of the non-payment of superannuation has been previously raised in submissions to the Tribunal and is not a matter for the Tribunal to determine. Section 251 of the LG Act confirms that councillors are not employees of the council and the fee paid does not constitute a salary under the Act. The Tribunal notes that the Australian Tax Office has made a definitive ruling (ATO ID 2007/205) that allows councillors to redirect their annual fees into superannuation on a pre-tax basis and is a matter for councils (*Ref: Councillor Handbook, Oct 2017, Office of Local Government p.69*).
55. Councils have raised the matter of separate fees for deputy mayors on previous occasions and the Tribunal notes that it has previously determined that there is no provision in the LG Act to empower the Tribunal to determine a separate fee or fee increase for deputy mayors. The method for determining separate fees, if any, for a deputy mayor is provided in section 249 of the LG Act as follows:

249 Fixing and payment of annual fees for the mayor

- (1) A council must pay the mayor an annual fee.*
- (2) The annual fee must be paid in addition to the fee paid to the mayor as a councillor.*
- (3) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- (4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*

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- (5) *A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee."*

Conclusion

56. The Tribunal's determinations have been made with the assistance of the two Assessors - Mr Ian Reynolds and Mr Tim Hurst. The allocation of councils into each of the categories, pursuant to section 239 of the LG Act, is outlined in Determination No. 1. The maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils, pursuant to section 241 of the LG Act, are outlined in Determination No. 2.

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

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Section 4 Determinations

Determination No. 1- Determination Pursuant to Section 239 of
Categories of Councils and County Councils Effective From 1 July 2018

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (8)	Metropolitan Medium (9)
Blacktown	Bayside
Canterbury-Bankstown	Campbelltown
Cumberland	Georges River
Fairfield	Hornsby
Liverpool	Ku-ring-gai
Northern Beaches	Inner West
Penrith	Randwick
Sutherland	Ryde
	The Hills
Metropolitan Small (11)	
Burwood	
Camden	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
North Sydney	
Strathfield	
Waverley	
Willoughby	
Woollahra	

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Table 2: General Purpose Councils – Non-Metropolitan

Regional City (2)		Regional Strategic Area (2)	
Newcastle		Central Coast	
Wollongong		Lake Macquarie	

Regional Rural (37)		Rural (57)	
Albury		Balranald	Kyogle
Armidale		Bellingen	Lachlan
Ballina		Berrigan	Leeton
Bathurst		Bland	Liverpool Plains
Bega		Blayney	Lockhart
Blue Mountains		Bogan	Moree Plains
Broken Hill		Bourke	Murray River
Byron		Brewarrina	Murrumbidgee
Cessnock		Cabonne	Muswellbrook
Clarence Valley		Carrathool	Nambucca
Coffs Harbour		Central Darling	Narrabri
Dubbo		Cobar	Narrandera
Eurobodalla		Coolamon	Narromine
Goulburn Mulwaree		Coonamble	Oberon
Griffith		Cootamundra-Gundagai	Parkes
Hawkesbury		Cowra	Snowy Valleys
Kempsey		Dungog	Temora
Kiama		Edward River	Tenterfield
Lismore		Federation	Upper Hunter
Lithgow		Forbes	Upper Lachlan
Maitland		Gilgandra	Uralla
Mid-Coast		Glen Innes Severn	Walcha
Mid-Western		Greater Hume	Walgett
Orange		Gunnedah	Warren
Port Macquarie-Hastings		Gwydir	Warrumbungle
Port Stephens		Hay	Weddin
Queanbeyan-Palerang		Hilltops	Wentworth
Richmond Valley		Inverell	Yass
Shellharbour		June	
Shoalhaven			
Singleton			
Snowy Monaro			
Tamworth			
Tweed			
Wagga Wagga			
Wingecarribee			
Wollondilly			

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Table 3: County Councils

Water (4)
Central Tablelands
Goldenfields Water
Riverina Water
Rous

Other (6)
Castlereagh-Macquarie
Central Murray
Hawkesbury River
New England Tablelands
Upper Hunter
Upper Macquarie

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Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2018 are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils – Metropolitan	Principal CBD	26,970	39,540	164,980	217,080
	Major CBD	17,980	33,310	38,200	107,620
	Metropolitan Large	17,980	29,670	38,200	86,440
	Metropolitan Medium	13,480	25,160	28,640	66,860
	Metropolitan Small	8,970	19,790	19,100	43,150
General Purpose Councils – Non-metropolitan	Regional City	17,980	31,260	38,200	97,370
	Regional Strategic Area	17,980	29,670	38,200	86,440
	Regional Rural	8,970	19,790	19,100	43,170
	Rural	8,970	11,860	9,540	25,880
County Councils	Water	1,780	9,890	3,820	16,250
	Other	1,780	5,910	3,820	10,790

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

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Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety has been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum population of 200,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum population of 100,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

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Regional City

Councils categorised as Regional City will typically have a population above 150,000. These councils are metropolitan in nature with major residential, commercial and industrial areas. These Councils typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development.

These councils provide a full range of higher order services and activities along with arts, culture, recreation and entertainment facilities to service the wider community and broader region. These councils typically also contain ventures which have a broader State and national focus which impact upon the operations of the council.

Newcastle City Council and Wollongong City Councils are categorised as Regional City.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Rural category on the basis of their significant population. Councils categorised as Regional Strategic Area will typically have a population above 200,000. These councils contain a mix of urban and rural settlements. They provide a range of services and activities including business, office and retail uses, along with arts, culture, recreation and entertainment facilities to service the wider community. These councils host tertiary education campuses and health facilities.

While councils categorised as Regional Strategic Area may have populations which exceed those of Regional City, they would not typically provide the same range of regional services or have an equivalent sphere of economic influence.

Central Coast Council and Lake Macquarie Council are categorised as Regional Strategic Area.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- a major town or towns with the largest commercial component of any location in the surrounding area
- a significant urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages or may be located on or close to the coast with high levels of population and tourist facilities
- provide a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- regional services to the wider community through principal referral hospitals, tertiary education services and major regional airports
- these councils may also attract large visitor numbers to established tourism ventures.

Local Government Remuneration Tribunal Annual Report and Determination 2018

Rural

Councils categorised as Rural will typically have a population below 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Noxious Weeds Act 1993*.



**COBAR SHIRE
COUNCIL**
outback nsw

Publication Guide

Government Information (Public Access) Act 2009

Mr Peter Vlatko | Public Officer
Version: 9.0 | June 2018 | File: A2-6-2

Preface

The *Government Information (Public Access) Act 2009 (NSW)* (GIPA Act) replaced the *Freedom of Information Act 1989 (NSW)*, and introduced a new right to information system. The new system is focused on making government information more readily available.

Section 6 of the *GIPA Act* makes it mandatory for agencies to disclose some information proactively and free of charge, unless there is an overriding public interest against disclosure. Section 20 of the *GIPA Act* requires agencies to develop and adopt a publication guide as part of their mandatory open access information.

Council's publication guide is a summary of what we do, how we do it and the type of information we hold and generate through the exercise of our functions, with a particular focus on how those functions affect members of the public. Council will review its publication guide at least once every 12 months.

Version Control Table

Date Reviewed	Responsible Officer	Date Adopted	Version
July 2010	Mr Gary Woodman	Draft version	1.0
December 2010	Mr Gary Woodman	16 December 2010	1.1
June 2011	Mr Gary Woodman	23 June 2011	2.0
June 2012	Mr Gary Woodman	28 June 2012	3.0
June 2013	Mr Gary Woodman	27 June 2013	4.0
June 2014	Mr Gary Woodman	26 June 2014	5.0
May 2015	Mr Gary Woodman	28 May 2015	6.0
June 2016	Mr Peter Vlatko	23 June 2016	7.0
June 2017	Mr Peter Vlatko	22 June 2017	8.0
June 2018	Mr Peter Vlatko	June 2018	9.0

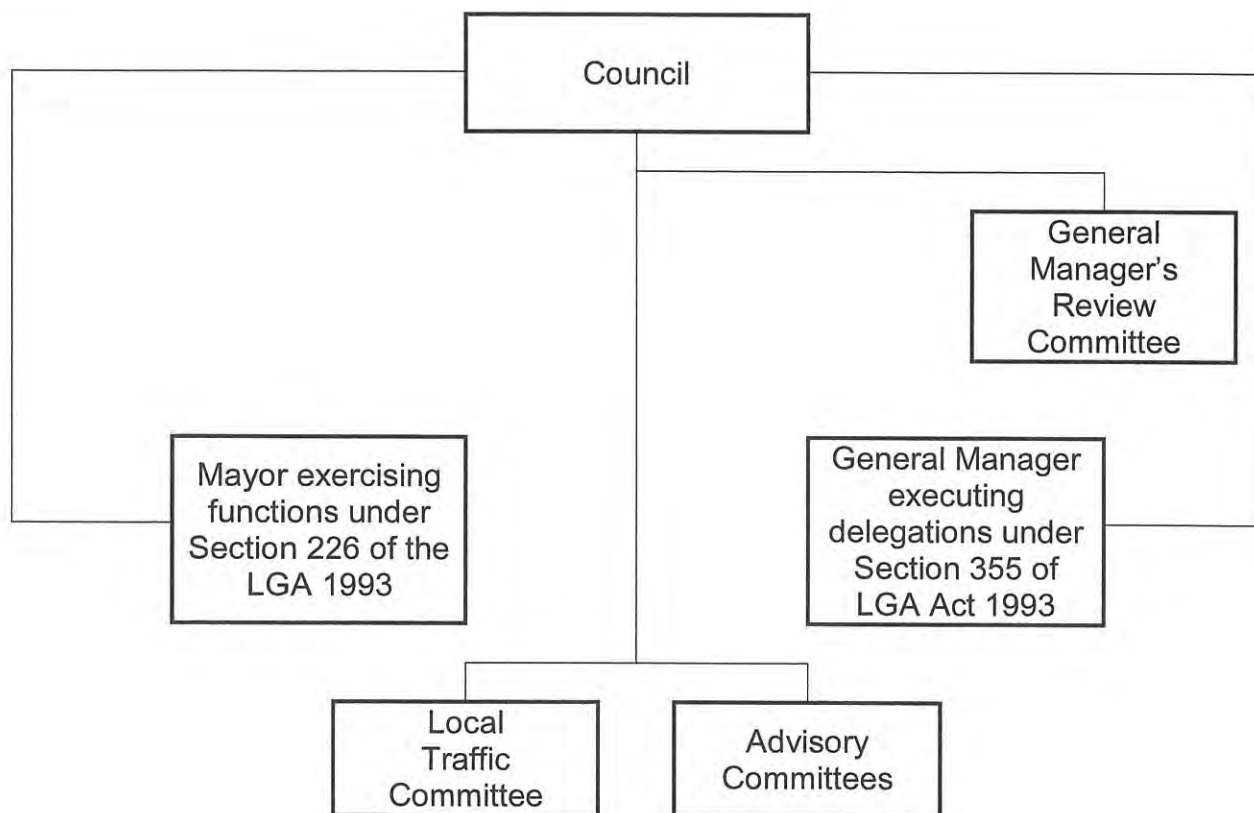
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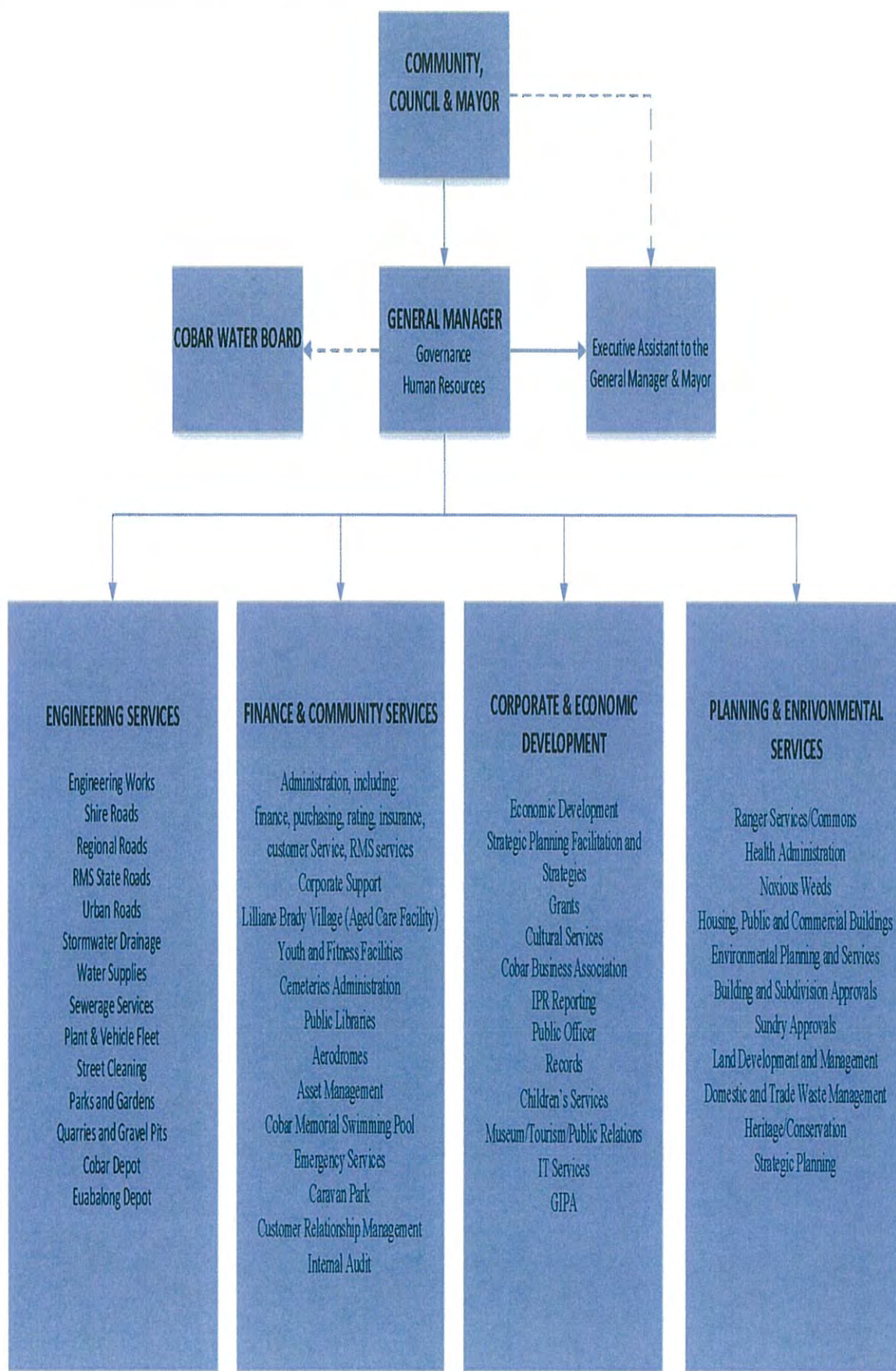
Structure and Functions

Structure

Cobar Shire Council is a Council constituted under Section 219 of the *Local Government Act 1993*. Section 222 provides that the elected representatives called 'Councillors', comprise the governing body of the council.



Organisational (Departmental) Structure



Functions

Chapter 5 of the *Local Government Act 1993* specifies the functions of the Council as follows:

CHAPTER 5 – WHAT ARE A COUNCIL’S FUNCTIONS

This Chapter specifies a council’s functions. In doing so, it recognises that all functions of a council come from statute, either from this Act or another Act.

(s21) Functions under this Act

A council has the functions conferred or imposed on it by or under this Act.

Note: This Act classifies certain of a council’s functions as service, that is, non-regulatory (Chapter 6), regulatory (Chapter 7) or ancillary (Chapter 8). Ancillary functions are those functions that assist the carrying out of a council’s service and regulatory functions.

A council also has revenue functions (Chapter 15), administrative functions (Chapters 11, 12 and 13) and functions relating to the enforcement of this Act (Chapters 16 and 17).

(s22) Other functions

A council has the functions conferred or imposed on it by or under any other Act or law.

Note: While the main functions of councils are provided for under this Act, councils also have functions under other Acts. An important general provision is contained in section 50 of the *Interpretation Act 1987* which provides, in part:

- (1) A statutory corporation:
 - (a) has perpetual succession;
 - (b) shall have a seal;
 - (c) may take proceedings and be proceeded against in its corporate name;
 - (d) may, for the purpose of enabling it to exercise its functions, purchase, exchange, take on lease, hold dispose of and otherwise deal with property; and
 - (e) may do and suffer all other things that bodies corporate may, by law, do and suffer and that are necessary for, or incidental to, the exercise of its functions.
- (4) This section applies to a statutory corporation in addition to, and without limiting the effect of, any provision of the Act by or under which the corporation is constituted.

Some other Acts and some of the functions they confer include:

Community Land Development Act 1989 – planning functions as consent authority

Companion Animals Act 1998 – companion animal registration and control

Conveyancing Act 1919 – placing covenants on council land

Environmental Planning and Assessment Act 1979 – environmental planning

Fire Brigades Act 1989 – payment of contributions to fire brigade costs and furnishing of returns

Fluoridation of Public Water Supplies Act 1957 – fluoridation of water supply by council

Food Act 2003 – inspection of food and food premises

Impounding Act 1993 – impounding of animals and articles

Library Act 1939 – library services

Protection of the Environment Operations Act 1997 – pollution control
Public Health Act 1991 – inspection of systems for purposes of microbial control
Recreation Vehicles Act 1983 – restricting use of recreation vehicles
Roads Act 1993 – roads
Rural Fires Act 1997 – issue of permits to light fires during bush fire danger periods requiring the furnishing of information to the Rural Fire Service Advisory Council and its Co-ordinating Committee
State Emergency Service Act 1989 – recommending appointment of local controller
Strata Schemes (Freehold Development) Act 1973 – approval of strata plans
Strata Schemes (Leasehold Development) Act 1986 – approval of leasehold strata plans
Swimming Pools Act 1992 – ensuring restriction of access to swimming pools

The exercise by a council of its functions under this Act may also be modified by the provisions of another Act. Some of those Acts and some of the modifications they effect include:

Coastal Protection Act 1979 – limitation on coastal development by councils
Environmental Offences and Penalties Act 1989 – forfeiture of council functions to person appointed by Governor
Government Information (Public Access) Act 2009 – council required to publish certain information and to grant access to certain documents
Heritage Act 1977 – rating based on heritage valuation
Privacy and Personal Information Protection Act 1998 – council required to amend certain records that are shown to be incomplete, incorrect, out of date or misleading
State Emergency and Rescue Management Act 1989 – council required to prepare for emergencies
Unclaimed Money Act 1995 – unclaimed money to be paid to the Chief Commissioner of Unclaimed Money

(s23) Supplementary, incidental and consequential functions

A council may do all such things as are supplemental or incidental to, or consequential on, the exercise of its functions.

In order to undertake its functions, Council has identified the following Principal Activities and Functions.

Principal Activities	Functions
Administration	<ul style="list-style-type: none"> • Corporate Support • Human Resources • Computer Support • Engineering Support • Plant/Workshop Operations
Economic Affairs	<ul style="list-style-type: none"> • Land Development • Caravan Parks • Tourism Promotion & Museum • Special Projects
Public Order & Safety	<ul style="list-style-type: none"> • Fire Protection (Rural)

	<ul style="list-style-type: none"> • Ranger Services • Emergency Services
Health	<ul style="list-style-type: none"> • Public Health/Environment Administration • Noxious Weeds
Community Services	<ul style="list-style-type: none"> • Lilliane Brady Village • Family Day Care, In Home Care & After School Care (COOSH) • Youth Services • Fitness Centre • Television and Radio Services
Housing & Community Amenities	<ul style="list-style-type: none"> • Housing • Development Approval & Control • Domestic & Trade Waste Management Services • Street Cleaning • Urban Stormwater Drainage • Cemeteries
Water Supplies	<ul style="list-style-type: none"> • Cobar & Village's Water Supply
Sewerage Services	<ul style="list-style-type: none"> • Sewerage Services
Recreation & Culture	<ul style="list-style-type: none"> • Library Services • Public Halls • Other Cultural Services
Public Facilities	<ul style="list-style-type: none"> • Cobar Memorial Swimming Pool
Recreational Facilities	<ul style="list-style-type: none"> • Parks, Gardens & Reserves • Skate Park
Mining, Manufacturing & Construction	<ul style="list-style-type: none"> • Sunday Approvals • Quarries & Gravel Pits
Transport & Communication	<ul style="list-style-type: none"> • Urban Roads • Rural Roads • Aerodromes

Integrated Planning and Reporting Framework

In accordance with Section 406 of the Local Government Act 1993 Council has developed a Community Strategy Plan, Resourcing Strategy, Delivery Program and Annual Operational Plan. These documents were developed using Council's Community Engagement Strategy and are available to the public.

