



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 27 JUNE 2024

~ ACKNOWLEDGMENT OF COUNTRY~

I wish to acknowledge the Wangaaypuwan (Wangaibon) people of the Ngiyampaa Nation, the traditional custodians of the land of which we gather today.

I wish to acknowledge their continued connection to the land, water and culture and I pay my respects to elder's past, present and emerging.

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows: Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 - Nil
 2. Declaration of Interests
 3. Condolences
 - Kenneth John Mazoudier
 - Kathleen (Kitty) June Ward
 - Shirley Theresa Bereyne
 4. Public Access Forum
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23rd May 2024.
 6. Matters Arising from Minutes
 7. Notice of Motions
 - Nil
 8. Mayoral Report
 9. General Manager's Report – Action/Recommendation
 10. General Manager's Report – Confidential
 - Wet and Dry Hire Plant and Equipment (T3-24-06)
 - General Managers Performance Review
 11. Matters of Urgency
 12. Correspondence
-

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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1 – NOTICE OF MOTION

FILE: P1-7 AOP REFERENCE: 1.5.2.5 & 4.4.3.1

ATTACHMENT: NO

AUTHOR: *Councillor, Julie Payne*

RECOMMENDATION

1. That given the significant passing of some time since the original motion of Council dated 27th July 2017 has not been completed Council now approves a condition of the use of the Newey that will not facilitate the area to be used for campers and
2. That the staff prepare a Service Management Plan for the Newey which will identify and include the condition of use, maintenance plans and future development options.

Discussion

To be tabled by Councillor Payne.

172.7.2017 RESOLVED: That Cobar Shire Council and the community support free camping and appreciate the business that this activity brings to Cobar. That Cobar Shire Council develop a Plan of Management for the Newey Reserve. This Plan of Management should include a section to facilitate the use by campers *and for this process to commence immediately.*
Clr Sinclair/ Clr Abbott **CARRIED**

CLAUSE 2 – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS

FILE: C12-2 & L5-1 AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To set the fees payable to the Mayor and Councillors for 2024/2025 financial year in line with the Local Government Remuneration Tribunal's Determination.

Background

Sections 248 and 249 of the Local Government Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2024 based on the Tribunal's determination for the 2024-25 financial year.

- 1) A council must pay each councillor an annual fee.
- 2) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- 3) The annual fee so fixed must be the same for each councillor.
- 4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.

Cobar Shire Council currently pays the following annual fee as adopted in May 2023:

Mayor - \$28,430 p.a. monthly in arrears.

Councillor - \$13,030 p.a. monthly in arrears.

The Local Government Remuneration Tribunal has determined an increase of 3.75% to mayoral and councillor fees for the 2024-25 financial year, with effect from 1 July 2024.

The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years under section 239 of the *Local Government Act 1993* (the Act). The tribunal last undertook a significant review of the categories as part of its 2023 determination and will next review these categories in 2026.

The Tribunal found that the allocation of most councils into the current categories continued to be appropriate having regard to the 2023 review, the current category and model and criteria, and the evidence put forward with submissions received.

However, the Tribunal has reclassified Hilltops Council and Muswellbrook Shire Council as Regional Rural councils based on changes to their combined resident and non-residential working population.

Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2024 based in the Tribunal's determination of the 2024-25 financial year.

The level of fees paid will depend on the category the council is in.

A council cannot fix a fee higher than the maximum amount determined by the Tribunal.

If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

Cobar Shire Council remains a Rural Council, the fee determination levels are as follows:

	Councillor/Member Annual Fee (\$) effective 1 July 2024		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024	
	Min \$	Max \$	Min \$	Max \$
Category: Rural	10,220	13,520	10,880	29,500

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Financial Implications

The recommended changes are contained within the draft budgets for 2024/2025.

