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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON WEDNESDAY 24<sup>TH</sup> APRIL 2024 COMMENCING AT 5:00PM**

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**PRESENT (FILE C13-2)**

Councillors Jarrod Marsden (Mayor), Janine Lea- Barrett, Robert Sinclair, Lillian Simpson, Harley Toomey, Michael Prince, Tony Chaplain (5.15pm), Julie Payne and Kate Winders.

**OBSERVERS**

Messrs Peter Vlatko (General Manager), Garry Ryman (Director of Planning and Environmental Services) Victor Papierniak-Wojowicz (Acting Director Engineering), Miss Kylie Smith (Director of Corporate and Community Services) and Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

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**MESSAGE FROM THE CHAIR:**

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

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**THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024**

.....  
**GENERAL MANAGER**

.....  
**MAYOR**

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**APOLOGIES (FILE C13-2)**

- Nil.

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**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.

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**CONDOLENCES (FILE M2-3)**

- Nancy Elizabeth Shanahan
- Thelma Caroline Powyer

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**PUBLIC ACCESS SESSION**

- Nil.

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**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

**41.04.2023**

**RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on Thursday, 28<sup>th</sup> March 2024 be confirmed as a true and correct record of the proceedings of that meeting.

*Clr Payne / Clr Winders*

**CARRIED**

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**CLAUSE 1 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**42.04.2023**

**RESOLVED:** That the information contained in the monthly status report be received and noted, with the following items to be removed: 1479,1480,1481,1482.

*Clr Lea-Barrett /Clr Sinclair*

**CARRIED**

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**THIS IS PAGE 2 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024**

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**GENERAL MANAGER**

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**MAYOR**

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**CLAUSE 2 – DRAFT BORROWING POLICY**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: YES  
(PAGE 42-46)**

**AUTHOR: *Finance Manager, Sandra Davey***

**43.04.2023 RESOLVED:** That Council adopt the attached Borrowing Policy.

*Clr Payne / Clr Lea-Barrett*

**CARRIED**

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**CLAUSE 3 – OVERDRAFT FACILITY**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**44.04.2023 RESOLVED:** That Council delegate the General Manager authorisation to request the NAB to provide an overdraft facility up to the amount of \$5,000,000 as a cash management tool to smooth out seasonal or temporary fluctuations in cash flows.

*Clr Lea- Barrett / Clr Sinclair*

A Division was called.

**For**

Clr Marsden  
Clr Toomey  
Clr Lea- Barrett  
Clr Sinclair  
Clr Prince  
Clr Simpson  
Clr Winders

**Against**

Clr Payne

**CARRIED**

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**CLAUSE 4 – MEETING MINUTES**

**FILE: R5-36 AOPREFERENCE:3.1 ATTACHMENT: YES(PAGE47-48)**

**AUTHOR: *General Manager, Peter Vlatko***

**45.04.2023 RESOLVED:** That the Minutes of the Cobar Liquor Accord be received and noted.

*Clr Prince / Clr Simpson*

**CARRIED**

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THIS IS PAGE 3 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024

.....  
GENERAL MANAGER

.....  
MAYOR

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**CLAUSE 5 – GRANT FUNDING**

**FILE: G4-17 AOPREFERENCE:3.1.1.3 ATTACHMENT:NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**46.04.2023 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

*Clr Lea- Barrett / Clr Sinclair*

**CARRIED**

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**CLAUSE 6 – QUARTER 2 – 2023/2024 BUDGET REVIEW**

**FILE: L5-22 AOP REFERENCE: 3.3 ATTACHMENT: YES  
(PAGE 49-51)**

**AUTHOR: *Finance Manager, Sandra Davey***

**47.04.2023 RESOLVED:** That the report Quarter 2 2023/2024 Budget Review be received and noted.

*Clr Lea- Barrett / Clr Sinclair*

**CARRIED**

*Clr Chaplain entered the meeting at 5.15pm.*

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**CLAUSE 7 – INVESTMENT REPORT AS OF 31 MARCH 2024**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**48.04.2023 RESOLVED:** That Council receive and note the Investment Report as of 31 March 2024.

*Clr Sinclair / Clr Lea- Barrett*

**CARRIED**

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COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024**

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**GENERAL MANAGER**

.....  
**MAYOR**

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**CLAUSE 8 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS OF 31 MARCH 2024**

**FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**49.04.2023 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 March 2024.

*Clr Payne / Clr Simpson*

**CARRIED**

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**CLAUSE 9 – RATES RECONCILIATION REPORT AS AT 31 MARCH 2024**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6 ATTACHMENT: NO**

**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

**50.04.2023 RESOLVED:** That the Rates Reconciliation Report as at the 31 March 2024 be received and noted.

*Clr Lea- Barrett / Clr Toome*

**CARRIED**

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**CLAUSE 10 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6 AOP REFERENCE:3.3.4 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**51.04.2023 RESOLVED:** That Council receive and note the information contained in this report.

*Clr Payne / Clr Lea- Barrett*

**CARRIED**

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**THIS IS PAGE 5 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024**

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**GENERAL MANAGER**

.....  
**MAYOR**

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**CLAUSE 11 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2AOP REFERENCE: 4.3.2 ATTACHMENT:  
NO AUTHOR: *Acting Director Engineering Services – Kane Kreeck***

**51.04.2023 RESOLVED:** That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains and other Council assets be received and noted.

*Clr Lea-Barrett / Clr Payne*

**CARRIED**

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**CLAUSE 12 – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31AOP REFERENCE:4.3.2ATTACHMENT: YES (PAGE 52-61)**

**AUTHOR: *Acting Director of Engineering, Heinz Kausche***

**52.04.2023 RESOLVED:** That the information detailing the Expenditure for Council’s Roads Network be received and noted.

*Clr Payne / Clr Lea-Barrett*

**CARRIED**

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**CLAUSE 13 – DEVELOPMENT APPROVALS: 19 MARCH 2024 – 15 APRIL 2024**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**53.04.2023 RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 19 March 2024 – 15 April 2024 be received and noted.

*Clr Sinclair / Clr Chaplain*

**CARRIED**

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**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.28 PM**

**CONFIRMED.....**

**MINUTE NO.....**

**MAYOR.....**

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**THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON WEDNESDAY 24<sup>TH</sup> APRIL 2024**

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**GENERAL MANAGER**

.....  
**MAYOR**