The objectives of the Principal Activities of the Council are as follows:

ADMINISTRATION

Corporate Support

- Provision of timely Internal Management Reporting to allow the monitoring of financial performance.
- Provide advice to council of the financial implications of actions.
- Completion of Statutory Accounts for Council.
- Effective management of the rating function including a reduction in the level of outstanding rates.
- Investment of Surplus Funds to provide a maximum benefit to Council.
- Provide a high standard of administrative support to the organisation.

Human Resources

- Provide a human resources service for the organisation, in order to progressively improve the knowledge, skills, qualifications, performance and job satisfaction of all Council employees.

Computer Support

- Provide an effective computer system to support Council's operations.
- Ensure that staff are able to fully utilise software and hardware products.

Engineering Works

- Efficient management and operation of the Engineering Office, Depots and the Workshop.

Plant/Workshop Operations

- Ensure that the purchase or replacement of plant is justified by their economic and/or social return.
- To effectively and efficiently utilise all plant to its maximum utilisation.

ECONOMIC AFFAIRS

Land Development

- To plan and maintain sufficient residential and industrial land stock so as to provide for the future growth and development within the Shire.

Caravan Parks

- To provide a Caravan Park of a high standard and attractive for tourists, camping and permanent residents with a cash positive result for Council.

Tourism Promotion & Museum

- Develop and market Cobar Shire as an attractive tourist destination/stop-over and as a viable location for tourism development for ongoing social, employment and economic benefits to the whole community.
- Provide a facility for the collection, conservation, exhibition and interpretation of objects, documents and photographs relating to the culture and history of Cobar and the region.

Special Projects

- Work with Council and business groups to foster and promote economic development within the Shire of Cobar.
- Improve the soft and hard infrastructure of the Shire through special projects.
- Leverage Council funding for projects and Council functions by attracting grant funding where possible.
- Improve the operation of Council through effective strategic planning and reporting.
- Increased opportunities for Cobar through partnerships with other organisations.

PUBLIC ORDER & SAFETY

Fire Protection (Rural)

- To provide an effective and economically viable organisation to assist in the protection of individuals and minimise property damage under threats by rural fires.

Ranger Services

- To provide ranger services for the control of animals found on a public place and to enforce the requirements of the various acts, regulations, and codes.
- To provide ranger services for the management and control of commons.
- Carry regular inspection of Council's properties.
- Carry regular surveillance of Waste Depot and surrounding areas.

Emergency Services

- To assist the community to prepare for and minimise the damage to individuals and property from threats from natural hazards.
- To have contingency plans to address the community to recover after a natural disaster.

HEALTH

Public Health/Environment Administration

- To provide service to monitor the operation of food shops, licensed premises, hair dressers, beauty salons, swimming pools, water supplies, and public health.

Noxious Weeds

- Monitor the quantity of Noxious Weeds within Cobar Shire at an acceptable level, incorporating the *Noxious Weeds Act 1993*, *Local Government Act 1993* and Weed Control Plans.
- To provide a vision for the future eradication and maintenance of Noxious Weeds.

COMMUNITY SERVICES

Lilliane Brady Village

- To be recognised as a regional centre of excellence for the provision of flexible, quality care for the aged and disabled whose needs cannot be met in the wider community.
- Aim to provide a place of security, safety and ongoing care in a welcoming home like atmosphere, at the same time considering the staff's needs and safety.

Family Day Care, In Home Care & After School Care (COOSH)

- To provide a safe and affordable home based child care service that delivers quality care.

Youth Services and Fitness Centre

- To provide youth services and a facility that will create interaction between all ages, interests and social standing by providing recreational, sporting and cultural activities, and support services for the youth and community of Cobar.

Television and Radio Services

- To support the provision of a broader range of television and radio services to the township of Cobar.

HOUSING & COMMUNITY AMENITIES

Housing

- To provide a range of quality housing for rental as an employment incentive for professional staff.
- To provide a range of quality housing and surgeries as an incentive to recruit medical doctors to work in Cobar.

Development Approval & Control

- Provide development services to the community for the processing of Development Applications.
- Encourage forms of development, which are compatible with and enhance the environment of the area.
- Provide services for the preparation and review of Local Environmental Plans and Development Control Plans and Developer Contribution Plan in accordance with the provisions of the *Environmental Planning & Assessment Act 1979*, and *Local Government Act 1993*.

Domestic & Trade Waste Management Services

- To provide modern environmentally acceptable waste disposal services which encourage waste minimisation, are cost effective and meets the needs of residential, commercial, industrial and agricultural sectors of Cobar Shire.

Street Cleaning

- To provide the community with an aesthetically pleasing and clean, healthy environment within the urban areas.

Urban Stormwater Drainage

- Provide a stormwater drainage system that copes with storms with pollution and inconvenience to residents and motorists minimised.
- Preserve and enhance a suitable environment that meets the sustainable needs of the population and to protect the environment against degradation.

Cemeteries

- Maintain the Cobar Cemetery at an acceptable level.
- To provide a vision for the future development and maintenance of the Cobar Cemetery.
- Establish a financial arrangement so that the Cobar Cemetery is partially self-funding for maintenance and capital improvements so far as it is practicable.
- To work towards an area in the Cobar Cemetery where all denominations are in the same section.
- Provide maintenance of all Village Cemeteries.

WATER SUPPLIES

Cobar & Villages Water Supply

- Provision of potable water supply that meets the National Health and Medical Research Centre's Australian Drinking Water Guidelines within Cobar.
- Education of public on importance of water and the water cycle.
- Provision of future water reticulation services in new residential/industrial subdivisions in Cobar.
- Provision of basic non-potable water supply to Village areas.

SEWERAGE SERVICES

Sewerage Services

- Collection and treatment of effluent.
- Education of public on importance of water and the water cycle.
- Compliance with Environment Protection Authority (EPA) requirements.
- Maximise effluent reuse.

RECREATION & CULTURE

Library Services

- To provide a quality and readily accessible library service to support the educational, informational, recreational and cultural needs of the community.

Public Halls

- Provide facilities for use as public halls in Nymagee, Euabalong and Mount Hope.

Other Cultural Services

- To provide support services for the Regional Arts Development Officer.

PUBLIC FACILITIES

Cobar Memorial Swimming Pool

- To ensure the standard of Cobar Memorial Swimming Pool meets community expectations.
- To provide an aquatic facility for the social, recreational and sporting requirements of residents and visitors to Cobar in a cost effective basis.

RECREATIONAL FACILITIES

Parks, Gardens & Reserves

- Maintain street trees.
- Enhance the streetscape within budget allocated annually.
- Assess community needs for upgrading/ increases to the current level of parks, gardens and sporting grounds.
- Maintain parks and open spaces to a standard that encourages recreation, relaxation and enjoyment by the community.
- Create a clean and tidy image through creative landscaping.
- Maintain public amenities.
- Safeguard recreational facilities for the community.

Skate Park

- Maintain Peak Skate Park.

MINING, MANUFACTURING & CONSTRUCTION

Sundry Approvals

- To provide advice, approval and inspection services for functions that do not require approval under the *Environmental Planning & Assessment Act 1979*.

Quarries & Gravel Pits

- Oversees the control of quarrying activities in Cobar Shire.

TRANSPORT & COMMUNICATION

Urban Roads

- To provide, maintain and improve facilities which enhance the roads and streets infrastructure to meet relevant standards and community expectations.

Rural Roads

- To maintain/reconstruct classified roads to current standards within constraints of funding allocations from Block Grant Agreements.
- To construct/maintain rural sealed and unsealed rural roads to current standards with financial assistance and Council funds.
- To continue a program of improvement works to enable all weather access throughout the Cobar Shire to allow for the safe movement of people and goods between local centres of population.

Aerodromes

- To provide a facility for regional aircraft to use for both RPT and general aviation to serve the needs of the community at Cobar.
- To maintain landing strips at Nymagee, Euabalong and Mount Hope.

The Community Strategic Plan, Four (4) Year Delivery Program and Annual Operational Plan contain details of the way in which the Council will measure its performance in achieving the above objectives.

Resources

At 30 June 2018, Cobar Shire Council employed 139.34 full time equivalent staff in all Departments.

Effect of Council's Functions on Members of the Public

The table below sets out a general description of the powers exercised by Council in the performance of its functions.

A COUNCIL EXERCISES FUNCTIONS UNDER:						
THIS ACT					OTHER ACTS	
Service Functions	Regulatory Functions	Ancillary Functions	Revenue Functions	Administrative Functions	Enforcement Functions	Various Functions
For example: <ul style="list-style-type: none">• Providing community health, recreation, education & information services• Environmental protection• Waste removal & disposal• Land & property, industry & tourism development & assistance For other functions, see Introduction to Chapter 6 LGA 1993	<ul style="list-style-type: none">• Approvals• Orders• Building certificates	<ul style="list-style-type: none">• Resumption of land• Powers of entry	<ul style="list-style-type: none">• Rates• Charges• Fees• Borrowings• Investments	For example: <ul style="list-style-type: none">• Employment of staff• Integrated Planning/Reporting Framework Documents• Financial reporting• Annual reports	For example: <ul style="list-style-type: none">• Proceedings for breaches of the Act• Prosecution of offences• Recovery of rates and charges	See the Note to section 22 on page 6 of this document

Public Participation in Policy Formulation

Members of the community have an opportunity to participate in the formulation of Council's policies and the exercising of its functions as follows:

- Attending meetings of Council.
 - Ordinary Meetings of Council are held on the fourth Thursday of the month, except January (when no meeting is held), and are open to the public and includes a public forum.
 - General Manager's Review Committee meetings are held when required, however does not allow for public participation.
 - Traffic Committee Meetings are held quarterly on the second Tuesday of the month and the recommendations are submitted to the Ordinary Meetings of Council for consideration and adoption.
- Making submissions for Council's consideration in relation to the development of its Integrated Planning and Reporting Framework Documents, Strategic Plans and Supporting Plans in accordance with Council's Community Engagement Strategy.
- Making submissions, comments or objections to proposals relating to development, subdivision and building approvals in accordance with the requirements of the *Local Government Act 1993* and the *Environmental Planning and Assessment Act 1979*.
- Voting at Local Government Elections and in Constitutional Referendums conducted by Council.

A Council may not do any of the following unless approval to do so has been given at a Constitutional Referendum:

- Divide its area into Wards or abolish any Wards in its area.
- Change the basis on which the Mayor obtains office.
- Increase or decrease the number of Councillors in accordance with the *Local Government Act 1993*.
- Change the method of Ordinary Election of Councillors for an area divided into Wards or the voting system used in Council Elections.

Information held by Council

Information Categories

Council holds information (hard copy and/or electronic form) that relate to a number of different issues concerning the Cobar Shire Council area. This information is grouped into three categories.

1. Electronic Documents;
2. "Physical Files";
3. Policy and General Documents.

Electronic Documents and Physical Files

Council has a form of 'Electronic Document Management System' that is a mirror image of its 'Physical Files' for information that has been created electronically by Council.

Council's 'Physical Files' capture information against the following indices:

- | | | |
|-------------------------------------|-------------------------------------|--|
| • Aboriginal matters; | • Cemeteries; | • Electricity; |
| • Administration; | • Centrelink; | • Emergencies; |
| • Advertising Signs; | • Certificates; | • Employment; |
| • Agriculture; | • Clubs; | • Environmental Issues; |
| • Airports; | • Codes; | • Estimates; |
| • Ambulance Services; | • Committees; | • Engineering; |
| • Animals; | • Commons; | • Factories & Shop Act; |
| • Arts; | • Community Services; | • Finance; |
| • Asset Management; | • Complaints; | • Financial Statements; |
| • Assets; | • Computers; | • Fire Matters; |
| • Associations; | • Conferences; | • Forests; |
| • Auditors; | • Conservation and Land Management; | • Fuels; |
| • Bands; | • Consultants; | • Gas; |
| • Banking; | • Councillors; | • General Manager; |
| • Beautification; | • Council Meetings; | • Government Gazette Notices; |
| • Bluett Memorial Trust; | • Creditors; | • Graffiti; |
| • Boundaries; | • The Cancer Council of NSW; | • Grants; |
| • Bridges; | • Dental Services; | • Health Matters; |
| • Building and Building Control; | • Development Strategies; | • Heritage Matters; |
| • Bureau of Meteorology; | • Disability Services; | • Historical Society; |
| • Bushfires/NSW Rural Fire Service; | • Donations; | • Holidays; |
| • Bus Services; | • Drainage; | • Housing; |
| • Caravan Parks; | • Drought Issues; | • Independent Commission Against Corruption; |
| • Celebrations and Ceremonies; | • Development; | • Insurances; |
| | • Education; | |
| | • Electricians; | |

- Leases;
- Legal Services;
- Library Matters;
- Licences;
- Litter;
- Loans;
- Local Government;
- Mapping;
- Maritime Services;
- Mayoral;
- Media;
- Medical Services;
- Mining;
- Museum;
- Noxious Weeds;
- National Competition Policy;
- National Disaster Relief;
- Ombudsman;
- Parks, Gardens and Public Reserves;
- Parliamentary Issues;
- Plant and Equipment;
- Police Matters;
- Policies and Codes;
- Postal Matters;
- Printing and Stationery;
- Private Works;
- Property (Rates);
- Public Works;
- Quarries and Gravel Pits;
- Railways;
- Rates;
- Records Management;
- Risk Management;
- Roads (Local Roads, Regional Roads);
- Roads and Traffic Authority (RTA);
- Rural Lands Protection Board;
- Security;
- Seminars, Conferences and Training;
- Septic Tanks;
- Sewerage;
- Single Invitation Maintenance Contract/ Roads Maintenance Council Contract;
- Sister City Relationships;
- Sport and Recreation;
- Staff;
- Standards;
- Statistics;
- Streets
- Subdivisions;
- Swimming Pools;
- Taxation;
- Telephones;
- Tenders;
- Tourism;
- Town Planning;
- Trees;
- Waste Management Services;
- Water Supply.

These Electronic Documents and Physical Files are not available on Council's website however this information may be available either by informal release or via an access application in accordance with Sections 7-9 of the *Government Information (Public Access) Act 2009*, unless there is an overriding public interest against disclosure of the information as outlined in Section 14 of the *Government Information (Public Access) Act 2009*. Members of the public who require an informal release or an access application can do so by contacting Council's Public Officer on 02 6836 5888 or at mail@cohar.nsw.gov.au.

Policy and General Documents

The *Government Information (Public Access) Regulation 2009 (NSW)* requires that the following list of Policy and General Documents held by Council are to be made publicly available for inspection, free of charge. The public is entitled to inspect these documents on Council's website or from Council's Administration Office during ordinary office hours or at any other place as determined by the Council. Any current and previous documents of this type may be inspected by the public free of charge. Copies can be supplied for a reasonable copying charge.

Codes, Plans, Policies and Reports

- [Code of Conduct and Administration Procedure](#)

- [Code of Meeting Practice](#)
- Any Codes Referred to in the *Local Government Act 1993*
- [Other Council Policies](#)
- [Integrated Planning and Reporting Framework Documents](#) (Community Engagement Strategy, Community Strategic Plan, Resources Strategy (Including Long Term Financial Plan, Workforce Plan and Asset Management Plans), Four (4) Year Delivery Program, Annual Operational Plan)
- EEO Management Plan
- Crime Prevention Plan 2017 - 2022
- Plans of Management for Community Land
- Payment of Expenses and Provision of Facilities to the Mayor and Councillor Policy
- Annual Report
- Annual Financial Reports
- Auditor's Reports
- GIPA Annual Reports
- Annual Reports of Bodies Exercising Delegated Council Functions (available by contacting the Public Officer)
- Departmental Representatives' Reports presented at a meeting of the council in accordance with section 433 of the *Local Government Act 1993* (available by contacting the Public Officer)

Registers and Returns

- [Contracts Register](#)
- [Land Register](#)
- Roads Register (available by contacting the Public Officer)
- Register of Investments (available by contacting the Public Officer)
- [Register of Delegations](#)
- Gifts Registers (available by contacting the Public Officer)
- Returns of the Interests of Councillors, Designated Persons and Delegates (this document is available for inspection at Council's Administration Office only, and not on the website, in accordance with the Information Commissioner's guidelines)

- [Returns as to Candidates' Campaign Donations](#)
- Council Use of Common Seal Register (available by contacting the Public Officer)
- Register of graffiti removal work kept in accordance with Section 67C (available by contacting the Public Officer)

Agendas, Business Papers and Minutes

- [Agendas and business papers for Council Meetings](#), not including business papers for matters considered when part of a meeting is closed to the public
- [Minutes of Council Meetings](#) - if any part of a meeting is closed to the public then only the resolution and recommendations that were made are included in the minutes

Planning and Development Documents

- Building and Development Applications under the *Environmental Planning and Assessment Act 1979* and associated documents (available by contacting the Public Officer)
- Records of Approvals Granted, any variation from local policies with reasons for the variation and decisions made on appeals concerning approvals (available by contacting the Public Officer)
- [Local Policies adopted by Council concerning approvals and orders](#)
- Records of Building Certificates under the *Environmental Planning and Assessment Act 1979* (available by contacting the Public Officer)
- Plans and Land Proposed to be Compulsorily Acquired by Council (available by contacting the Public Officer)
- [Leases and Licences for the use of Public Land Classified as Community Land](#)
- [Planning Decisions Register](#)
- Environmental Planning Instruments, Development Control Plans and plans made under sections 94A and B of the *Environmental Planning and Assessment Act 1979* that apply to land within Council's area (available by contacting the Public Officer)

How is Council Information Made Available

There are four ways Council Information will be made available;

1. Mandatory Release

This generally includes information found on Council's website such as policy and general documents, the current Publication Guide and Disclosures Log.

2. Proactive Release

These are additional documents that are made available to the public on Council's website and at the Administration Centre.

3. Informal Request

This is for specific information. Under the *Government Information (Public Access) Act 2009* Council can choose to release this information without the need for a formal access application. Access via this path may be subject to reasonable conditions such as photocopying charges. Requests for information should be emailed to Council at mail@cobar.nsw.gov.au or contacting Council's Public Officer at the Administration Centre on 02 6836 5888.

4. Formal Access Application

If you have not been able to obtain the information you need through any other form of access you can lodge a Formal Access Application. Unlike the Informal Request you have a legally enforceable right to be provided with access unless there is an overriding public interest against disclosure of the information. An application fee and processing charge may apply. A formal *Government Information (Public Access) Act 2009* Application Form (downloadable from Council's website) will need to be completed and submitted to Council with the application fee.

How Members of the Public May Access and Amend Council Information

Access to Council information may be obtained Council's website at www.cobar.nsw.gov.au or by contacting Council's Public Officer at the Administration Office between 8am and 4:30pm Monday to Friday.

If the information you require is not available on the website please email Council at mail@cobar.nsw.gov.au or contact Council's Public Officer at the Administration Office on (02) 6836 5888.

If you ask for information and you are not able to obtain it, you may apply for them under the *Government Information (Public Access) Act 2009 (NSW)* by:

- Completing a GIPA Application Form downloadable from Council's website. If you cannot download this form you may obtain a copy from Council's Administration Office.
- Present the form and the appropriate fee to Council's Administration Office, 36 Linsley Street, Cobar.

Details of procedures and fees are detailed in the *Government Information (Public Access) Act 2009 (NSW)* or may be obtained from Council's Public Officer at the Administration Office.