RECOMMENDATION

- 1. That Councillors fees are set at \$13,520 per annum paid monthly in arrears for the twelve months commencing 1 July 2024.**
- 2. That the Mayor's fee is set at \$29,500 per annum, paid monthly in arrears for the twelve months commencing 1 July 2024.**

CLAUSE 3– MONTHLY STATUS REPORT**FILE: C13-10****ATTACHMENT: NO****AUTHOR: General Manager, Peter Vlatko**

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target was not met. Timeframe to be reviewed. Staff working on this subject to resources available. Discussions commenced with Club Board to resolve the issue; however, the matter is on hold until resources are available.</p> <p>Staff has been allocated to prepare information to negotiate appropriate terms & complete lease or licence with Cobar Bowling & Golf Club. New Meeting to be arranged with the Club Board to discuss lease terms. Meeting held with the General Manager of Cobar Bowling & Golf Club and discussed licence, meeting to be held with Golf Club Board in the new year. Matter on hold at the moment due to resourcing. Matter raised with the new Manager and appointment to be booked for further discussions.</p> <p>Meeting Scheduled 08/03/23- not attended new meeting request sent. - no reply following up</p> <p>No response regarding new meeting time</p>

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	<p>General Manager has raised with the new Minister the urgency of the work & confirmed that they are designing the work.</p> <p>Correspondence again forwarded to the Regional Director seeking confirmation of project timeframe.</p> <p>The recent meeting with Minister Aitchison confirmed that the project is still being designed and funding being considered.</p> <p>The General Manager contacted the department to request an update on the funding and progress – to be advised.</p> <p>General Manager met with the department head to confirm that the Government is still planning and designing the project.</p>

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 27 April 2023

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1468	Council Meeting- Clause 1- Notice of motion housing and investment portfolio	49.04.2023	GM	<p>1. That Cobar Shire Council (CSC) established a dedicated housing and investment portfolio. The primary purpose of this portfolio is to grow and enhance CSC's current housing stock and grow CSC's housing infrastructure with a view to both bettering CSC's housing stock by selling / upgrading over time, and also having new housing stock available to meet the growing demands in both the CSC business, other areas whereby the shire and its ratepayers may benefit from CSC providing housing. E.g.: medical, childcare etc and also investment housing to provide the income required to fund growth of the portfolio.</p> <p>2. That Cobar Shire Councillors and staff workshop how the portfolio be funded (both initially and ongoing) as part of the normal budgeting process.</p> <p>3. That all current Cobar Shire Council owned housing stock and property assets which do not have existing zoning covenants or other overriding restrictions immediately become part of this portfolio.</p> <p>4. That the housing and investment portfolio be primarily managed / maintained by the commercial manager as part of that role, with monthly reports to council provided.</p>	<p>Housing portfolio provided to Councillors; a more inclusive portfolio currently being prepared by staff.</p> <p>Position of asset manager now filled full report to be prepared for Council.</p> <p>Currently being prepared to be provided at the next workshop</p> <p>Report to Council at the March Ordinary Meeting.</p> <p>Portfolio workshopped with Councillors in Feb 2024.</p> <p>Portfolio reported in March 2024</p> <p>Complete – Portfolio to be considered further as development and funding opportunities arise.</p>

1469	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away from Home Allowance exempted for remote mining communities such as Cobar.	Submission being prepared and discussions held with local mines.
	Council Meeting- Clause 2- Notice of motion FBT Change	50.04.2023		That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	Council has engaged an Accountant to provide details of the Tax matters.
				That further to the already passed motion 63.4.2019 - That Cobar Shire Council lobby the federal government (primarily through the mining and energy related council - MERC) for a change in fringe benefits tax rules and concessions regarding credits for FIFO and DIDO workers.	Status 1277 has now been combined into 1469. (1277 removed)
					Meeting held with Mayor & discussion ongoing with Accountant.
					No further action to date.

1470	Council Meeting- Clause 3- Notice of motion Trades Roles	51.04.2023	GM	That Cobar Shire Council senior staff reviews its Organisational chart in relation to trades positions and reports its findings to council within 3 months, with a view to the possibility of combining roles in order to be more competitive in the open market to fill roles without impacting the bottom line of labour costs.	Report being prepared for the July meeting. Delayed due to cancelled workshop. Due to the current review of Councils workshop and stores functions this matter will be undertaken in July 2024.
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COUNCIL RESOLUTIONS 14 DECEMBER 2023					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1473	Council Meeting – Clause 2 Local Traffic Committee	223.12.2023	GM	That Council consider the following recommendation from the Local Traffic Committee: - Council to explore funding options to complete a study and analysis on truck parking within Cobar town streets.	This matter is placed on hold due to the current pressure on resources .

COUNCIL RESOLUTIONS 23rd May 2024

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1482	Council Meeting Clause 1- Cobar Town Hall Master Plan and Business Case	56.05.2024	GM	That Council adopts the Cobar Town Hall Master Plan and Business Case, endorsing Option Three – No New Building Footprint – as the preferred option for seeking grant funds for the redevelopment of the Cobar Town Hall.	Completed
1483	Council Meeting- Clause 3- Councils Annual Operational Plan, Budget, Fees & Charges & Revenue Policy	58.05.2024	DCCS	That Council adopt the 2024/2025 Annual Operational Plan and Budget as exhibited. 1. That Council adopt the 2024/2025 Capital Expenditure Budget as exhibited. 2. That Council adopt the Revenue Policy as exhibited for 2024/2025. 3. That Council adopt the schedule of Fees and Charges as exhibited for 2024/2025.	Completed

				<p>4. That Council adopt the Long-Term Financial Plan as exhibited.</p> <p>5. That Council makes, fixes and levies the rates for the year ending 30 June 2025 for the following rating categories:</p> <ul style="list-style-type: none">• That the Cobar Residential rate of 2.87 cents in the dollar on all rateable Cobar Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a minimum rate of \$530.00 for each assessment of land for financial year 2024/2025.• That the Business Ordinary Rate of 2.5 cents in the dollar on all rateable Cobar Business Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$570.00 for each assessment of land for the financial year 2024/2025.	
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				<ul style="list-style-type: none"> • That the Cobar Business CBD Rate of 4.6 cents in the dollar on all rateable Cobar Business CBD Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$570.00 for each assessment of land for the financial year 2024/2025. • That the Cobar Farmland Rate of 0.0836 cents in the dollar on all rateable Cobar Farmland in pursuance of Section 515 Local Government Act 1993, be now made along with a base rate of \$299.00 for each assessment of land for the financial year 2024/2025. • That the Village Residential Rate of 7.00 cents in the dollar on all rateable Village Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a base rate of \$140.00 for each assessment of land for the financial year 2024/2025. • That the Village Business Rate of 6.05 cents in the dollar on all rateable Village Business Land in pursuance of Section 529 (2) (d) Local Government Act 1993, be 	
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				<p>now made along with a base rate of \$150.00 for each assessment of land for the financial year 2024/2025.</p> <ul style="list-style-type: none"> • That the Rural Residential Rate of 2.12 cents in the dollar on all rateable Rural Residential Land in pursuance of Section 529 (2) (b) Local Government Act 1993, be now made along with a minimum rate of \$530.00 for each assessment of land for the financial year 2024/2025. • That the Mining – General Rate of 4.93 cents in the dollar on all rateable Mining - Gold Land in pursuance of Section 517 and 529 (2) (c) Local Government Act 1993, be now made along with a minimum rate of \$800.00 for each assessment of land for the financial year 2024/2025. <p>6. That Council makes, fixes and levies waste charges for the year ending 30 June 2025 for the following:</p> <ul style="list-style-type: none"> • That the Domestic Waste Management Charge of \$306.00 on all properties within Council's Garbage 	
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				<p>Collection Area in pursuance of Section 496 of the Local Government Act 1993, be now made along with a charge on vacant land of \$132.00 for each assessment and a charge of \$21.50 per service per single additional bin be made for the financial year 2024/2025.</p> <ul style="list-style-type: none"> That the annual charge for Waste Management Services of \$132.00 on all rateable assessments in the Cobar Shire within 5kms radius of the following locations: Euabalong Post Office, Euabalong West Public School, Nymagee Police Station, Mount Hope Hotel and Canbelego intersection of Edward and Coronga Streets, during 2024/2025 in pursuance of Section 501 of the Local Government Act 1993, be now made. <p>That Council makes, fixes and levies sewerage charges for the year ending 30 June 2025 for the following:</p> <ul style="list-style-type: none"> That a Cobar Sewerage Access Charge of \$702.00.00 	