Arrangement can be made for amendments to information concerning personal information of members of the public by contacting Council's Public Officer. Enquiries should be addressed as follows:

General Manager
Cobar Shire Council
PO Box 223
COBAR NSW 2835
Email: mail@cobar.nsw.gov.au

Further Information

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Newey Reserve

Planning Proposal

Prepared for
Cobar Shire Council

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Abbreviations

Abbreviation	Description
Caravan Parks SEPP	<i>State Environmental Planning Policy No. 21 – Caravan Parks</i>
CL Act	<i>Crown Lands Act 1989</i>
CLM Act	<i>Crown Lands Management Act 2016</i>
Cobar LEP	<i>Cobar Local Environmental Plan 2012</i>
EP&A Act	<i>Environmental Planning and Assessment Act 1979</i>
EP&A Regulation	<i>Environmental Planning and Assessment Regulation 2000</i>
LG Act	<i>Local Government Act 1993</i>

Executive summary

Cobar Shire Council propose to allow for primitive camping (as defined in the *Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*) within the Newey Reserve which is crown Land under the care and control of Cobar Council.

The term '*primitive camping*' is not a term used in the Standard Instrument Principal Local Environmental Plan and therefore Council propose to achieve this by:

1. Inserting 'camping ground' as an additional permitted use within the Newey Reserve under Schedule 1 to *Cobar Local Environmental Plan 2012* (Cobar LEP); and
2. Preparing a Plan of Management, which provides for primitive camping in a particular part of the Reserve.

The Plan of Management for the Newey Reserve will be prepared in accordance with both Section 36 of the *Local Government Act 1993* (LG Act) and Division 3.4 of the *Crown Land Management Act 2016* (CLM Act), which is planned to come into effect 1 July 2018.

As required by Section 55 of the *Environmental Planning and Assessment Act 1979* (EP&A Act), this Planning Proposal includes the following:

- a statement of the objectives or intended outcomes of the proposed instrument;
- an explanation of the provisions that are to be included in the proposed instrument;
- the justification for those objectives, outcomes and provisions and the process for their implementation (including whether the proposed instrument will comply with relevant directions under section 9.1); and
- details of the proposed community consultation.

1 Introduction

1.1 Subject Area

The Newey Reserve is located within the town of Cobar, NSW. It is bounded by Knight Drive and includes Lot 25 (DP 837494) (Figure 1). The Newey Reserve is surrounded by low density residential, private recreation, general industrial and primary production land uses (Cobar Shire Council, 2017a). Newey Reserve is currently Crown Land, with Cobar Shire Council as Trustee. The Reserve is zoned RE1 (Public Recreation) under *Cobar Local Environmental Plan 2012* (Cobar LEP 2012).

The *Crown Land Management Act 2016* (CLM Act), which will repeal the *Crown Lands Act 1989* (CL Act), will come into effect on 1 July 2018. In accordance with Division 3.4 of the CLM Act, Cobar Shire Council will be required to manage The Newey Reserve as if it were 'community land' under the *Local Government Act 1993* (LG Act).

1.2 Objectives and Intended Outcomes

The objective of this Planning Proposal is to amend Cobar LEP 2012 to allow for 'camping ground' in Newey Reserve, Cobar. Newey Reserve is currently zoned RE1 (Public Recreation) which prohibits 'camping ground' as this landuse is not listed as being development permitted with consent or development permitted without consent.

Permitted without consent in the RE1 zone

Environmental protection works; roads

Permitted with consent in the RE1 zone

Boat launching ramps; Boat sheds; Building identification signs; Business identification signs; Community facilities; Environmental facilities; Information and education facilities; Jetties; Kiosks; Mooring pens; Moorings; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Water recreation structures; Water supply systems

Prohibited in the RE1 zone

Water treatment facilities; Any other development not specified in item 2 or 3.

Cobar Shire Council does not however wish for 'camping ground' to be permitted with or without consent in all RE1 zoned land. Therefore Council propose to amend Cobar LEP 2012 to allow 'camping ground' in the Newey Reserve under *Schedule 1 Additional Permitted Uses*.

The term 'camping ground' is defined in the Cobar LEP 2012 as:

camping ground means an area of land that has access to communal amenities and on which campervans or tents, annexes or other similar portable and lightweight temporary shelters are, or are to be, installed, erected or placed for short term use, but does not include a caravan park.

The subsequent preparation of a Plan of Management for the reserve will then provide that camping grounds within the Newey Reserve will be limited to 'primitive camping', as defined in the *Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*.



Figure 1: Location of Newey Reserve

2 Explanation of Provisions

2.1 Cobar Shire Council Local Environmental Plan 2012

This planning proposal will be given effect through an amendment to the Cobar LEP 2012.

It is proposed to amend Schedule 1 'Additional Permitted Uses' to include the land use 'camping ground' within the Newey Reserve.

1. Use of land within the Newey Reserve

1.1. *This clause applies to land within the Newey Reserve, Cobar, being Lot 25 (DP 837494).*

1.2. *Development for the purposes of camping ground is permitted with consent.*

No amendments to any maps within the Cobar LEP 2012 are proposed.

2.2 Crown Land Management Act 2016 and Local Government Act 1993

The CLM Act, which will repeal the CL Act, will come into effect on 1 July 2018. In accordance with Division 3.4 of the CLM Act, council managers are required to manage dedicated or reserved Crown land as if it were 'community land' under the LG Act. Thus, in the event that the Planning Proposal is approved, Council would look to then prepare a Plan of Management (PoM) for the Newey Reserve.

Section 36 of the LG Act requires Council to develop a PoM for community land to direct the ways in which community land can be used and managed. The use and management of community land must be consistent with its designated categories and core objectives. The categorisation of land within each reserve under the LG Act also needs to be consistent with the Cobar LEP 2012 zoning objectives.

3 Proposal Justification

3.1 Need for the planning proposal

3.1.1 Is the planning proposal a result of any strategic study or report?

Cobar Shire Council have implemented the Cobar Community Strategic Plan 2030 (Cobar Shire Council, 2017b), which addresses the key issues of social, environmental and economic sustainability, as well as civic leadership within the Local Government Area (LGA). The Planning Proposal has been prepared to address the wishes of the Cobar community, who have advocated for the allowance of camping within the Newey Reserve. Cobar Shire Council feel the allowance of primitive camping within the Newey Reserve will help achieve the outcomes of the Cobar Community Strategic Plan 2030 such as maintaining a healthy and active community and providing well managed public lands. This is further discussed in Section 3.2.2.

3.1.2 Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The planning proposal is considered to be the best manner to progress the intended use of the site.

The option of inserting 'camping ground' into the Land Use Table that is permissible in RE1 (Public Recreation) zoning generally was considered, however Council does not wish for 'camping' to be permitted in all RE1 zones. Adding 'camping ground' as a permitted use within Newey Reserve in *Schedule 1 Additional Permitted Uses* will limit camping to a particular land parcel of land rather than all RE1 zones, and therefore achieves the desired outcome with minimal strategic planning implications.

3.2 Relationship to strategic planning framework

3.2.1 Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?

The planning proposal is considered to be consistent with the relevant regional plan being the Far West Regional Plan 2036 (OEH, 2017). Table 1 identifies applicable Goals and Directions identified within the Far West Regional Plan 2036.

Table 1: Applicable goals and directions within the Far West Regional Plan 2036

Goal	Direction	Planning Proposal Consistency
A diverse economy with efficient transport and infrastructure networks	Promote tourism opportunities	<p>The region appeals to domestic and international visitors as it offers an authentic outback experience. Domestic visitor numbers to outback NSW are increasing, mainly due to the popularity in camping/ driving holidays, the growing number of travelling retirees, improved mobility and accessibility, and growing appreciation of the landscape.</p> <p>In the event that the Planning Proposal is approved, the allowance of primitive camping within the Newey Reserve will further encourage the increasingly popularity of camping holidays in turn, promoting further tourism opportunities within both the LGA and the region.</p>

Exceptional semi-arid rangelands traversed by the Barwon-Darling River	Protect and manage environmental assets	In the event that the Planning Proposal is approved, a Plan of Management for the Newey Reserve will be devised which will ensure areas of native vegetation and native fauna habitat are both conserved and restored. This will include measures to manage bushfire risk, priority weeds, feral animals and threatened species.
	Respect and protect Aboriginal cultural heritage assets	In the event that the Planning Proposal is approved, an Aboriginal Due Diligence assessment will be undertaken in accordance with the Office of Environment and Heritage's <i>Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales</i> , as required under Part 6 of the <i>National Parks and Wildlife Act 1974</i> , before works to allow primitive camping within the Newey Reserve are undertaken. However, it is noted that as the Newey Reserve is a man-made structure, no known significant Aboriginal items or places are known to exist.
Strong and connected communities	Collaborate and partner with Aboriginal communities	In the event that the Planning Proposal is approved, and Aboriginal items or places are identified within the Aboriginal Due Diligence assessment, consultation with the Cobar Local Aboriginal Land Council will take place in accordance with the requirements of the preparation of an Aboriginal Cultural Heritage Assessment Report (ACHAR).

3.2.2 Is the planning proposal consistent with a council's local strategy, or other local strategic plan?

Cobar Shire Council have implemented the Cobar Community Strategic Plan 2030 (Cobar Shire Council, 2017b), which addresses the key issues of social, environmental and economic sustainability, as well as civic leadership within the Local Government Area (LGA). Table 2 outlines the main strategies that are applicable to the Planning Proposal.

Table 2: Strategies of the Cobar Community Strategic Plan 2030 applicable to the Planning Proposal

Outcome	Strategy	Planning Proposal Consistency
A healthy and active community	Increase the use of Council owned and other sporting and recreational facilities across the community	In the event that the Planning Proposal is approved, the allowance of primitive camping within the Newey Reserve will increase the use of recreational facilities within the LGA by allowing a wider range of permissible uses within the Reserve. This will then encourage the community to participate in recreational activities, creating a healthy and active community.
Good quality and affordable community facilities and infrastructure	Improve recreational facilities at the water reserves	In the event that the Planning Proposal is approved, Cobar Shire Council will assess the existing infrastructure within the Newey Reserve. Opportunities to improve the recreational facilities and infrastructure will be addressed within the Plan of Management and may include the extension and upgrade of the existing toilet block and the upgrade of existing walking tracks.

Well managed public and private land	Manage the crown land and commons	In the event that the Planning Proposal is approved, Cobar Shire Council will prepare a Plan of Management for the Newey Reserve. The Plan of Management will address how the existing biodiversity, infrastructure and potential heritage significance will be managed within the Reserve and also address issues such as waste, noise and traffic generation.
	Long term management of noxious weeds	
	Long term management of noxious weeds	The Plan of Management for the Newey Reserve will provide long-term measures to manage the exotic species found within the Reserve and provide strategies to conserve and rehabilitate native vegetation communities.

3.2.3 Is the planning proposal consistent with applicable State Environmental Planning Policies?

There are two SEPPs with provisions that are relevant to the Planning Proposal:

- *State Environmental Planning Policy No. 21 – Caravan Parks* (Caravan Parks SEPP)
- *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP)

SEPP No. 21 – Caravan Parks

The objectives of the Caravan Parks SEPP include (among other things) *the orderly and economic use of land used or intended to be used as a caravan park catering exclusively or predominantly for short term residents (such as tourists) or for long term residents, or catering for both.*

Due to definition of 'caravan parks' in the Caravan Parks SEPP, adding 'camping ground' to Schedule 1 of Cobar LEP will also make 'caravan parks' permissible with development consent within Newey Reserve.

Section 6 of the Caravan Parks SEPP defines 'caravan park' as:

Caravan park means land (including a camping ground) on which caravans and other moveable dwellings are, or are to be, installed or placed.

Section 7 of the Caravan Parks SEPP states that:

In any environmental planning instrument (whether made before or after this Policy), references (however expressed) to caravan parks or to camping grounds, or to caravan parks and camping grounds, include references to caravan parks, within the meaning of this Policy.

Section 8 of the Caravan Parks SEPP then states that development for a 'caravan park' may be carried out only with development consent of the Council. This section also states that before granting consent, Council must determine the number of sites (if any) Council considers suitable for long term residence within the meaning of the *Local Government (Caravan Parks and Camping Grounds) Transitional Regulation 1993*.

Section 10 of the Caravan Parks SEPP requires that Council consider various matters when assessing a DA for a caravan park, including:

- The suitability of the land as a caravan park for tourists or for long-term residence;

- Whether there is adequate provision for tourist accommodation or low-cost housing in the Cobar locality and whether existing tourist accommodation will be displaced; and
- Whether the Newey Reserve has adequate community facilities and services to support a caravan park (camping ground).

Whilst 'caravan park' would therefore become permissible with development consent within Newey Reserve, Council would limit the ability to have a caravan park through:

1. Identification of the number of sites (if any) in accordance with the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*
2. Preparation of a Plan of Management under the LG Act that clearly states the intended uses of Newey Reserve, including the identification of areas for primitive camping and the limitation for short and long-term accommodation.

SEPP – Infrastructure

In accordance with Section 65(2)(d) of the Infrastructure SEPP, development may be carried out without consent on land that is a Crown reserve by or on behalf of a reserve trust.

To establish the camping ground and associated facilities, an environmental assessment and determination of the proposal will be undertaken in accordance with Part 5 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). Cobar Shire Council would be both a public authority proponent (EP&A Act s.5) and the determining authority (EP&A Act s.5.3). A Review of Environmental Factors would be prepared in accordance with Clause 228 of the *Environmental Planning and Assessment Regulation 2000* (EP&A Regulation).

Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005

In the event that the planning proposal is approved, Council will ensure that the provision of 'primitive camping' within the Newey Reserve is consistent with the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*. In particular, Part 3, Division 9, Clause 132, which states:

(1) *The following conditions apply to a primitive camping ground:*

- (a) *the maximum number of caravans, campervans and tents permitted to use the camping ground at any one time is not to exceed 2 for each hectare of the camping ground,*
- (b) *a caravan, annexe or campervan must not be allowed to be installed closer than 6 metres to any other caravan, annexe, campervan or tent,*
- (c) *a tent must not be allowed to be installed closer than 6 metres to any caravan, annexe or campervan or closer than 3 metres to any other tent,*
- (d) *the camping ground must be provided with a water supply, toilet and refuse disposal facilities as specified in the approval for the camping ground,*
- (e) *unoccupied caravans, campervans and tents are not to be allowed to remain in the camping ground for more than 24 hours,*
- (f) *if a fee is charged for camping, a register must be kept in accordance with clause 55,*

(g) such firefighting facilities as may be specified in the approval are to be provided at the primitive camping ground.

(2) The provisions of Divisions 1–8 do not apply to a primitive camping ground.

3.2.4 Is the planning proposal consistent with applicable Ministerial Directions (s. 9.1 directions)?

Section 9.1 Ministerial Directions were assessed, and applicable Directions are listed and addressed within **Table 3**. No inconsistencies have been identified.

Table 3: Section 9.1 Directions

1. Employment and Resources	
1.1. Business and Industrial Zones	
Objective	Response
<p>The objectives of this direction are to:</p> <ul style="list-style-type: none"> a) encourage employment growth in suitable locations, b) protect employment land in business and industrial zones, and c) support the viability of identified centres. 	<p>This Planning Proposal will not affect land within an existing or proposed business or industrial zone. Thus, this Direction is not applicable.</p>
1.2. Rural Zones	
Objective	Response
<p>The objective of this direction is to protect the agricultural production value of rural land.</p>	<p>This Planning Proposal will not affect land within an existing or proposed rural zone. Thus, this Direction is not applicable.</p>
1.3. Mining, Petroleum and Extractive Industries	
Objective	Response
<p>The objective of this direction is to ensure that the future extraction of State or regionally significant reserves of coal, other minerals, petroleum and extractive materials are not compromised by inappropriate development.</p>	<p>This Planning Proposal will not prohibit the mining of coal or other minerals, production of petroleum, or winning or obtaining of extractive materials, or restrict the potential development of resources of coal, other minerals, petroleum or extractive materials which are of State or regional significance. Thus, this Direction is not applicable.</p>
1.4. Oyster Aquaculture	
Objective	Response

<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to ensure that Priority Oyster Aquaculture Areas and oyster aquaculture outside such an area are adequately considered when preparing a planning proposal, b) to protect Priority Oyster Aquaculture Areas and oyster aquaculture outside such an area from land uses that may result in adverse impacts on water quality and consequently, on the health of oysters and oyster consumers. 	<p>This Planning Proposal will not affect any Priority Oyster Aquaculture Areas or oyster aquaculture outside such an area as identified in the <i>NSW Oyster Industry Sustainable Aquaculture Strategy (2006)</i>. Thus, this Direction is not applicable.</p>
1.5. Rural Lands	
<p>Objective</p>	<p>Response</p>
<p>The objectives of this direction are to:</p> <ul style="list-style-type: none"> a) protect the agricultural production value of rural land, b) facilitate the orderly and economic development of rural lands for rural and related purposes. 	<p>The <i>State Environmental Planning Policy (Rural Lands) 2008</i> does not apply to this Planning Proposal. Thus, this Direction is not applicable.</p>
2. Environment and Heritage	
2.1. Environment Protection Zones	
<p>Objective</p>	<p>Response</p>
<p>The objective of this direction is to protect and conserve environmentally sensitive areas.</p>	<p>This Planning Proposal will not affect land within an environment protection zone or land otherwise identified for environment protection purposes in the Cobar LEP. Thus, this Direction is not applicable.</p>
2.2 Coastal Management	
<p>Objective</p>	<p>Response</p>

The objective of this direction is to protect and manage coastal areas of NSW.	This Planning Proposal will not affect land within a coastal zone, as defined under the <i>Coastal Management Act 2016</i> or identified by the <i>State Environmental Planning Policy (Coastal Management) 2018</i> . Thus, this Direction is not applicable.
2.3. Heritage Conservation	
Objective	Response
The objective of this direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.	<p>No areas of Heritage Conservation, as defined on the Cobar LEP Heritage Map, have been identified within the Newey Reserve. In accordance with the Office of Environment and Heritage's <i>Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales</i>, an Aboriginal Due Diligence assessment will be undertaken, as required under Part 6 of the <i>National Parks and Wildlife Act 1974</i>, before works to allow primitive camping within the Newey Reserve are undertaken. The Aboriginal Due Diligence assessment will:</p> <ul style="list-style-type: none"> • identify whether or not Aboriginal objects are, or are likely to be, present in an area; • determine whether or not their activities are likely to harm Aboriginal objects (if present); and • determine whether an Aboriginal Heritage Impact Permit (AHIP) or further assessment is required.
2.4. Recreation Vehicle Areas	
Objective	Response
The objective of this direction is to protect sensitive land or land with significant conservation values from adverse impacts from recreation vehicles.	This Planning Proposal does not intend to enable land to be developed for the purpose of a recreation vehicle area, as defined within the <i>Recreation Vehicles Act 1983</i> . Thus, this Direction is not applicable
2.5. Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	
Objective	Response

The objective of this direction is to ensure that a balanced and consistent approach is taken when applying environmental protection zones and overlays to land on the NSW Far North Coast.	This Planning Proposal is not within the local government areas of Ballina, Byron, Kyogle, Lismore or Tweed. Thus, this Direction is not applicable.
3. Housing, Infrastructure and Urban Development	
3.1. Residential Zones	
Objective	Response
<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to encourage a variety and choice of housing types to provide for existing and future housing needs, b) to make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and c) to minimise the impact of residential development on the environment and resource lands. 	<p>This Planning Proposal will not affect land within an existing or proposed residential zone. Thus, this Direction is not applicable.</p>
3.2. Caravan Parks and Manufactures Home Estates	
Objective	Response
<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to provide for a variety of housing types, and b) to provide opportunities for caravan parks and manufactured home estates. 	<p>This Planning Proposal is within Crown land reserved to Cobar Shire Council under the CL Act (being repealed by the CLM Act, which will come into effect on 1 July 2018). The Newey Reserve is not reserved for accommodation purposes.</p>
3.3. Home Occupations	
Objective	Response
<p>The objective of this direction is to encourage the carrying out of low-impact small businesses in dwelling houses.</p>	<p>This Planning Proposal will not prevent home occupations to be carried out in dwelling houses. Thus, this Direction is not applicable.</p>

3.4. Integrating Land Use and Transport

Objective	Response
<p>The objective of this direction is to ensure that urban structures, building forms, land use locations, development designs, subdivision and street layouts achieve the following planning objectives:</p> <ul style="list-style-type: none"> a) improving access to housing, jobs and services by walking, cycling and public transport, and b) increasing the choice of available transport and reducing dependence on cars, and c) reducing travel demand including the number of trips generated by development and the distances travelled, especially by car, and d) supporting the efficient and viable operation of public transport services, and e) providing for the efficient movement of freight 	<p>This Planning Proposal does not intend to create, alter or remove a provision relating to urban land, including land zoned for residential, business, industrial, village or tourist purposes. Thus, this Direction is not applicable.</p>