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				<p>on all lands rateable to the Cobar Sewerage Residential Area in pursuance to Section 501 of the Local Government Act 1993, be now made along with a charge of \$255.00 for each additional closet (including urinals) in excess of 3 connections and a zero-water discharge charge for the financial year 2024/2025.</p> <ul style="list-style-type: none"> • That a Cobar Sewerage Charge Non-residential, based on water usage as per the Fees and Charges, with a minimum of \$844.00, on all lands rateable to the Cobar Sewerage Commercial Area in pursuance to Section 501 and 502 of the Local Government Act 1993, be now made for the financial year 2024/2025. <p>7. That Council makes, fixes and water charges for the year ending 30 June 2025 for the following:</p>	
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				<ul style="list-style-type: none"> • That a Cobar Water Supply Access Charge of \$705.00 on all connected Filtered Water Residential lands rateable to the Cobar Water Supply Area in pursuance to Section 552 and 501 of the Local Government Act 1993, and that connected Unfiltered Water of \$520.00, be now made along with the following : Unconnected \$705.00 and for the following connections: 32mm \$1,235.00, 40mm \$2,120.00, 50mm \$3,405.00, 80mm \$6,935.00, and 100mm \$8,890.00, along with a Water Usage Charge for 1kl up to 550kl, of \$3.80 per kl, and above 550kl, \$7.50 per kl and Connected Raw Water at \$3.20 per kl in pursuance to section 502 of the Local Government Act 1993, be made for the financial year 2024/2025. • That a Cobar Water Supply Access Charge of \$1,005.00 on all connected Commercial lands rateable to the Cobar Water Supply Area in
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				<p>pursuance to Section 552 and 501 of the Local Government Act 1993, be now made along with the following: Unconnected \$1,005.00 and for the following connections: 32mm \$1,235.00, 40mm \$2,120.00, 50mm \$3,405.00, 80mm \$6,935.00, and 100mm \$8,890.00, along with a Water Usage Charge for 1kl up to 550kl, of \$3.80 per kl, and above 550kl, \$7.50 per kl and Connected Raw Water at \$3.20 per kl in pursuance to section 502 of the Local Government Act 1993, be made for the financial year 2024/2025.</p> <ul style="list-style-type: none"> • That a Nymagee Water Supply Access Charge of \$1,040.00 be applied to all 20mm connected properties in the Nymagee Water Supply Area and that all properties over 20mm connections be charged at \$1,707.00 per connection and that all unconnected properties be charged at \$520.00 for each vacant land for the financial 	
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				<p>year 2024/2025 in pursuance of Section 552 Local Government Act 1993.</p> <ul style="list-style-type: none"> • That a Euabalong and Euabalong West Water Supply Access Charge of \$1,040.00 be applied to all 20mm connected properties in the Euabalong and Euabalong West Water Supply Area and that all properties over 20mm connections be charged at \$1,707.00 per connection and that all unconnected properties be charged at \$520.00 for each rateable land for the financial year 2024/2025 in pursuance of Section 552 Local Government Act 1993. • That a Mount Hope Water Supply Access Charge of \$1,265.00 be applied to all 20mm connected properties in the Mount Hope Water Supply Area and that all properties over 20mm connections be charged at \$1,707.00 for each rateable land for the financial year 2024/2025 in pursuance of Section 552 Local Government Act 1993. 	
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				<p>8. That the interest rate for unpaid rates and charges be made the maximum rate of interest to be determined by the Minister of Local Government, for the financial year 2024/2025, in pursuance of Section 566 Local Government Act 1993.</p> <p>9. That Council thanks those who provided feedback.</p>	
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RECOMMENDATION That the information contained in the monthly status report be received and noted, with the following items to be removed: 1468, 1482 & 1483.

CLAUSE 4 – ARIC TERMS OF REFERENCE AND INTERNAL AUDIT CHARTER

FILE: 14378 AOP REFERENCE:3.1.2.2 ATTACHMENT: YES (PAGE 60-90)

AUTHOR: *Kylie Smith, Director Corporate and Community Services*

Purpose

For council to adopt the Audit Risk and Improvement Committee Terms of Reference and the Internal Audit Charter.