3.5. Development Near Licensed Aerodromes

Objective	Response
<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to ensure the effective and safe operation of aerodromes, and b) to ensure that their operation is not compromised by development that constitutes an obstruction, hazard or potential hazard to aircraft flying in the vicinity, and c) to ensure development for residential purposes or human occupation, if situated on land within the Australian Noise Exposure Forecast (ANEF) contours of between 20 and 25, incorporates appropriate mitigation measures so that the development is not adversely affected by aircraft noise. 	<p>This Planning Proposal does not intend to create, alter or remove a zone or a provision relation to land in the vicinity of a licensed aerodrome. Thus, this Direction is not applicable.</p>

3.6. Shooting Ranges

Objective	Response
<p>The objectives are:</p> <ul style="list-style-type: none"> a) to maintain appropriate levels of public safety and amenity when rezoning land adjacent to an existing shooting range, b) to reduce land use conflict arising between existing shooting ranges and rezoning of adjacent land, c) to identify issues that must be addressed when giving consideration to rezoning land adjacent to an existing shooting range. 	<p>This Planning Proposal does not intend to create, alter or remove a zone or a provision relation to land adjacent to and/ or adjoining an existing shooting range. Thus, this Direction is not applicable.</p>
4. Hazard and Risk	
4.1. Acid Sulfate Soils	
Objective	Response
<p>The objective of this direction is to avoid significant adverse environmental impacts from the use of land that has a probability of containing acid sulfate soils.</p>	<p>This Planning Proposal is not within land that has a probability of containing acid sulfate soils as shown on the Acid Sulfate Soils Cobar LEP mapping. Thus, this Direction is not applicable.</p>
4.2. Mine Subsidence and Unstable Land	
Objective	Response
<p>The objective of this direction is to prevent damage to life, property and the environment on land identified as unstable or potentially subject to mine subsidence.</p>	<p>This Planning Proposal is not within a Mine Subsidence District proclaimed pursuant to section 15 of the <i>Mine Subsidence Compensation Act 1961</i> or has been identified as unstable land. Thus, this Direction is not applicable.</p>
4.3. Flood Prone Land	
Objective	Response
<p>The objectives of this direction are:</p>	<p>This Planning Proposal will not create, remove or alter a zone or a provision that affects flood prone land. Thus, this Direction is not applicable.</p>

<p>a) to ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the Floodplain Development Manual 2005, and</p> <p>b) to ensure that the provisions of an LEP on flood prone land is commensurate with flood hazard and includes consideration of the potential flood impacts both on and off the subject land.</p>	
4.4. Planning for Bushfire Protection	
Objective	Response
<p>The objectives of this direction are:</p> <p>a) to protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and</p> <p>b) to encourage sound management of bush fire prone areas.</p>	<p>This Planning Proposal will not affect or is not in proximity to land mapped as bushfire prone land. Thus, this Direction is not applicable.</p>
5. Regional Planning	
5.1. Implementation of Regional Strategies (Revoked)	
5.2. Sydney Drinking Water Catchment	
Objective	Response
<p>The objective of this Direction is to protect water quality in the Sydney drinking water catchment.</p>	<p>This Planning Proposal is not within land within the Sydney drinking water catchment. Thus, this Direction is not applicable.</p>
5.3. Farmland of State and Regional Significance on the NSW Far North Coast	
Objective	Response

<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to ensure that the best agricultural land will be available for current and future generations to grow food and fibre, b) to provide more certainty on the status of the best agricultural land, thereby assisting councils with their local strategic settlement planning, and c) to reduce land use conflict arising between agricultural use and non-agricultural use of farmland as caused by urban encroachment into farming areas. 	<p>This Planning Proposal is not within land mapped as state significant farmland, regionally significant farmland or significant non-contiguous farmland. Thus, this Direction is not applicable.</p>
5.4. Commercial and Retail Development along the Pacific Highway, North Coast	
<p>Objective</p>	<p>Response</p>
<p>The objectives for managing commercial and retail development along the Pacific Highway are:</p> <ul style="list-style-type: none"> a) to protect the Pacific Highway's function, that is to operate as the North Coast's primary inter- and intra-regional road traffic route; b) to prevent inappropriate development fronting the highway; c) to protect public expenditure invested in the Pacific Highway; d) to protect and improve highway safety and highway efficiency; e) to provide for the food, vehicle service and rest needs of travellers on the highway; and f) to reinforce the role of retail and commercial development in town centres, where they can best serve the populations of the towns. 	<p>This Planning Proposal is not within areas on the North Coast that the Pacific Highway traverses, being those council areas between Port Stephens Shire Council and Tweed Shire Council or land in the vicinity of the existing and/or proposed alignment of the Pacific Highway. Thus, this Direction is not applicable.</p>
5.5. Development in the vicinity of Ellalong, Paxton and Millfield (Cessnock LGA) (Revoked)	
5.6. Sydney to Canberra Corridor (Revoked)	
5.7. Central Coast (Revoked)	
5.8. Second Sydney Airport Badgerys Creek	

Objective	Response
The objective of this direction is to avoid incompatible development in the vicinity of any future second Sydney Airport at Badgerys Creek	This Planning Proposal is not within land shown within the boundaries of the proposed airport site and within the 20 ANEF contour. Thus, this Direction is not applicable.

5.9. North West Rail Link Corridor Strategy

Objective	Response
<p>The objectives of this direction are to:</p> <ul style="list-style-type: none"> a) promote transit-oriented development and manage growth around the eight train stations of the North West Rail Link (NWRL) b) ensure development within the NWRL corridor is consistent with the proposals set out in the NWRL Corridor Strategy and precinct Structure Plans 	This Planning Proposal is not within Hornsby Shire Council, the Hills Shire Council or Blacktown City Council or within land within the North West Rail Link Corridor, as identified in the NWRL Corridor Strategy and Structure Plans. Thus, this Direction is not applicable.

5.10. Implementation of Regional Plans

Objective	Response
The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.	This Planning Proposal is consistent with the Far West Regional Plan 203 (OEH, 2017).

6 Local Plan Making

6.1. Approval and Referral Requirements

Objective	Response
The objective of this direction is to ensure that LEP provisions encourage the efficient and appropriate assessment of development.	This Planning Proposal does not include provisions that require the concurrence, consultation or referral of development applications to a Minister or public authority and is not considered designated development. Thus, this Direction is not applicable.

6.2. Reserving Land for Public Purposes

Objective	Response
<p>The objectives of this direction are:</p> <ul style="list-style-type: none"> a) to facilitate the provision of public services and facilities by reserving land for public purposes, and b) to facilitate the removal of reservations of land for public purposes where the land is no longer required for acquisition. 	<p>This Planning Proposal does not intend to create, alter or reduce existing zonings or reservations of land for public purposes. Thus, this Direction is not applicable.</p>

6.3. Site Specific Provisions

Objective	Response
<p>The objective of this direction is to discourage unnecessarily restrictive site-specific planning controls.</p>	<p>This Planning Proposal is intended to only allow the use 'camping ground' within the Newey Reserve and not all RE1 (Public Recreation) zones. However, this will not impose on any development standards or requirements in addition to those already contained in the Cobar LEP, which is proposed to be amended. Furthermore, such provisions are thought to be of minor significance.</p>

7 Metropolitan Planning

7.1. Implementation of A Plan for Growing Sydney

Objective	Response
<p>The objective of this direction is to give legal effect to the planning principles; directions; and priorities for subregions, strategic centres and transport gateways contained in A Plan for Growing Sydney.</p>	<p>This Planning Proposal is not within land comprising of the relevant local government areas. Thus, this Direction is not applicable.</p>

7.2. Implementation of Greater Macarthur Land Release Investigation

Objective	Response

The objective of this direction is to ensure development within the Greater Macarthur Land Release Investigation Area is consistent with the Greater Macarthur Land Release Preliminary Strategy and Action Plan (the Preliminary Strategy).	This Planning Proposal is not within either the Campbelltown or Wollondilly local government areas or within the Greater Macarthur Land Release Investigation Area, as identified in the Preliminary Strategy. Thus, this Direction is not applicable.
7.3. Parramatta Road Corridor Urban Transformation Strategy	
Objective	Response
<p>The objectives of this Direction are to:</p> <ul style="list-style-type: none"> a) facilitate development within the Parramatta Road Corridor that is consistent with the Parramatta Road Corridor Urban Transformation Strategy (November 2016) and the Parramatta Road Corridor Implementation Tool Kit, b) provide a diversity of jobs and housing to meet the needs of a broad cross-section of the community, and c) guide the incremental transformation of the Parramatta Road Corridor in line with the delivery of necessary infrastructure 	This Planning Proposal is not within the relevant local government areas nor within the Parramatta Road Corridor as identified within the Parramatta Road Corridor Urban Transformation Strategy. Thus, this Direction is not applicable.
7.4. Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	
Objective	Response
The objective of this direction is to ensure development within the North West Priority Growth Area is consistent with the North West Priority Growth Area Land Use and Infrastructure Strategy (the Strategy).	This Planning Proposal is not within the Blacktown, The Hills Shire or Hawkesbury local government areas or within land identified as the North West Priority Growth Area. Thus, this Direction is not applicable.
7.5. Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	
Objective	Response
The objective of this direction is to ensure development within the Greater Parramatta Priority Growth Area is consistent with the Greater Parramatta	This Planning Proposal is not within land contained within the Greater Parramatta Priority Growth Area. Thus, this Direction is not applicable.

Priority Growth Area Interim Land Use and Infrastructure Implementation Plan dated July 2017 (the interim Plan).	
7.6. Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	
Objective	Response
The objective of this direction is to ensure development within the Wilton Priority Growth Area is consistent with the Wilton Interim Land Use and Infrastructure Implementation Plan and Background Analysis.	This Planning Proposal is not within the Wollondilly local government area or on land within the Wilton Priority Growth Area. Thus, this Direction is not applicable.
7.7. Implementation of Glenfield to Macarthur Urban Renewal Corridor	
Objective	Response
The objective of this direction is to ensure development within the precincts between Glenfield and Macarthur is consistent with the plans for these precincts.	This Planning Proposal is not within the Campbelltown local government area or between the Glenfield and Macarthur precincts. Thus, this Direction is not applicable.

3.3 Environmental, social and economic impact

3.3.1 Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

The land subject of this planning proposal is zoned RE1 (Public Recreation). It permits certain development to enhance public recreation facilities such as the construction of boat ramps, boat sheds, site amenities, moorings etc. The Newey Reserve is a regenerated man-made area. Vegetation within the subject site consists mainly of exotic species with limited native vegetation (Cobar Shire Council, 2017b).

No impact to threatened ecological communities, flora or fauna is anticipated. However, Cobar Shire Council will prepare a PoM under the LG Act for the Newey Reserve, which will address the future management of the site. This will include the dedication of a biodiversity and conservation area to protect existing native vegetation and improve/enhance the area by arranging community-based revegetation and conservation programs (Cobar Shire Council, 2017b). The PoM will also address mitigating measures to conserve and improve native fauna habitat for threatened bird species that are known to occur within the area.

3.3.2 Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

The Planning Proposal and subsequent increase in the use and foot traffic of the Newey Reserve has the potential to impact on other environmental effects. Such effects may include increases in generation, potential impacts on amenity (views, noise), overcrowding of the Reserve's facilities such as picnic areas, access paths and playgrounds and an increased pressure on the Reserve's infrastructure.

Such environmental effects will be addressed and managed in accordance with the PoM. Options to increase the amount of both infrastructure and facilities within the Newey Reserve will be discussed during the development of the PoM to determine the most appropriate plan. Furthermore, the establishment of the camping ground will be assessed via an environmental assessment under Part 5 of the EP&A Act.

3.3.3 Has the planning proposal adequately addressed any social and economic effects?

The provision of primitive camping in Newey Reserve will encourage both locals and tourists to utilise further recreational facilities within Cobar. In turn, this will boost tourism within the local government area and region. The Planning Proposal has been prepared to address the wishes of the Cobar community, who have advocated for the allowance of camping within the Newey Reserve. Cobar Shire Council feel the allowance of primitive camping within the Newey Reserve will help achieve the outcomes of the Cobar Community Strategic Plan 2030 such as maintaining a healthy and active community and providing well managed public lands. The allowance of primitive camping within the Reserve may also boost other recreational activities that the Reserve provides such as fishing within the lake by the Cobar Fishing Club or boating activities.

3.4 State and Commonwealth interests

3.4.1 Is there adequate public infrastructure for the planning proposal?

Existing infrastructure within the Newey Reserve includes:

- Informal bitumen areas designated for parking with speed limit signage;
- Picnic and barbeque area including 2 barbeques, and 4 picnic tables;
- Bitumen walking track around part of the lake; and

- 1 toilet block containing 1 female and male toilet compartment. However, there is no electricity within this toilet block;

Options for the infrastructure required to support primitive camping will be addressed within the Plan of Management. Such options will address additional picnic and barbeque areas, the extension of the walking track around the entire perimeter of the lake, and the upgrading and extension of the existing toilet block to accommodate an increase in potential community use. This may include the addition of more toilet compartments and facilities such as showers and changing rooms. Such options will also ensure that the requirements of the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005* are met.

4 Mapping

It is intended that the planning proposal will be an amendment to the Cobar LEP by way of adding the land use term 'primitive camping' within the Newey Reserve to *Schedule 1 Additional Permitted Uses*. Thus, no map changes to the Cobar LEP are proposed.

5 Community Consultation

It is intended to publicly exhibit the both the Planning Proposal and Plan of Management for a minimum of 28 days. During this time, residents of the Cobar Shire Council LGA will have the opportunity to provide comment upon the documentation and the plans for management of the Newey Reserve.

Council intends to consult with the following agencies in respect to the planning proposal during the exhibition period:

- Office of Environment and Heritage;
- Crown Lands;
- Rural Fire Service; and
- NSW Police.

It is not expected that there will be any need to formally consult with any agencies prior to the public exhibition period of the Planning Proposal. Notwithstanding this, consultation will take place is required as a condition of the gateway determination.

6 Project Timeline

An indicative timeframe is shown in **Table 4**.

Table 4: Indicative timeframe

Action	Timeframe
Planning Proposal report to Council	28 June 2018
Issue Gateway determination	July 2018

Prepare any outstanding studies and finalise Plan of Management	July 2018
Consult with required State Agencies	July 2018
Exhibition of Planning Proposal and associated technical studies	July 2018
Report to Council following exhibition	August / September 2018
Planning Proposal sent back to Department requiring that the draft Cobar LEP be prepared	September 2018

References

Cobar Shire Council, 2017a. *Draft 'The Newey' Land Use Master Plan*.

Cobar Shire Council, 2017b. *Community Strategic Plan Cobar Shire 2030*.

Office of the Environment and Heritage, 2017. *Far West Regional Plan 2036*.



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Disability Inclusion Action Plan



**COBAR SHIRE
COUNCIL**
outback nsw

2018

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Message from the Mayor

I am pleased to present Cobar Shire Council's updated Disability Inclusion Action Plan 2018 (DIAP). The first plan was prepared a year ago and over the last 12 months we have worked hard to implement the actions identified in that plan, within our resource constraints. We have now had a chance to again meet with our community and update the actions in the DIAP. Council has always strived to improve the ability of those with disability in our community to be included and able to access our services and facilities, and this Plan allows us to focus on improving our efforts to address disability and inclusion.

Council has the opportunity to positively influence and support access and inclusion across all areas of the community, such as in our public buildings, parks and recreational spaces, how we provide information and encourage the community to input into our decision making. We are a major employer in the Shire, we can provide employment opportunities for those with disability and we can promote positive attitudes and behaviours both within our organisation and more broadly across the community towards those with disability.

Through this plan, Council aims to ensure that access and inclusion is core Council business and part of Council decision making. The actions in this plan will be integrated throughout our planning documents and will be reported on regularly.

This plan has been developed through the direct input from people with disability, their families and carers in our community and the service organisations that work with them. The community was encouraged to attend a workshop or to provide their ideas directly to Council, and also to provide comments outside of this process. These conversations were key to developing this plan to make Cobar a more welcoming and accessible Shire for everyone.

An inclusive community promotes diversity and is able to thrive from the opportunities diversity can provide. An inclusive community also provides greater choice to all residents. I thank all residents and service organisations who have taken the time to input into this plan and encourage you to continue to do so. By working together, we can all make Cobar Shire a better place to live, work and play.

Inclusion is everyone's business. Council cannot achieve all the outcomes alone. I look forward to continue working with all agencies, NGO and community groups to improve access and inclusion in our community.



Clr Lilliane Brady, OAM
Mayor

Message from the General Manager

Through this plan Council aims to demonstrate our commitment to people with disability to improve access and inclusion over the next four years. The development of this plan was the impetus for us to consult with the community in targeted groups and sessions to ensure that those impacted had a true say into the future plans and actions of Council. We are committed to continuing this consultation into the future and value the feedback and input we gained through this process.

This plan aims to identify the issues our residents face when it comes to access and inclusion. These very residents, their families and carers, as well as the service organisations were also key in developing the solutions outlined in the action plan. Whilst Council is always limited in what activities we can undertake and the outcomes we can achieve through our resource constraints, we aimed to identify priority actions that are achievable in the timeframe and that would make a real difference to our community. We will continue to undertake projects together.

A key example of working together is the disability spinner project undertaken in 2017-2018 where Council worked with LiveBetter who were able to access funding through Peak Gold Mines to purchase the equipment and then Council undertook to install it. This is a truly community project. Council has also made great progress in improving the safety of footpaths in high pedestrian traffic zones to assist those with mobility constraints by investing \$200,000 in footpath replacement and a number of grant applications have been submitted that will allow Council to improve accessibility to buildings across the Shire - in particular the Great Cobar Heritage Centre. Council continues to employ a diversified workforce and to assist the community to access our services and provide input into the decision making process.

Inclusion is everyone's business at Council. All staff and Councillors can positively impact on the liveability of Cobar Shire for all people, including those with disability. As a leadership organisation, we can make a difference by improving our own practices, processes and systems.

Council's leadership team is committed to implementing this plan. More importantly, we are committed to its continued improvement and enhancement to ensure real inclusion and accessibility outcomes for our community, and build on the projects undertaken in the last 12 months.

Thank you to everyone who has participated in the development of this plan and I look forward to continuing to work with the community to deliver the actions outlined in it.



Peter Vlatko

Cobar Shire Council

Vision

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

Mission

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire: The Wool Track, Louth Road and Tilpa Road.

Values

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative;
- All activities are to be customer focused and provide equity for all;
- Involve the community in decision making through open government and consultative processes;
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle;
- Conserve and protect the natural beauty of the area;
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

About this Plan

Cobar Shire Council has developed this plan as a four year framework, outlining the key strategies and actions to be delivered by Council in its commitment to disability access and inclusion within the Shire. The original plan was adopted in May 2017 and it has now been updated 13 months later. Council is committed, through the actions in this plan, to make continual improvement to reduce barriers that people face when living, working and visiting our Shire. The strategies and actions outlined in this plan will be incorporated into all of Councils Integrated Planning and Reporting documents.

The Case for Inclusion

- As a community, we are poorer without a diverse range of viewpoints and individual perspectives.
- Exclusion leads to disadvantage and discrimination, which have far reaching negative impacts across all aspects of life, including health, welfare, education and employment. These impacts are felt beyond the individual, with families and the broader community being negatively impacted by a non-inclusive community.
- Employment can provide independence, reduce reliance on benefits and improve the living standards of people with disability. This can also have positive health impacts and contribute to a greater sense of self-worth.
- Providing physical access to businesses benefits not only people with disability, but older people, parents with prams and business owners by expanding their business reach.

Consultation

Council is committed to undertaking true consultation with the community to continually update and develop this plan and during its implementation. Council's leadership team drove the development of this plan and are committed to implementing it. A specific workshop session was held with Councillors prior to the development of the original plan and Councillors attended the community workshop session held to update the plan.

To start the conversation, Council organised a workshop on 9 November 2016 with the relevant service providers and NGO's that service Cobar to outline Council's commitment to developing a DIAP and to gain their input into the DIAP. There were 10 participants at the workshop with representatives from Flourish Australia, Ability Links, Cobar Shire Council, CentaCare and Carewest in attendance. This group provided excellent input into the issues they believed their clients face in the Shire and provided their ideas on how to address these issues. These organisations also played a key role in promoting the development of the DIAP to their clients and encouraged participation in the community workshop held on 30 November 2016.

At this meeting, around 8 community representatives participated in a similar workshop with more ideas contributed. Also, Council encouraged the community to have their say by directly contacting staff, which yielded further responses. This meeting was advertised in the local paper and social media and was well promoted by the service organisations that attended the 9 November meeting.

During the workshop, participants believed that they generally have good access to Council and are able to provide input and feedback. As such, there was no need for a specific committee to be formed. Council has agreed to hold an annual workshop to outline progress in implementing the DIAP and to provide the opportunity to update it.

In March 2018 a workshop was held to update this plan with 9 participants and 5 email responses. Since then a number of conversations have been held, following up on the issues identified.

A draft of the updated plan was placed on exhibition during May 2018 to encourage further community input.

Policy Background

The National Disability Strategy 2010-2020 was developed in partnership between the Commonwealth, State, Territory and Local Governments. It sets out a national plan for improving life for Australians with disability, their families and carers.

The National Disability Insurance Scheme (NDIS) is a major reform to deliver a national system of disability support focussed on individual needs and choice over how, when and where support is provided. Individuals, rather than service providers will determine how their funding is spent. Disability inclusion action planning is complementary to the NDIS and assists Councils to break down local barriers to full participation by people with disability in our community.

The *Disability Inclusion Act 2014 (DIA)* defines disability as:

The long-term physical, mental, intellectual or sensory impairment which in interaction with various barriers may hinder the full and effective participation in society on an equal basis with others.

Disability is not just about the individual or their impairment, but rather for the whole community to work together to break down the barriers that exist. Under the *Disability Inclusion Regulation 2014*, Councils were required to prepare a Disability Inclusion Action Plan by 1 July 2017. This plan can be addressed through the integrated planning process. Cobar Shire Council wants to show the importance of access and inclusion by developing a stand-alone plan that is then integrated through Council's plans. Disability inclusion action planning plays a critical role in identifying and delivering on practical measures to transform intent into action by local government.

Council has chosen to update this policy annually to ensure the community views and values are represented and to ensure that appropriate actions are included in the IP&R documents (including the Long Term Financial Plan).

Council's Policy Context

Whilst Council may not have had a DIAP in the past, there has been much work undertaken in this area. In 2013, Council adopted their first Pedestrian Access Mobility Plan (PAMP) for the Cobar town centre and PAMP Access Audit. Council has been implementing priority

actions under these each year as funding becomes available, as part of their Annual Operational Plan. Other Council documents include the Equal Employment Opportunity Management Plan and the Equal Employment Opportunity Policy.

Again, this DIAP will be integrated across Council's integrated planning and reporting documents as they are being reviewed and adopted by 30 June 2018.

Council also addresses access through the DA process, ensuring appropriate measures are included when buildings are built or altered.

Councils Planning Process

Council has one Vision and one Plan. This is the Community Strategic Plan, Delivery Program and Annual Plan. The Disability inclusion Action Plan is a supporting document that will inform the actions in our Annual Plan.



Community Profile

Demographics

Of the 68,189 people living in the Far West and Orana regions of NSW, 9,703 have identified as having a disability (SSI Data Cube). Closer to home, Cobar Shire has 453 aged pensioners, which represents 72% of those over 65 years old. There are 180 disability support pensioners in the 16-64 age group, which equates to 5.7% being on a disability pension. There were 312 people over the age of 15 years who were providing assistance to someone with a disability in the Shire, which represents 8.5% of this age group. 3.1% of the population identified as having a profound or severe disability, or 154 people. Of these, 122 live within in the community. Of those 154, 80 are aged under 65 years old and all but 5 of those 80 people live within the community. The remaining 74 people who have a profound or severe disability are aged over 64, which is 12% of this population group. Of those 74 people, 46 live within the community (Public Health Information Development Unit – PHIDU December 2016).

Whilst these statistics help to understand the prevalence of people who need support in the community, it is acknowledged that the statistics do not include all people living with and caring for people with a disability in the community. Nor do they include information on those who have milder disability, including mobility concerns.

As the National Disability Insurance Scheme (NDIS) is rolled out in Cobar, there continues to be a great deal of change for the community and the disability sector. The sector will continue to evolve over the time period of this strategy and as changes are implemented. At the time of writing the community expressing concern regarding access to services post full implementation of the NDIS with some sectors unable to access services required, which they are currently able to access. Some in the community have plans written, others are trying to meet the 30 June 2018 deadline. Council will continue to monitor the situation and work with groups such as the Health Council and Community Services Forum to try to prevent any loss of services to residents within the Shire.

Accessibility to Public Buildings

Council is committed to improving access to public buildings in the Shire. This includes the constant search for grant funding to assist us to meet our ambitions. However, it is a goal of our planning documents and one we are committed to achieving.

The Council chambers and administration building are accessible, including with the fit out of appropriate amenities. The library is accessible and appropriate amenities are available to users of that building. Council has funding to refurbish the front arcade and as part of that project, a compliant ramp will be installed.

The Cobar Memorial Swimming Pool is probably the best pool in the region, with both pools fully accessible with access ramps, the provision of a water wheelchair and accessible change facilities. New works will be undertaken in the grounds, with the new facilities made to

improve accessibility where possible and appropriate pathways installed to improve accessibility.

An accessible toilet will be installed at Dalton Park during 2018-2019 and grant funding has been sought for accessible toilets at the Mount Hope hall and Nymagee sports complex. Over the last 12 months, Council has installed accessible toilets at the Cobar Youth and Fitness Centre, along with wheelchair storage (for wheelchair basketball). Grant funding has been sought to improve accessibility at the Great Cobar Heritage Centre.

The NSW Government has announced a priority area for them is improving accessibility to playgrounds. Council is eager for grant funds to be available to assist us to develop projects for our major playgrounds, with priority parks being Drummond Park and Dalton Park.

Many commercial buildings have poor access in Cobar. This will continue to be an issue. Council will, through the Development Application process, continue to strive to improve accessibility and can work with groups such as the Cobar Business Association to alert business owners of the advantages of improving access. However, with a large proportion of proprietors who live out of the Shire and the cost of undertaking the works, it will continue to be a challenge that must be addressed over time.

Monitoring and Evaluation

The actions outlined in this plan will be integrated across Council's integrated planning documents (The Community Strategic Plan, Delivery Program, Annual Operational Plan and Resource Strategy). As such, actions from this plan will be included in these documents and will be reported against in line with reporting for each document – quarterly for the Annual Operational Plan, six monthly for the Delivery Program and annually as part of the Annual Report. These are public documents, available on our website or in hard copy. The Annual Report is provided to the Minister.

In addition, an annual review of the DIAP will be prepared, with a copy supplied to the Disability Council of NSW.

Council will hold an annual meeting of service providers and people with disability, their family and carers, to gain feedback on the implementation of the DIAP and new initiatives to be included in the following years. This method of monitoring and feedback was agreed to during the consultation period. However, Cobar Shire is a close community and it is expected that more frequent feedback will be received when appropriate from the public.

In addition to the annual review of the DIAP implementation, the plan will be updated and evaluated in line with the IP&R reviews.

Attitudes and Behaviours

The attitudes and behaviours of the community towards those with disability have been described as the single biggest barrier to full participation and inclusion. It was identified in workshops that mental health issues in particular in Cobarr are poorly understood and there is a need to ensure adequate socialisation opportunities for all in the community, as well as education on promoting strong mental health and how to assist those with poor mental health.

Disability awareness is at the core of disability inclusion. Training, particularly for frontline service delivery staff, regarding the importance of, and practical steps toward disability inclusion is critical.

Strategy	Action	Outcome	Responsibility	Delivery
1. Improve staff awareness of disability issues to improve customer service for those with a disability.	1.1 Include disability awareness training in staff inductions.	1.1 Training included in all staff inductions held throughout the year.	HRM	Implemented 2018 and ongoing thereafter.
2. Train staff to a high degree in disability awareness and infrastructure requirements	2.1 Train staff in the Liveable Housing Australia Design Assessor Course.	2.1 To have at least one staff member registered as a LHA Design Guideline Assessor. This will allow Council to assess designs and home modification proposals against the appropriate Liveable Housing Design Guidelines.	DPES	Training 2017 with Council able to provide this service to the community ongoing.
3. Promote access and inclusion at Council facilities	3.1 Partner with community organisations to deliver projects and programs that support inclusion in Council facilities.	3.1 Number of activities undertaken in partnership with other organisations.	DCED	Ongoing.
	3.2 Work with the Mental Health Network to promote strong mental health in the community, and provide education around mental health.	3.2 Number of activities Council has endorsed or participated in.	DCED	Ongoing.

Strategy	Action	Outcome	Responsibility	Delivery
4. Ensure continued consultation with those with disability and key service organisations to ensure there is targeted opportunity for input into decision making.	4.1 Hold at least one consultation meeting with key stakeholders on the implementation and updating of this plan annually.	4.1 This plan is updated annually and changes are made when needed. Those with disability and their families and service organisations have the opportunity to continually input into Council decision making.	DCED	Annually.

Employment

— Employment and economic security for most people are closely related. Employment contributes to independence and feelings of self-worth, social interaction and mental health, and increases opportunities to support individual choice and control. Council maintains its commitment to equal employment and workplace opportunities and to reducing barriers to employees to encourage them to grow and contribute to the organisation.

Strategy	Action	Outcome	Responsibility	Delivery
5. Develop Council employment opportunities for people with a disability	5.1 Work with organisations to target funding where appropriate to employ people with a disability into roles designed to suit them and Council 5.2 Consider issues of disability, access and inclusion when updating Council's policies and procedures.	5.1 Number of people employed as a result of the initiative 5.2 Access and inclusion addressed in Councils documents where appropriate.	HRM HRM	Ongoing. Ongoing.

Liveable Communities

Liveable communities are important for all people in the community and are achieved by applying the principles of universal design. This is important across Council facilities, housing design, transport access, community recreation and social inclusiveness.

Major issues identified in the community consultation were around the lack of options for public transport for those in a wheelchair and a lack of community transport for residents who have to travel to medical appointments but cannot take themselves. It was also noted that there are long waiting periods for an Occupational Therapist to come to Cobarr to undertake in-home assessments for residents to be able to access modifications (up to a 12 month waiting period). It was noted that Cobarr's footpath network is difficult to navigate for those with mobility issues.

Strategy	Action	Outcome	Responsibility	Delivery
6. Continuously upgrade Council assets to meet the requirements of the Disability Discrimination Act, relevant Australian Standards and the National Construction Code.	6.1 Identify and prioritise public buildings that require access audits in accordance with AS1428.1 – Access to Premises Standards.	6.1 Priority buildings identified and audits completed.	DPES	2018
	6.2 Review the Pedestrian Access and Mobility Plan (PAMP) and progressively upgrade high priority areas to improve access as funding becomes available.	6.2 Pedestrian access continues to be improved in high use areas.	DES	Ongoing.
7. Improve the liveability and accessibility of public places	7.1 Include community input at the concept stage on projects in public places.	7.1 Develop a procedure for including community input into the design process	DCED	2018

Strategy	Action	Outcome	Responsibility	Delivery
	7.2 Undertake an assessment of key community infrastructure to identify and prioritise design, delivery and management of accessible toilet and change facilities.	7.2 Assessment completed	DPES	2018
	7.3 Install accessible playground equipment into Drummond Park	7.3 Accessible playground equipment installed into Drummond Park.	DCED	2018
	7.4 Investigate moving some gym equipment downstairs to make it more accessible at the Cobar Youth and Fitness Centre and investigate options to purchase specific accessible equipment.	7.4 Gym equipment more accessible to all users.	DCCS	2018
	7.5 Ensure any new public buildings and works undertaken by Council on public buildings meet universal design principles.	7.5 New public buildings all meet universal design principles.	DPES	Ongoing.
	7.6 Investigate the option of free pool admission for disability pension holders.	7.6 Council determines if free pool admission is given and if so, this is included in the 2018/2019 Fees and Charges.	DCCS	2018
	7.7 Facilitate specialist training for technical staff for access auditing and compliance with relevant codes and standards.	7.7 Staff member trained. 7.7 Reduction in waiting times to have in-home modifications undertaken resulting in improved health outcomes.	DPES	2017

Strategy	Action	Outcome	Responsibility	Delivery
8. Advocate for improved access and inclusion outcomes in the CBD	8.1 Promote to shop keepers access issues faced in the central business district and how this limits their ability to reach customers and make sales.	8.1 Material produced and distributed to business owners.	DCED	2018
9. Advocate for improved and more equitable public transport options	9.1 Coordinate community groups to determine the feasibility of introducing public transport options for those with wheelchairs and mobility impairments.	9.1 Agreed understanding in the community of the demand and supply of equitable transport options 9.1 Agreed position on way forward and issue progressed if need identified.	DCED	2018 2018
	9.2 Investigate if there is adequate community transport available for the community and advocate for additional transport if required.	9.2 Agreed understanding in the community of the demand and supply of equitable transport options 9.2 Agreed position on way forward and issue progressed if need identified.	DCED	2018
	9.3 Liaise with community and police to increase awareness of appropriate use of disability car spaces to reduce noncompliance.	9.3 Those with disability cards are more able to find appropriate parking spots.	DES	2018
	9.4 Audit linemarking in disability car parking spots and repaint where needed.	9.4 Line marking clearer and a reduction in noncompliance.	DES	2018
	9.5 Liaise with Cobar Show Society to ensure adequate disability parking available at the Cobar Show.	9.5 An increase in the availability of disability car parking during the Cobar Show.	DES	2018
10. Advocate for provision	10.1 Lobby for a respite home to	10.1 Respite options	DCED	2020

of respite services in Cobar	be established in Cobar to assist carers of those with disability.	available to family and carers.	
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Processes and Systems

Council is committed to improving our capacity to assist our community to gain access to the information and council services they need within Council’s resourcing limits. Council wants the community to actively participate and partner with us for improved decision making and service delivery.

Strategy	Action	Outcome	Responsibility	Delivery
11. Increase the range of formats that information is provided in to support different needs and capabilities.	11.1 Investigate the option of having a button available on the website to allow larger text.	11.1 Material on the website is more accessible to visually impaired persons.	DCED	2018

Version Control

No.	Date Adopted	Minute No.	Date Commenced	Date notified in Local Paper
1	24.04.2017	74.4.2017	28 April 2017	N/A
2				
3				

**MINUTES OF THE WARD OVAL USERS GROUP MEETING HELD IN
THE COBAR SHIRE COUNCIL CHAMBERS ON
MONDAY 21 MAY 2018 COMMENCING AT 3:03PM**

1. WELCOME & APOLOGIES

Present:

Stephen Taylor	Director of Engineering Services	Cobar Shire Council
Janette Booth	Executive Assistant – General Manager/ Mayor	Cobar Shire Council
Haylee Prince	President	Cobar Netball Association
Damian Wray	President	Cobar & District Cricket Association
Jarrold Barraclough	President	Cobar Junior Soccer/ Dog Trials
Jonathan Harvey	Principal	Cobar Public School
Heather Christie	Secretary	Cobar Show Society
Sharon Snelson	Assistant Secretary	Cobar Show Society
David Snelson	President	Cobar Show Society
Bonnie Fullagar	Team Leader/ Urban Services	Cobar Shire Council

Apologies:

Lilliane Brady OAM	Mayor	Cobar Shire Council
Paul Sullivan	Urban Services Coordinator	Cobar Shire Council
Helen Pollack		
Rebecca Everett	President	Cobar Little Athletics
Gordon Hill	President	Cobar Men's Shed

Resolved:

That the apologies received from Lilliane Brady OAM, Paul Sullivan, Helen Pollack, Rebecca Everett and Gordon Hill be accepted.

Heather Christie/ Damian Wray

CARRIED

2. ADOPTION OF PREVIOUS MINUTES

Resolved:

That the minutes of the previous meeting held on Tuesday, 17 May 2016 be confirmed as a true and correct record of the proceedings of that meeting.

Heather Christie /Stephen Taylor

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Nil.

4. ITEMS OF BUSINESS

4.1 DRAFT 2018/2019 FEES AND CHARGES – PARKS & RECREATION

All in attendance have been advised that they have until 6 June 2018 to have any submissions to Council on issues they have with the Draft 2018/2019 Fees and Charges.

4.2 CURRENT AND FUTURE ISSUES

The Dining Room has been noted as an item of concern; issues raised were in relation to white ants, holes that need repair, cool room repairs, the storage of chemicals and lawn mowers from the Cricket Club.

Resolved:

That the Cobar and District Cricket Association be given a back door key to the Trade Pavilion for storage use.

Damian Wray/ Sharon Snelson

CARRIED

It has also been noted that the back door of the Trade Pavilion will need to be repaired prior to the key being given to the Cricket Association.

The Committee would like to know how the Lights and Electricity Charges are worked out for the different user groups?

Discussions are to be held with Paul Dukes (Council's Electrician) and to be reported back to the Committee.

The Show Society has also asked to be present when reading the meter prior to the Show.

Discussions were held on:

- Vandalism to the Toilet Block;
- Fees charges for the Dog Trials;
- All Members have been advised to apply for Donations through Council's Donation Policy (January of each year);
- Showers – they are not all day heating, can this be amended when events are being held – **Bonnie to look into;**
- Cricket Club have asked if the sporting field cannot be marked on the turf wicket?

Issues identified:

- Hot water system leaking under Grand Stand;
- Counter Tops in Secretaries Office need to be sealed;
- Taps leaking under the benches in Secretaries Office;
- Buildings need to be painted;
- Lights – where are the spares kept;
- Ward Oval is becoming very run down – what is the plan into the future;
- Birdcage to be removed – **David to email Council.**

Resolved:

That a member of the Planning and Environmental Services Department of Council be present at the next meeting.

Heather Christie/ Hayley Prince

CARRIED

Future Projects:

- Bar to be moved to a new area and rebuilt;
- Pavilion to be built.
- Increased Storage – shipping containers to be placed on back fence;
- Clean up of Ward Oval – storage containers moved – move the dirt, can .

It has been suggested that Council approach the “Work for the Dole” program and get a member appointed to Ward Oval, similar to what is happening at the Race Course.

Further discussions were held on the use of shipping containers as storage and a previous discussion that was had on building on the number and the options of add ons, it has been advised that the Cobar Blues Football and Netball Club had a shipping container, as they have now folded who has a key, how do we gain and is this available for the other User Groups – **Council to approach the Club and find out.**

5. COUNCIL MATTERS

GENERAL MANAGER’S REPORT

Council have been advised that the Cobar Blues Netball and Football Club have left money in Trust for the upgrade of facilities at Ward Oval.

There are a number of suggested improvements – Council have advised that a Public Consultation Meeting will be undertaken before anything is done with the money.

Council to follow up on the amount of money and if they are to become the Trustees.

6. GENERAL BUSINESS

Cobar Netball Association:

- Have asked that when the Running on Empty Festival is held at the end of October that they don’t park on the netball courts;
- Have advised that the courts will be resurfaced at the end of the season and ask that no future parking occurs on them.

Show Society:

- General condition of the buildings;
- Speakers – who owns them and who maintains them;
- Marshalling Shed speakers – they face the wrong way, the galah’s have a field day and need caging.

Dog Trials:

- Just queried the fees.

Cobar and District Cricket Association:

- Broken water pipes – who do they report tis too – advised to contact Council Administration Building, email mail@cobar.nsw.gov.au or phone the afterhours numbers and follow up with an email to ensure that the works are undertaken and recorded;
- Have asked if the fields are still using grey water – advised that just the raw water is being used.

Cobar Sheep Trials:

- Advised that glass bottles were mown over;
- The Fee in relation to overnight, per large animal per night, needs to be either stopped or policed, this is illegal to do unless they provide you with a PIC number, their MLC number and log books, if a disease broke out Council would be in severe trouble.

Cobar Public School:

- Perimeter Fence is shocking – emus are now coming through to the school – a request has been made that when the fence is replaced can we make it higher?

The Committee has asked to have the front gates closed and have been advised that the Police have requested to leave them open.

7. **NEXT MEETING**

Tuesday, 14 May 2019 at 2:00pm in the Council Chambers.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:18PM

**MINUTES OF THE AIRPORT ADVISORY COMMITTEE
HELD IN THE COUNCIL TRAINING ROOM ON THURSDAY 24 MAY 2018
COMMENCING AT 4:00PM**

PRESENT

Councillor Peter Abbott (Cobar Shire Council), Councillor Tracey Kings (Cobar Shire Council), Councillor Greg Martin (Cobar Shire Council), Peter Vlatko (General Manager), Kym Miller (Director of Finance and Community Service), Stephen Taylor and Jo-Louise Brown (Alternate Airport Manager).

APOLOGIES

Nil.

Kym Miller declared that a Quorum was present and opened the meeting at 4:00pm.

Kym Miller acted as Returning Officer and called for nominations for Chairperson of the Airport Advisory Committee.

Clr Peter Abbott was elected as Chairperson unopposed.

Clr Peter Abbott took the Chair.

CONFIRMATION OF MINUTES

AIRPORT ADVISORY COMMITTEE (FILE C6 – 31 & A9-2-1)

There were no Minutes of the previous Meeting.

The Meeting mainly discussed the preparation for the Master Plan Development.

ITEM 1 – CASA

CASA had conducted an inspection in February 2018. Due to administrative issues they had been unable to send their report. The exit interview indicated no major issues.

The Report will be distributed when received.

CASA were impressed with our revised organisational structure.

ITEM 2 – JJ RYAN DRAFT AIRPORT MASTER PLAN

Committee Members had been given a copy of the Draft Airport Master Plan 6 weeks prior to the Meeting.

On balance the committee felt that it fell short of expectation, but the collation of data and the fact that it could be referred to was seen as positive.

JJ Ryan to be requested to include more on terminal pan including drawings.

ITEM 3 – STAFFING

Since the loss of RPT Flights into Cobar the ARO had been reduced to approximately 0.5FTE.

This introduced the risk of not collecting all passenger fees from Charter flights (landing fees would be collected from the AVDATA System).

The potential loss is much less than the cost savings.

ITEM 4 – FINANCIAL REPORT

An up to date Financial Report was tabled.

GENERAL BUSINESS

A brief discussion was held on promoting the airport usage, particularly now that fuel prices were competitive.

Next meeting of the Airport Advisory Committee is to be held prior to the October Ordinary Council Meeting, unless an urgent meeting is required.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:45PM

**MINUTES OF THE LIQUOR ACCORD COMMITTEE MEETING
HELD IN THE COBAR SHIRE COUNCIL CHAMBERS ON
TUESDAY 12 JUNE 2018 COMMENCING AT 2:01PM**

1. WELCOME & APOLOGIES

Present:

Mrs Linda Carter	Manager	Cobar Memorial Services
Mr Peter Vlatko	General Manager	Cobar Shire Council
Mrs Cindy Bryan	Owner	Empire Hotel
Mr Andrew Bryan	Owner	Empire Hotel
Cr Lilliane Brady OAM	Mayor	Cobar Shire Council
Ms Janette Booth		Cobar Shire Council
Ms Demi Smith	Secretary/ Manager	Cobar Bowling & Golf Club
Ms Stephanie Stone	Licencee	Grand Hotel
Mr Boz Simeonovic	Manager	Town & Country
Belinda Hurst		Local Area Police Command
Sgt John Bennett		Local Area Police Command
Rachel Warren	Manager	Great Western Hotel

Apologies:

Mr Lloyd Brooks		
Mrs Ivanka Simeonovic	Manager	Town & Country

Resolved:

That the apologies received from Mr Lloyd Brooks and Mrs Ivanka Simeonovic be accepted.

Demi Smith/Linda Carter

CARRIED

2. PUBLIC ADDRESS SESSION

Nil.

3. ADOPTION OF PREVIOUS MINUTES

Resolved:

That the minutes of the previous meeting held on Tuesday, 10 April 2018 be confirmed as a true and correct record of the proceedings of that meeting.

Peter Vlatko/ Linda Carter

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

Nil.

5. CORRESPONDENCE

Nil.

6. ITEMS OF BUSINESS

6.1 2017/2018 LIQUOR ACCORD ANNUAL FEES (\$50)

All in attendance advised of the outstanding Annual 2017/2018 Fees:

- Khans IGA;
- Cobar Miners Race Club;
- Cobar Rugby Union Club.

Sgt John Bennett has identified that he will follow up on the Licensee of Khans IGA and remind them that they need to attend future meetings.

6.2 2018/2019 LIQUOR ACCORD ANNUAL FEES (\$50)

All in attendance advised that the Annual 2018/2019 Fees will be issued on 1 July 2018.

6.3 BARRED PATRONS

Discussions have been held on Barred Patrons.

6.4 LICENCED PREMISES REPORT

Discussions have been held on what has been happening with the Licensees and the establishments in attendance.

The Cobar Bowling and Golf Club have updated their signage to be compliant, are focusing on staff training, installed TEDO system and are looking to downsize their current bus to get a 12 seater they will then look into starting a courtesy bus.

6.5 PUBLIC AWARENESS CAMPAIGN ON INTOXICATION

Campaign anticipated session length – 1.5 hours – 2 hours may be too long;
Possibly two sessions;
Further discussions to be held with Lloyd Brooks at next meeting.

7. POLICING MATTERS

7.1 GENERAL POLICING MATTERS

Damage done at the Newey.
Parking in the back Carpark of Council – Potential liability.
Cemetery – discussions held on recent damage.

Intoxication Report for the period March 2018 – May 2018 presented.
PCA Report presented.
Assaults Report concerning – 61% from License premises.
Start weeding patrons based on level of intoxication.
Grand Hotel have started 11pm curfew on Tuesday nights to reduce level of intoxication and the risk associated with it.
Alcohol Consumed Report presented.
Underage Consumption Report presented.
Drug related incidents are of a concern.

Police have asked that Licensed Premises be more vigilant on the level of patron intoxications and monitor patrons actions.

7.2 INCIDENTS AT LOCAL PREMISES

Discussions have been held on incidents at Local Premises.

8. COUNCIL MATTERS

GENERAL MANAGER'S REPORT

Nil.

8. GENERAL BUSINESS

RUNNING ON EMPTY FESTIVAL

John DeBruin and Ben Hewlett will be presenting to the next meeting in relation to the Running on Empty Festival and how premises can prepare for the Festival.

9. NEXT MEETING

Tuesday, 7 August 2018 at 2:00pm in the Council Chambers.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3:18PM

Cost Code	CAPITAL WORKS All Projects	Works Undertaken	Actual 2016/2017	Allocation 2017/2018	Actual 2017/2018	May Expenditure	Commitments 2017/2018
55106	MR7518 - Barnato - Tilpa Road						
	Acres Billabong Stage 1 (\$100,000 Regional Roads, \$319,900 Fixing Country Roads)	Advertising	254,726	465,174	4,988	501	
55500	MR68 - Curranyalpa Road						
	Bridge approach reformation			87,542	60,532	-	
55505	MR228 - Whitbarrow Way						
	Reseal 1.5km of road at shire boundary	Complete		60,000	59,397	-	
55510	MR407 - Mulya Road						
	Resealing	Complete	21,271	124,923	153,410	-	
55511	MR407 - Mulya Road						
	Seal extension 5km	Complete		800,000	528,345	295,910	300,000
55515	MR411 - Tipping Way						
	Bend re-alignment			241,612	-	-	
55530	MR423 - Lachlan Valley Way						
	Resealing	Complete	95,360	51,491	17,958		
55535	MR461 - Priory Tank Road						
	Reseal 5km.	Complete	95,382	281,721	281,721	-	
55545	RR7518 - Fifty Two Mile Road						
	Reseal 2km			80,000	-	-	
55546	RR7518 - Fifty Two Mile Road						
	Windara Bend seal extension			300,000	-	-	
55547	RR7518 - Fifty Two Mile Road						
	Sand hill stabilisation			150,000	4,555	-	
55550	RR7521 - Kiacatoo Road						
	Reseal 5km	Complete		200,000	213,553	-	
55605	SR1B - Budda Road - Joes Crossing						
	Replace armco pipe, stabilise and seal crossing.		-	65,890		-	-
55616	SR3 - Nelyambo Bridge Road						
	Bridge approach sealing		-	121,868	121,129	-	
55635	SR7 - Mt Gap Road						
	Causeway stabilisation			137,184	-	-	

55650	SR10 - Belarabon Road						
	Gravel Resheeting		14,820	235,180	84,081	-	
55655	SR11 - Bloomfield Road						
	Stabilise and seal creek crossing		-	75,000		-	
55700	SR19 - Burthong Road						
	Reseal 4km	Complete		150,000	142,035	-	
55701	SR19 - Burthong Road						
	Gravel Resheeting			201,000	-	-	
55706	SR20 - Grain Road						
	Seal extension 8-12km			-	-	-	
55736	SR26 - Wilga Downs Road						
	Seal extension 4 km		713,716	286,284	64,508	-	
55760	SR31 - Moolah Road						
	Gravel Resheeting		-	150,000		-	
55765	SR32 - Developmental Road						
	Gravel Resheeting		18,027	231,973	4,507	-	
55855	Urban Streets						
	Resealing		217,803	92,252	12,070	-	
55860	Industrial Area Improvement						
	Design/Construct drainage improvements		-	50,000	-	-	
	TOTAL		\$ 1,431,104.52	\$ 4,639,094.00	\$ 1,752,788.85	\$ 296,411.16	\$ 300,000.00
			BALANCE (Ex GST)		\$ 2,886,305		\$ 2,586,305

Cost Code	Shire Local Roads Maintenance	Description of Works	Expenditure			Commitments
			2016/2017	2017/2018	May	
66001	Asset Inspections					
		Inspections	1,585	23,183	987	
66010,11	SR1A - Buckanbe Road/Budda Road		23,849	50,795	-	
66020/21	SR2 - Seventy Eight Mile Road		135,541	120,749	-	
66030,31	SR3 - Nelyambo Bridge Road					
		Meeting costs	13,541	57,145	295	
66041	SR4 - Gidgee Road		4,034	477	-	
66061	SR6 - Pulpulla Road		4,391	61,966	-	
66070,71	SR7 - Mount Gap Road		71,800	3,270	-	
66081	SR8 - Coomeratta Road		6,857	252	-	
66091	SR9 - Neckarbo Road		2,158	14,066	-	
66101	SR10 - Belarabon Road					
		Water purchase	2,622	122,558	130	
66111	SR11 - Bloomfield Road		17,480	34,924	-	
66120/121	SR12 - Yathong Road		41,187	36,740	-	
66133/132	SR13A - Lerida Road					
		Emulsion	22,670	8,812	985	427
66131	SR13B - Bedooba Road		4,498	120,733	-	
66140-42	SR14 - Manuka Road		384		-	
66150-52	SR15 - Shuttleton Road		114	21,136	-	
66161	SR16 - Sandy Creek Road		13,136	174	-	
66171	SR17 - Merri Road		914	90,190	-	
66181	SR18 - Bruce Cullenward Road		1,276	40,982	-	
66190-91	SR19 - Burthong Road					
		Minor repairs	37,064	89,884	180	
66201	SR20 - Grain Road					
		Minor repairs	111,097	19,981	1,502	27,182
66211	SR21 - Tallebung Road		82,639	16,850	-	
66221	SR22 - Round Hill Road		12,757	53,907	-	
66231	SR23 - Booberoi Road					
		Late invoices	56,848	49,270	16,927	
66240/241	SR24 - Mount Grace Road					
		Late invoices	85,938	66,016	3,648	
66250/251	SR25 - Wilgaroon Road		12,470	25,937	-	
66261	SR26 - Wilga Downs Road					
		Store issue	1,112	7,259	13	
66270-71	SR27 - Cooneybar Road		249,387	394	-	
66281	SR28 - Yimkin Road		327	21,571	-	
66291	SR29 - Booroomugga Road		7,312	75,169	-	

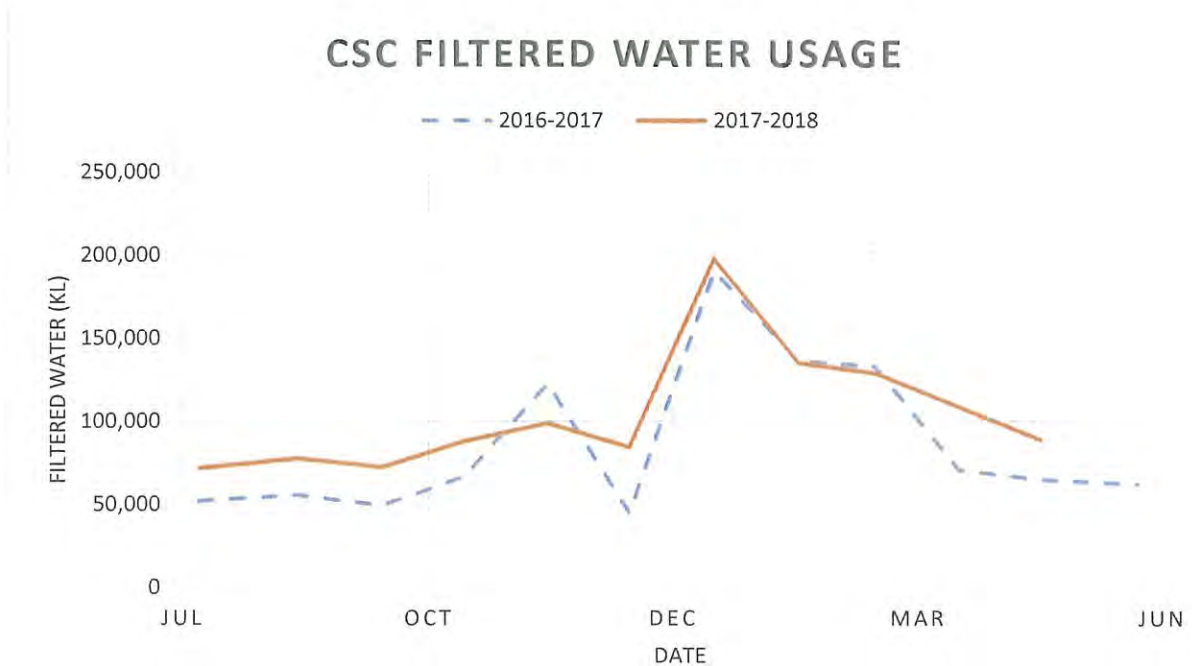
66301	SR30 - Canbelego Road					
			609	2,664	-	
66311	SR31 - Moolah Road					
			8,840	25,184	-	
66321	SR32 - Developmental Road					
			31,970	14,597	-	
66331	SR33 - Nymagee Station Road					
			115	17,096	-	
66341	SR34 - Wallacevale Road					
			-	24,593	-	
66351	SR35 - Osterly Downs Road					
			-	33,428	-	
66361	SR36 - Palesthan Road					
			52,918	985		
66371	SR37 - Bimbella Road					
			3,952	1,026	-	
66381	SR38 - CSA Access Road					
			965		-	
66391	SR39 - Coombie Road					
			-	6,031	-	
66391	SR40 - Filtration Plant Road					
			8,703		-	
66411	SR41 - Tilpa Weir Road					
			283	106	-	
66421	SR42 - Endeavor Mine Road					
			750	1,734	-	
66431	SR43 - Sewerage Works Road					
			2,203		-	
66441	SR44 - Old Reservoir Road					
			731	9,342	-	
66461	SR46 - Rosevale Road					
			29,499	23,693	-	
66481	SR48 - Euabalong Tip Road					
			-		-	
	TOTAL		\$ 1,166,526	\$ 1,394,867	\$ 24,669	\$ 27,609.00
		Allocation 2017/2018	\$ 1,394,000			
		BALANCE TO SPEND (EX GST)	(867)			
		BALANCE TO SPEND (inc Commitments)	(28,476)			

Cost Code	Regional Roads Maintenance	Description of Works	Expenditure			Commitments
			2016/2017	2017/2018	May	
	Asset Inspections					
70001	Regional Roads	Inspections		5,080	247	
	TOTAL Asset Inspections					
	Traffic Facilities					
	Shire Roads			40,201	-	
	TOTAL Asset Inspections					
	MR228 Whitbarrow Way					
72282, 83	Sealed Pavement		3,953	10,675	-	4,545
	TOTAL MR228					
	MR407 Mulya Road					
74070,71,73	Sealed Pavement	Signs	38,778	52,736	460	
74072,74	Unsealed Pavement		97,209	232,504	-	
	TOTAL MR407					
	MR411 Tipping Way					
74111, 74113, 74114	Sealed Pavement		67,637	11,668	415	
	TOTAL MR411					
	MR416 The Wool Track					
74160, 61	Sealed Pavement	Emulsion	34,967	15,234	985	427
74162,64	Unsealed Pavement		205,807	107,340	-	
	TOTAL MR416					
	MR419 Glenwood Road					
74190	Sealed Pavement		1,330	4,219	-	
74192-74194	Unsealed Pavement		141,035	84,074	-	
	TOTAL MR419					
	MR423 Lachlan Valley Way					
74230,31	Sealed Pavement	Vegetation control	15,375	11,838	2,022	
	TOTAL MR423					
	RR7518 Fifty Two Mile Road					
75180,81,85	Sealed Pavement	Pothole patching	38,211	31,095	5,245	4,974
75182,83,84	Unsealed Pavement	Maintenance grading	206,217	155,778	52,612	
	TOTAL RR7518					
	RR7521 Kiacatoo Road					
75210,11,12,14	Sealed Pavement	Damage repair	59,234	15,745	2,026	
	TOTAL RR7521					
	RR7522 The Wool Track					
75220,24	Unsealed Pavement		160,959	49,835	-	
	TOTAL RR7522					
	MR461 Priory Tank/Balowra Road					
74611	Sealed Pavement		1,004	1,977	-	427
74614 76100 101	Unsealed Pavement	Patching	286,296	68,017	2,695	6,364
	TOTAL MR461					
	MR68 Curranyalpa Road					
76800 76804	Unsealed Pavement		54,683	49,605	-	
	TOTAL MR68					
	MR7524 Frederick Street					
79000	Sealed Pavement		9,092		-	
	TOTAL MR68					
	TOTAL		\$ 1,421,787	\$ 947,621	\$ 66,707	\$ 16,737
		Allocation 2017/2018	1,310,418			
		BALANCE TO SPEND (EX GST)	362,797			
		BALANCE TO SPEND (inc Commitments)	346,060			

This report provides a summary of the Water condition and activity for the month of May 2018.

1. Potable Water Supply and Quality

The Council filtered 89,104 kL this month, up from 64,967 kL last year, as shown in the figure below. The plant ran for an average of 9 hours/day with an average output of 79 litres/second.



Raw water, with an average turbidity of 4.35 and pH of 7.66, was treated to a finished turbidity of 0.16 and pH of 7.75. The turbidity, pH levels, chlorine and fluoride trends of the million tank reservoir for each day for the month of May is shown in Appendix A of this document. Each parameter except fluoride was within the critical control point limits and therefore within water quality requirements. The fluoride dosing was non-compliant for the majority of the month. This was caused by the non-availability of the Councils one trained fluoride operator, the other Councils water plant operator will be attending a fluoride training course later in the year.

The microbiology and chemistry laboratory analysis results for the month were within acceptable norms and the raw data for the month shown in Appendix B.

2. Water Faults and Erroneous Readings

a) Customer Complaints

The following complaints for discoloured drinking water, water odour, water main breaks or taste issues were logged with the Council over the month of May:

Water:

Date	Description	Location	Status
02/05/2018	Faulty Meter	Bradley Street	Resolved
09/05/2018	Water Leak	Woodiwiss Avenue	Resolved
09/05/2018	NBN line fault after water maintenance crew visit	Hartman Street	Resolved
11/05/2018	Leaking tap on meter	Brough Street	Resolved
14/05/2018	Tap on water meter not turning off	High School	Resolved
15/05/2018	Water leakage at hydrant	Monaghan Street	Resolved
17/05/2018	Leaking Meter	Brough Street	Resolved
18/05/2018	Water Leak	Cnr Monaghan and Brough Streets	Resolved
22/05/2018	Leaking Meter	Green Street	Resolved
28/05/2018	Leaking Meter	Leah Street	Resolved
28/05/2018	Water leak and loss of pressure	Monaghan Street	Water Leak – Resolved Pressure loss - Ongoing

Sewerage:

Date	Description	Location	Status
29/05/2018	Request for dump point to be cleaned, serviced and replacement hoses installed	Museum	Resolved

b) Water Treatment Plant

There was a total of 5 plant faults within the water treatment facility in May, minor faults are excluded from this report. The main faults identified were:

Date	Description	Location	Status
14/05/2018	Alum dosing pump would not start	Water Treatment Plant	Resolved
21/05/2018	Air was not passing through compressor and subsequently the dehumidifier tripped out. The dehumidifier was bypassed as a temporary solution.	Water Treatment Plant	Resolved
21/05/2018	Both the Alum and Soda Ash dosing pumps would not operate	Water Treatment Plant	Resolved
22/05/2018	Operating lights on flocculators failed	Water Treatment Plant	Ongoing

24/05/2018	Water treatment plant would not start	Water Treatment Plant	Resolved
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c) Pump Stations, Reservoirs and Reticulation

A total of 4 faults were identified by the Council and recorded this month. The main faults identified were:

Date	Description	Location	Status
02/05/2018	The Southern filter back wash water reservoir would not drain	Back Wash Facility	Resolved
02/05/2018	Chlorine dosing leak	7 Meg Tank	Temporary Repair
20/05/2018	Water leak on the corner of Brough & Monaghan Streets	Cnr Monaghan and Brough Streets	Resolved
30/05/2018	Raw water reservoir overflowing	Raw Water Reservoir	Resolved

3. Plant Upgrades and Preventative Maintenance Programs

a) Water treatment plant

The usual day to day maintenance was undertaken on the water treatment plant. This included: turbidity meters recalibration, pH probe recalibration, chlorine display meter recalibration, intakes and rapid mixer pressure cleaning, Alum auger cleaning, Alum and Soda Ash hopper and discharge line clean outs, and carbon filter cleaning. The plant discharge flow meter was replaced on the 17th of May.

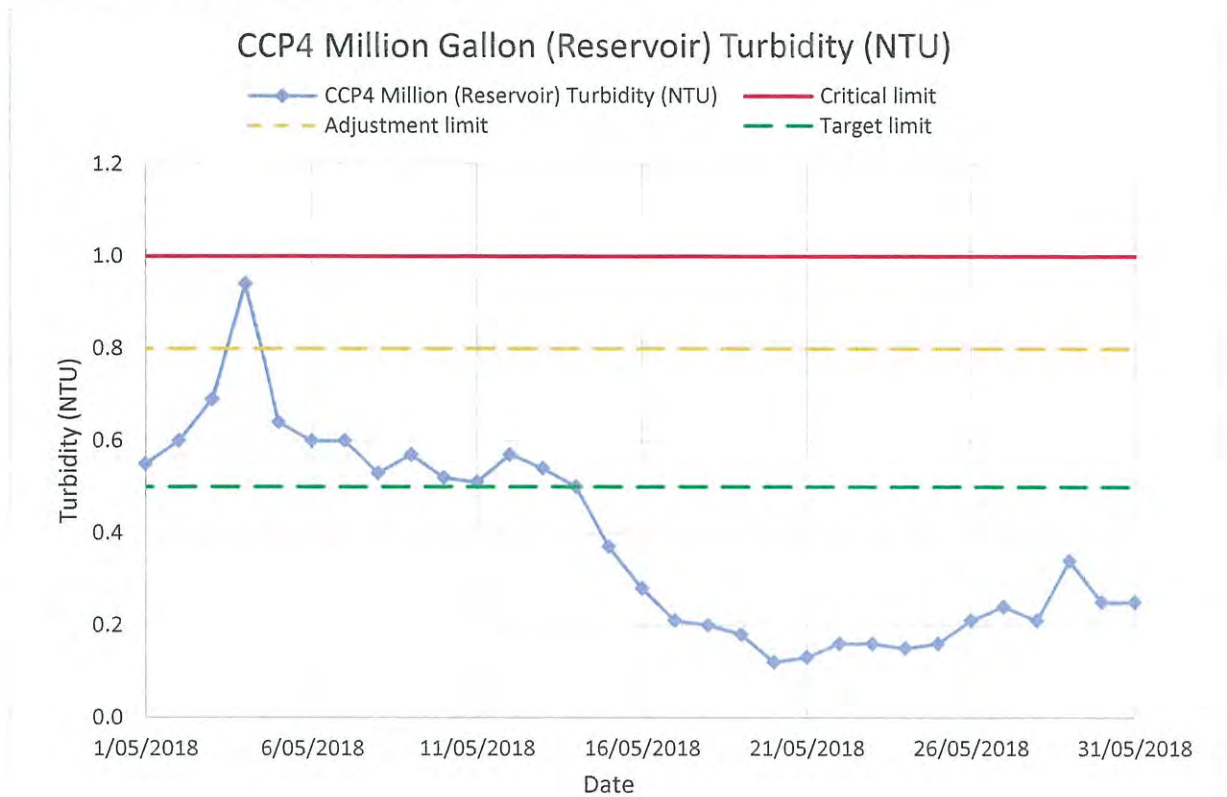
b) Pump Stations and Reticulation

A new head tank switch was installed on 22nd of May.

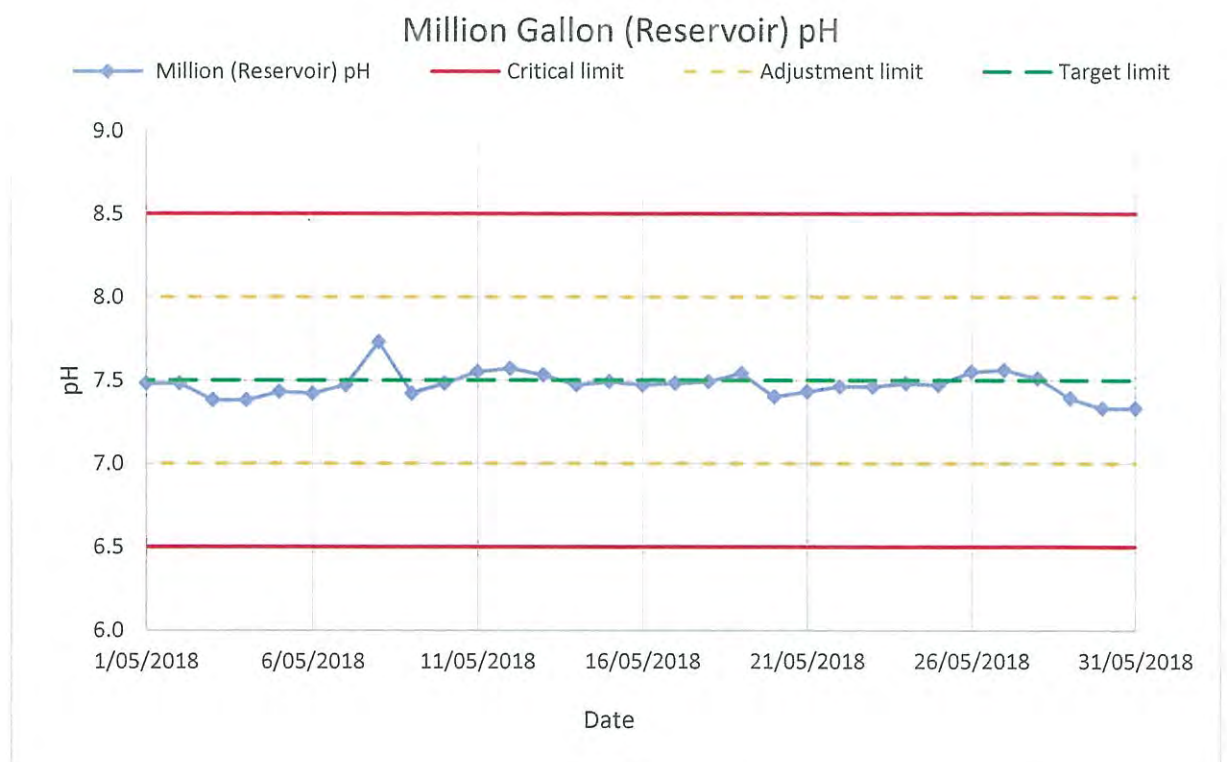
Notes:
The 7 Meg tank pH levels averaged 8.3 for the month. The critical limit for pH is 8.5. Due to the proximity to the critical limit the pH will need to be monitored.

Appendix A: Reservoir Tank Readings

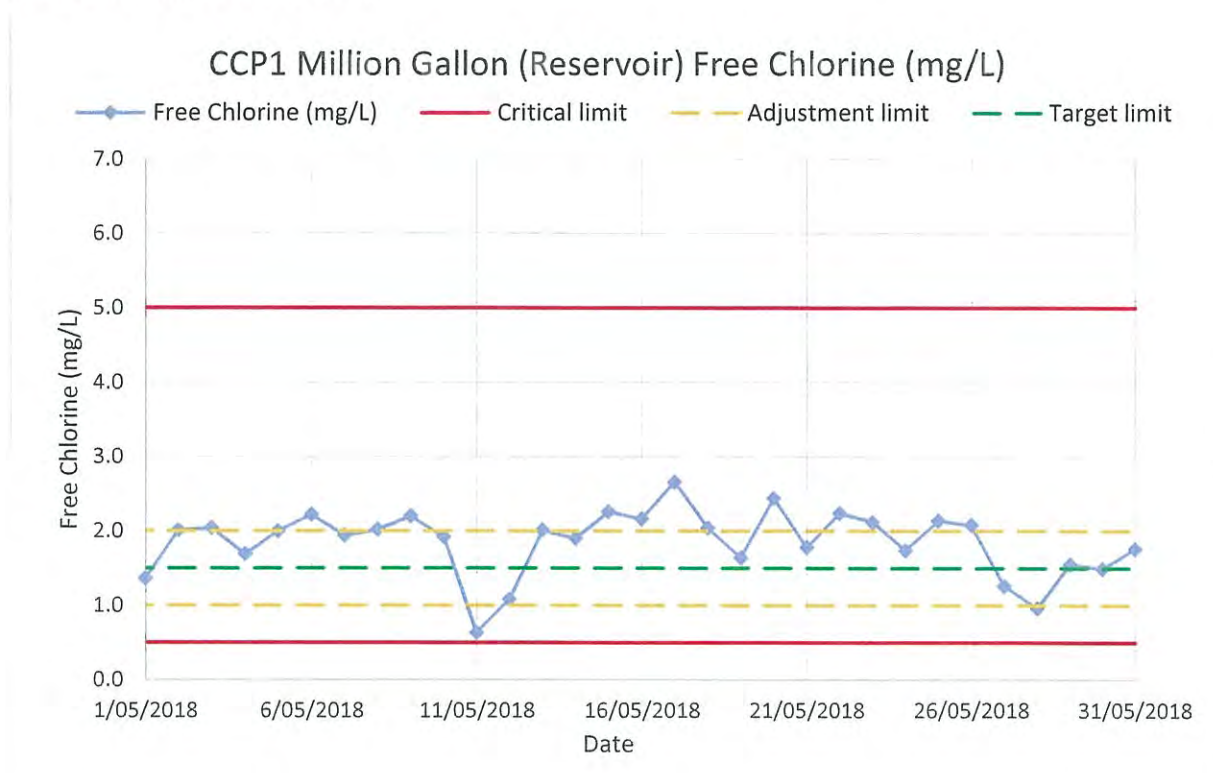
Reservoir Tank Water Turbidity (NTU)



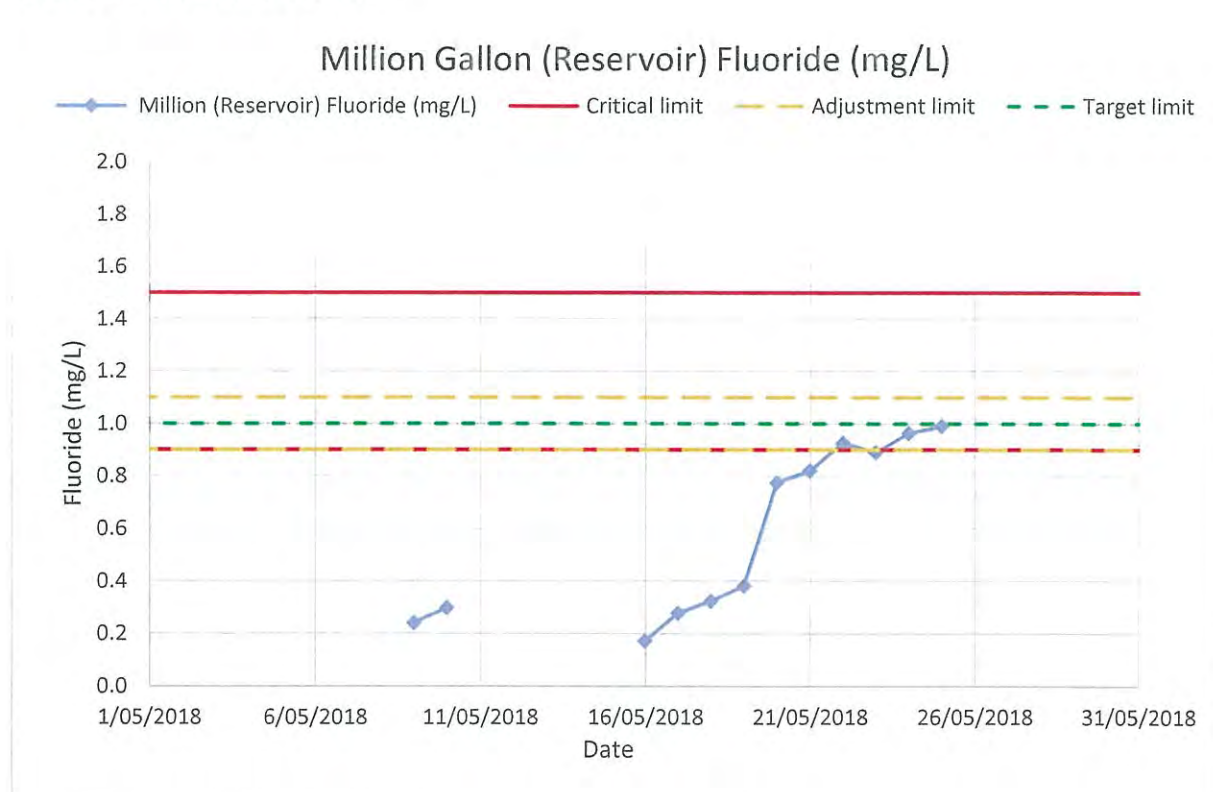
Reservoir Tank pH Levels



Reservoir Tank Chlorine Levels



Reservoir Tank Fluoride Levels



Appendix B: Laboratory Results

The summary for the laboratory analysis results for the potable water in the month of May are shown below:

Analysis Type	Characteristic	Guideline Value	Units	Mean	Min	Max	Sample Count	% meeting guideline values
Chemistry								
	Aluminium	0.2000	mg/L	0.0200	0.02	0.02	3	100.00
	Antimony	0.0030	mg/L	0.0005	0.0005	0.0005	3	100.00
	Arsenic	0.0100	mg/L	0.0010	0.001	0.001	3	100.00
	Barium	2.0000	mg/L	0.0717	0.071	0.073	3	100.00
	Boron	4.0000	mg/L	0.0500	0.05	0.05	3	100.00
	Cadmium	0.0020	mg/L	0.0003	0.00025	0.00025	3	100.00
	Calcium	10000.0000	mg/L	34.3667	33.1	36.2	3	100.00
	Chloride	250.0000	mg/L	65.0000	63	67	3	100.00
	Chromium	0.0500	mg/L	0.0025	0.0025	0.0025	3	100.00
	Copper	2.0000	mg/L	0.0237	0.006	0.033	3	100.00
	Fluoride	1.5000	mg/L	0.1000	0.05	0.14	3	100.00
	Iodine	0.5000	mg/L	0.0400	0.04	0.04	3	100.00
	Iron	0.3000	mg/L	0.0217	0.005	0.03	3	100.00
	Lead	0.0100	mg/L	0.0010	0.001	0.001	3	100.00
	Magnesium	10000.0000	mg/L	16.6000	16.03	17.36	3	100.00
	Manganese	0.5000	mg/L	0.0573	0.052	0.064	3	100.00
	Mercury	0.0010	mg/L	0.0001	0.00005	0.00005	3	100.00
	Molybdenum	0.0500	mg/L	0.0025	0.0025	0.0025	3	100.00
	Nickel	0.0200	mg/L	0.0050	0.005	0.005	3	100.00
	Nitrate	50.0000	mg/L	0.5000	0.5	0.5	3	100.00
	Nitrite	3.0000	mg/L	0.0500	0.05	0.05	3	100.00
	pH	6.5 - 8.5		7.8333	7	8.3	3	100.00
	Selenium	0.0100	mg/L	0.0010	0.001	0.001	3	100.00
	Silver	0.1000	mg/L	0.0010	0.001	0.001	3	100.00
	Sodium	180.0000	mg/L	66.0000	64	69	3	100.00
	Sulfate	500.0000	mg/L	72.3333	68	75	3	100.00
	Total Dissolved Solids (TDS)	600.0000	mg/L	306.3333	304	308	3	100.00
	Total Hardness as CaCO ₃	200.0000	mg/L	154.1667	150.2	156.4	3	100.00
	True Colour	15.0000	Hazen Units (HU)	1.1667	0.5	2	3	100.00
	Turbidity	5.0000	NTU	0.0500	0.05	0.05	3	100.00
	Uranium	0.0170	mg/L	0.0025	0.0025	0.0025	3	100.00
	Zinc	3.0000	mg/L	0.0100	0.01	0.01	3	100.00

Microbiology

E. coli	0.0000	mpn/100 mL	0.0000	0	0	10	100.00
Free Chlorine	0.2 - 5	mg/L	1.0720	0.57	2.26	10	100.00
pH	6.5 - 8.5		7.6400	7.49	7.84	10	100.00
Temperature	30.0000	C	21.9429	18	25.1	7	100.00
Total Chlorine	5.0000	mg/L	1.4400	0.92	2.98	10	100.00
Total Coliforms	0.0000	mpn/100 mL	0.0000	0	0	10	100.00
Turbidity	5.0000	NTU	0.2730	0.11	0.48	10	100.00

Operational Monitoring

Fluoride (daily WU)	0.9 - 1.5	mg/L	0.6015	0.171	0.99	12	33.33
Fluoride (weekly WU)	0.9 - 1.5	mg/L	0.5783	0.35	0.794	3	0.00

Brief Overview of current activities within Tourism, Events and the Great Cobar Heritage Centre

Great Cobar Heritage Centre

New look reception area nearing completion

The Visitor Information Centre has undergone a refurbishment with painting of all walls and ceilings, new display furniture and a custom-built counter. With a front facing counter, our new look is more inviting to visitors.

New products have been sourced for our gift shop

Products such as postcards were tired and outdated and have now been replaced with new and on trend designs. Images for these and for new magnets and products have been kindly contributed from our many talented local photographers.

MOSAIC Collection Management Software and hardware upgrade

We will be installing collection management software shortly that will enable Council to catalogue our collection at the museum to a much higher standard. The addition of regular cloud based back up will also protect information and images from being lost in the unfortunate event of natural disaster. Basic hardware will be upgraded to meet the needs of this software. Staff from the tourism counter will assist the museum curator to manually add collection records. This is conservatively estimated to take 12-18 months.

New local memberships

A new part of the ongoing community outreach program will be the introduction of local membership fees from July 1st this year. This will be for families, individuals and concession holders. This is an annual fee which will allow unlimited access for the membership holder and a regular discount for visiting friends and families. This has been developed with the intention of increasing communication with the community and increasing visitation.

New self-search fees (genealogy to be catalogued)

New fees have been added to Fees & Charges for self-research purposes. Planning has been underway for Council's librarian to begin the long task of cataloguing the genealogy records currently stored at the museum. The area in which they are currently stored will be turned into a pleasant self-research area, where local community members and visitors can pay a nominal fee to start their family history projects or similar. This idea has been developed to encourage stronger community connections and provide better access to our collection for the public.

Liaising with departments on \$295k worth of works to the museum

Discussions have begun on the enormous task of damp coursing, replacing the building's roof, guttering and windows. Staff will continue to liaise with the relevant Council departments to ensure this project is brought to fruition.

Grant application submitted for disabled ramp to allow access to the building

A grant application of \$90,390.00 has been submitted under the heritage Activation grants for the construction of a disabled access ramp for the museum. The ramp was designed by an architect to remain sympathetic to the building.

Evening event for local businesses in July

The museum will be hosting a business evening in July to encourage better connections and communication between tourism staff and local business owners. The night will include information about what we do at the Visitor Information Centre and ways that local businesses can promote themselves through us.

New entry signage for the museum

Currently developing the design for new signs at the front of the building and within the new reception area. These will be clearer for our visitors and have a themed look to suit our mining heritage.

Radar tracker from the Cobar weather station as a new exhibit

Staff have recently been in discussions with Bureau of Meteorology in regard to the radar tracker currently at the Cobar Weather Station. The Bureau is keen to donate this item to us for display to the general public. Staff are currently organising quotes for concrete and the use of a crane to move the item to the museum.

New CSA Exhibit nearly completed

Interpretative signs are now being manufactured alongside Perspex covers to finalise the CSA exhibition. The content and design has been completed by the museum curator.

Grant applications for Arts & Cultural Grants – unsuccessful

In late December, two grant applications were submitted under the Create NSW Arts & Cultural Round 2. These were submitted to refurbish the coach house to allow more display space and create a better environment for visitors, and a virtual reality installation. Unfortunately, we were unsuccessful in both applications. Feedback will be sought on how we can improve in the future.

Approximately 60 new objects donated for the collection

A conservative estimate of 60 new objects have been donated to the museum collection within the last six months. Items include photographs, objects and documents. These are carefully catalogued by the museum curator and appropriate storage organised.

Two students from the Cooinda Home School group, Chase and Cora are volunteering weekly

The museum currently has two primary school aged students who volunteer each week. This has been a great opportunity to open our doors and provide education on more than just our exhibits.

10-20 hours per month on average cataloguing to remain up to date

Due to the higher than average influx of donations the museum curator is now cataloguing 10-20 hours per month as a conservative estimate to ensure we stay up to date.

Regular cleaning of the upstairs exhibitions, condition checking display objects, replacing labels, refreshing display objects

Cleaning of objects and exhibitions is done as part of a cycle, the last six months have had a focus on the upstairs exhibitions and includes dismantling and cleaning of display objects, condition checking and replacing labels where applicable.

War Memorial research

The museum curator has been conducting research to ensure Cobar's War Memorial records stay up to date. These include records for Cobar and our villages.

Miners Memorial research

Research is also conducted into deaths of miners within the Cobar Shire. These names will be on the proposed Miners Memorial and require research to ensure accuracy.

Research and fact checking for 2020

Research is conducted into Cobar's historical milestones in readiness for our 150-year celebrations. This information will form part of the activities planned.

Local educational programs

Regular information is provided to our local schools on a range of subjects including history and geography.

Tourism

Destination Cobar website live in July

The Destination Cobar is in its final stages and will be live in July this year. The website will offer information for visitors on attractions, accommodation, local businesses and events. New ideas are being developed to be able to continue to grow our online presence through this website.

Rest stop signage

New designs are being developed to refurbish the existing rest stop signs. These will act as a template for future signage to be erected to help visitors find their way and encourage visitation to the Visitor Information Centre.

New tourism brochure

A new tourism brochure specifically for Cobar is being developed and will soon be finalised. This will be available for local businesses and be distributed within our region.

New Kidman Way guide to be ready soon

The new Kidman Way guide is close to completion and includes updated images and information on Cobar and the other LGA's along the route. The new design is on trend and will showcase the route in a new light.

New Kidman Way stand signs

New display stands were developed for use at the camping and caravanning shows. These use the new designs of the brochure and were a stand out with visitors and other stall holders at the recent Brisbane Show.

Attendance at three camping and caravanning shows

Within the last six months, Cobar has attended the Melbourne, Sydney and Brisbane Camping & Caravanning Supershows. One of our tourism officers has been attending as training and we have found them to be a perfect way to distribute the information to a very large customer base. The most beneficial shows have proved to be Sydney and Melbourne.

Events

Collaboration ongoing with Running on Empty and the Festival of the Miner's Ghost

We are working with the organisers of the Running on Empty Festival to ensure any of our activities compliment their very popular event. The Festival of the Miner's Ghost this year will be smaller, however more emphasis will be placed on the Miners Memorial Service and the official opening which will be hosted at the museum.

Odd Exhibition and small-scale arts and cultural events

We have recently worked in collaboration with the Cobar Arts Council Inc. to develop a small exhibition at the Railway Station. The Odd Exhibition. The exhibit was comprised of artworks and objects which are normally unavailable to the general public. These artworks do not have a space within our existing exhibits and are therefore part of the behind the scenes collection. The museum curator created the proposal and provided all the reporting and logistics for moving the artworks and the placement for the exhibition. Visitors to the exhibition were provided with fun information and quizzes to enjoy while they viewed the pieces. Around 50 people came to the opening on June 15th, and the exhibition is open for

three consecutive Saturdays. Feedback from the community has been the desire to continue to have small scale events like Odd in the future.

2020 Working Group formation and actions

The 2020 working group has now been formed and has had two successful meetings so far. Fantastic ideas for events and activities have been put on the table. Formal letters to each and every local organisation and group will be sent out before June 30 as well as a public campaign to ensure every opportunity is given for feedback, ideas, comments and involvement. This will also be completed before June 30. Ideas that have been brought to the groups attention so far have been added to a table where they can then be investigated, and information sought on their costing and viability.

Seniors Week

Seniors Week was a success and included two new events. One was a men's health information session, kindly hosted by the Copper City Men's Shed, the other, a closing garden party at the museum. Feedback from those who participated was positive and they would like to continue the same events each year but to have each year themed or a twist added.

Community

Grant submitted for a custom-built community sound system

An application has been submitted under Community Building Partnerships 2018 for a custom-built community sound trailer. This would be available for use by the whole community as well as Council. The trailer would include a sound system capable of crowds of 50- 1000 plus people, disco lights, fog machines and a projector and screen for movie nights, indoor or outdoor.

ANZAC interpretative signs

The content has been completed after our successful application for funding for interpretative signs at the Railway Station and Town Hall. The design is currently with signwriters and the project is in the final stages.

2020 Yarn Bombing Project underway

This project is possible after a successful application under CASP 2018 and involves the local community creating a garden by knitting and crocheting flowers, plants and objects that commemorates Cobarr's 150-year anniversary. Two community meetings have taken place for the planning stages, the first dates have been set for community "Yarning" sessions. This has proved to be a positive project and the community is keen to be involved. The finished public art display will then be turned into a real garden, using the community's design.

Country Arts Support Program 2017 completed and a success

CASP 2017 was the year long project of “Crafternoons”. These were free art and craft sessions for the community to participate in. Types of sessions included, watercolours, drawing, jewellery making, a Christmas special, millinery and silversmithing. These were extremely well received and are an opportunity for further development by Council and/or a local community group.

Armistice Day Grant successful grant application and event planning

We were recently successful in our application from the Department of Veterans Affairs. This project is to host a special Armistice Day event with a trip for the community to our villages. Each village will be receiving a new item or updating an existing item that commemorates returned soldiers and those who lost their lives. This project is being done in collaboration with the RSL Sub Branch and the villages of Euabalong, Mt Hope, Nymagee, Murrin Bridge and Canbelego.

Reconciliation Grant – CBD interpretative sign and silhouettes

The museum curator has been working with Elaine Ohlsen and other Aboriginal Elders of the Ngiyampaa people to create a project for our successful Reconciliation Grant Application. This will include interpretative signs which are close to completion and silhouettes to compliment the current display at the museum.

Council newsletter

We have currently been working on a new look and feel newsletter to be distributed via our rates notices. This will cover the budget, current projects, proposed projects and the water treatment plant update.

Regional Marketing and Promotion Fund completion

The Regional Marketing and Promotion Fund has now been completed. The Prime7 TV campaign was well received, and Council will receive an audience report shortly. All brochures and media material has now been distributed of each of the mines for use in their HR offices. A final social media campaign will finalise this promotion.

International Women’s Day

We successfully collaborated with Centacare in Cobar to provide a fun morning tea for International Women’s Day at the museum. Feedback from the community was positive and that they would like to continue to celebrate some of these important days each year.

<i>Great Cobar Heritage Centre - Actions</i>	<i>Responsible</i>	<i>Timeframe</i>	<i>AOP/Economic Action Plan reference</i>
Support and liaise with Steve Pearce at DWP for Museum extension and provide strong promotion for presentations to seek State/Federal funding for \$31m extension.	Tourism Manager /Museum Curator/Executive Management	Ongoing	1.5.2.4
Research and obtain quotes for electronic collection management system software	Museum Curator	Completed.	1.4.4.2
Research and obtain quotes for baked enamel shelving and storage materials for collection storage room	Museum Curator	August 2018	1.4.4.2 1.6.4.2
Liaise with interested community members on volunteering to create display equipment e.g. cement pad for Weather Radar and cleaning and repositioning of current collection	Museum Curator	Ongoing	1.4.1 3.2.1 1.6.4.2
Liaise with appropriate Council departments on the development of an asset management plan for The Great Cobar Heritage Centre building and a schedule for maintenance works on the site	Museum Curator/ Tourism Manager	December 2018	1.6.4.2
Liaise with Council departments on priority building works to ensure \$100 000 in 2018/2019 budget is dispersed appropriately	Tourism Manager /Museum Curator	Ongoing	1.5.2.4 1.6.4.2 1.6.4.3
Liaise with Council departments on \$295 000.00 worth of preservation works. Provide solutions to the removal	Museum Curator/ Tourism Manager	Ongoing	1.5.2.4 1.6.4.2 1.6.4.3

and/or movement of current exhibitions/new exhibitions.				
Create a timeline for update of signage and objects within the current exhibits at the museum	Museum Curator	August 2018		1.4.4.2 2.2.2.1 1.4.4
Research opportunities and costings and identify barriers for new exhibits e.g. Wrightville House	Tourism Manager / Projects Officer	Ongoing		1.4.4.2 2.2.2.1 1.4.4
Liaise with appropriate Council departments on accessibility for the building	Tourism Manager / Projects Officer	Ongoing		1.6.4.3
Build stronger relationships with Outback Arts and Cobar Arts Council and develop ideas for exhibitions and events	Tourism Manager / Museum Curator	Ongoing		1.4.4 3.2.1 2.2.2.1 2.2.1.1
Research availability of existing local venues for temporary exhibitions	Tourism Manager / Museum Curator	Ongoing		1.4.4 1.3.3 2.2.2 2.2.2.1 3.2.1
Develop concept for educational workshops and school holiday activities	Museum Curator/ Tourism Manager	August 2018		1.3.3 2.2.2 3.2.1
Hold an evening event for local businesses at the museum. Encourage collaboration and a visitor centric approach.	Tourism Manager	July 2018		1.3.3 2.2.2 2.2.2.1 1.4.4 1.4.1
Investigate locally made and produced products for the museum store	Tourism Manager	Ongoing		1.4.4 3.2.1 2.2.2.1
Create a social media content plan for	Tourism Officer	Ongoing		2.2.2

regular use on the Destination Cobar Facebook page to more effectively promote the Great Cobar Heritage Centre to the community and visitors				3.2.1 1.4.1
Use cost effective methods to redesign the reception area of the Great Cobar Heritage Centre and create new directional signage	Tourism Manager / Tourism Officer	Completed.		2.2.2.1 1.6.4.2
Development of a Community Outreach Program. This will include new local memberships to the museum, self-research facilities for family history, with access to genealogy and mini pop up museum.	Tourism Manager /Museum Curator	December 2018		2.2.2.1 1.3.3.1
Plan and organize 50 th anniversary celebrations of the museum in 2019.	Tourism Manager /Museum Curator	September 2019		1.4.4.2 1.3.3.1 1.4.1.2 2.2.2.1
Collaborate with other regional museums and exhibition centres to create activities that encourage a longer stay in the area.	Tourism Manager /Museum Curator	December 2018		1.4.4.2 1.5.2.4 2.2.2.1
Explore professional development opportunities provided by Museums & Galleries NSW	Museum Curator	December 2018		1.4.4.2
<i>Tourism - Actions</i>	<i>Responsible</i>	<i>Timeframe</i>		<i>AOP/Economic Action Plan reference</i>
Provide concept and obtain quotes for tourism branding “Cobar” and provide options for community consult on small local brochures and rest stop signage	Tourism Manager	Ongoing2018		1.3.3 2.1.2 2.2.2
Finalise the development of the	Tourism Manager	July 2018		2.1.2.1 2.2.2

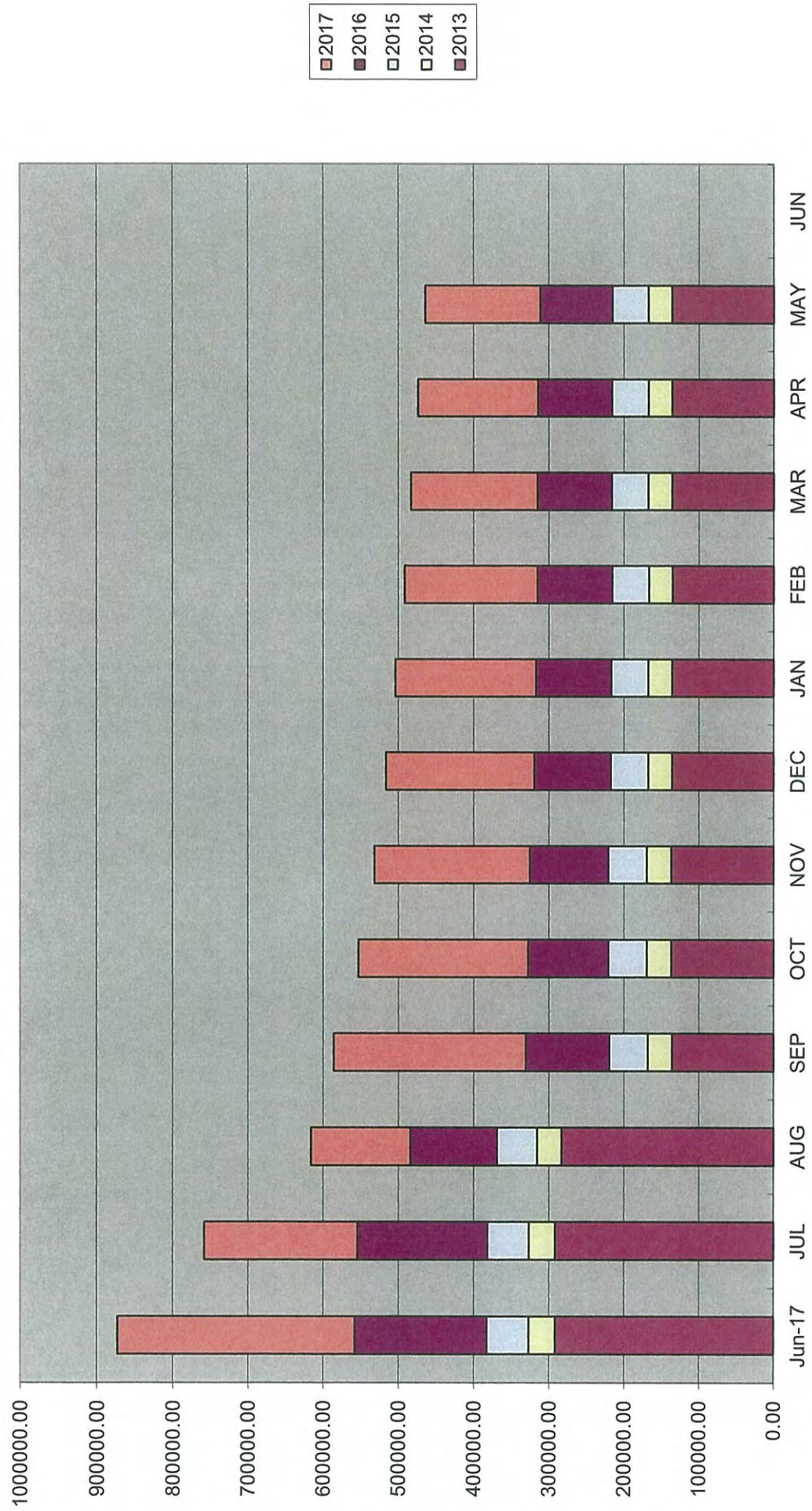
Destination Cobar website Liaise LGA's on cross border tourism opportunities.	Tourism Manager	March 2018	3.2.1 2.1.1.1 2.1.2.1 2.2.2.1
Provide twice yearly informal events for community stakeholders within the tourism industry to exchange information and brainstorm ideas Tourism Signage project development including touring and scenic routes and Mt Grenfell.	Tourism Manager	July 2018	3.2.1 1.4.1 1.4.4 2.1.2.1 2.2.2.1
Develop opportunities for Indigenous tourism products and cultural activities for the community and visitors. Collaborate with Cobar LALC and Mt Grenfell board.	Tourism Manager		2.2.2.1
Develop new tourism product opportunities including adventure-based tourism. E.g. mountain bike and hiking trails.	Tourism Manager		2.2.2.1
Facilitate opportunities for startup tourism operators as small business.	Tourism Manager		2.2.2.1
Develop better communication methods and approaches to aid Council to foster stronger community connections.	Tourism Manager		2.2.2.1
Develop structures and processes for community groups and organisations to achieve grant/event/development success. Develop Councils methods of assisting.	Tourism Manager		2.2.2.1 1.3.3.1
Grow online tourism through online	Tourism Manager /Museum		1.4.4.2

exhibitions, online collection searching and interactive museum and tourism signage including QR codes. Maintain a focus for the hearing and sight impaired.	Curator			1.5.2.4 2.2.2.1
Investigate and develop seasonal guided walking tours. Examples include a walking tour of historical pubs and bars throughout Cobar’s history.	Tourism Manager /Tourism Officer/Museum Curator			2.2.2.1
Events - Actions	Responsible	Timeframe	AOP/Economic Action Plan reference	
Develop a plan of action for the implementation of an Events Partnership Program and drafted guidelines. Continue to work with Economic Taskforce for this project.	Tourism Manager	Ongoing.		3.2.1 1.4.1 1.4.4 2.1.2.1
Investigate costing for a community sound system for use at small and large events e.g. Festival of the Miner’s Ghost, Christmas Parade. Grant funding being sought.	Tourism Manager	Completed.		
Collaborate with organisers of Running on Empty and Festival of the Miner’s Ghost for 2018. Provide a draft program for consideration	Tourism Manager	October 2018		1.4.1 1.3.3 1.4.4 2.1.2.1 2.2.2 2.2.2.1 3.2.1
Liaise with Cliffhanger event organisers for the 2019 event to promote heavily to the community and visitors	Tourism Manager	Ongoing		1.4.1 1.3.3 1.4.4 2.1.2.1

Conduct research into small scale arts and cultural events e.g. Long Lunch, Photography Exhibitions	Tourism Manager	Ongoing	2.2.2 2.2.2.1 3.2.1 1.3.3 1.4.1 1.4.4 2.1.1.1 2.2.2
Develop the Grey Mardi Gras as Cobar's large scale event for 2019 including investigating funding opportunities, sponsorship and project management	Tourism Manager	Provide regular updates on progress	2.2.2 1.3.3 1.4.4 2.1.2.1 1.4.1 2.1.1.1
Facilitate the formation of a 2020 working group that will create a costed draft set of activities and develop an action and coordination plan	Projects Officer	Completed.	2.2.2 3.2.1 2.2.2.1 1.3.3 1.4.1 1.4.4
Continue to work with the 2020 Working Group on a draft program for the towns celebrations.	Tourism Manager	Ongoing	2.2.2 3.2.1 2.2.2.1 1.3.3 1.4.1 1.4.4
Community - Actions	Responsible	Timeframe	AOP/Economic Action Plan reference
Community Building Partnerships. Liaise with Cobar Business Association for the construction of 6 new signs for the CBD which highlight the retail	Tourism Manager	December 2018	2.2.2.1

history of Cobar.			1.3.3.1
Continue working on the 2020 Yarn Bombing Project for CASP 2018	Tourism Manager	December 2018	1.4.1.2
Plan and organise the Armistice Day festivities and collaborate with villages	Tourism Manager/Museum Curator/Tourism Officer	December 2018	1.3.3.1
			2.2.2.1

Rate Arrears 2017-2018 General Rates, Water Access, Sewer, Domestic Waste, Interest & Legal Costs



Total Rates Outstanding **General Rates, Water Access, Water Usage, Sewer Access, Domestic Waste, Legal Costs, Interest**