Background

The Office of Local Government (OLG) has released the final version of the Guidelines “Risk

Management and Internal Audit for Local Government in NSW”. The Guidelines require each council to have an independent internal audit function that reports to the audit, risk and improvement committee and is consistent with current international standards for internal audit.

Local Government (General) Regulation 2021 also now requires each council to adopt, via resolution, an internal audit charter and ARIC Terms of Reference to guide how the ARIC and internal audit will operate at the council. It is a requirement that these documents are consistent with the approved Model Internal Audit Charter and ARIC Terms of Reference contained in the OLG Guidelines. Council has an existing Internal Audit Charter and ARIC Terms of Reference that will be updated with the attached following adoption.

The most significant change in the final approved version of the OLG Guidelines for the ARIC is related to Councillor Membership of the ARIC. The Guidelines along with the Local Government (General) Regulation 2021 now prescribes under s216C that only one Councillor, who must not be the Mayor, can be appointed to the ARIC. This position is now prescribed as an observer only and is not a voting member.

The updated model has also removed the Prequalification Scheme and provided updated eligibility requirements for membership that are now prescribed under the Local Government Regulation 2021 which has been noted in the Terms of Reference. All current members of the ARIC meet eligibility requirements.

The internal audit charter has also been updated following review of the guidelines and reference to Councils in our area. The intent is to have the internal audit function coordinated by Cobar Shire Council staff for approval by the ARIC and seek audit work from appropriately qualified external providers on an as needed basis.

The Audit, Risk and Improvement Committee (ARIC) has provided support in developing the documents and have endorsed the both the terms of reference and internal audit charter at their meeting of 16 May 2024, for consideration by Council.

RECOMMENDATION

- 1. The Internal Audit Charter be adopted by Council and**
- 2. The Audit Risk and Improvement Committee Terms of Reference be adopted by Council.**

CLAUSE 5– BUSINESS ETHICS POLICY

FILE: D3-1 AOP REFERENCE 3.3.3.1 ATTACHMENT: YES (PAGE 91-95)

AUTHOR: *Kylie Smith, Director Corporate and Community Services*

Purpose

The purpose of this report is to provide the revised Statement of Business Ethics, titled Business Ethics Policy to Council for consideration.

Background

The Statement of Business Ethics is a document that outlines the ethical standards and expectations of the Council and its staff, as well as the commercial partners and suppliers who do business with Council. The statement of business ethics aims to promote integrity, transparency, accountability, and fairness in all aspects of Council’s operations and decision-making.

The current Business Ethics Policy was adopted by Council some time ago and is due for review. Since then, there have been some changes in the legislative and policy frameworks that support Council’s procurement and contracting processes, as well as some emerging issues and risks that need to be addressed in the revised document.

The revised policy outlines Council’s expectations of our commercial partners and suppliers, which covers topics such as safety, compliance with laws and policies, ethical conduct, conflict of interest, and reporting of wrongdoing.

A new section on the consequences of non-compliance with the statement of business ethics, which outlines the potential actions that Council may take in response to breaches of the statement of business ethics, such as termination of contracts, loss of future work, loss of reputation, and referral to external bodies such as police and regulators. In addition, a new section to address compliance with modern slavery legislative requirements has been included.

RECOMMENDATION

The Business Ethics Policy be adopted by Council.

CLAUSE 6 – MEETING MINUTES

FILE: R5-36 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 96-99)

AUTHOR: *General Manager, Peter Vlatko*

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Report of those meetings which have been held recently for the information of Councillors. They include:

- Rural Roads Advisory Committee – Wednesday 15th May 2024.

No resolutions for Council adoption.

RECOMMENDATION

That the Minutes of the Rural Roads Advisory Committee be received and noted.

CLAUSE 7 – RESTRICTED CASH RESERVES**FILE: B2-7 AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Finance Manager, Sandra Davey*****Purpose**

The purpose of this report is to allocate the contributions received from developers for specific purposes constrained under legislation for previous works completed in this and past financials years.

Background

The below table shows the current restricted cash reserves for developer contributions and the plans they relate to. These funds date back to as far as 2013.

Contribution Plan	\$
S94 Community Facilities	11,839
S94 Open Space	10,952
S64 Water and Sewer	111,770
S94 Cobar Local Infrastructure Plan 2012	3,226,239
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	189,042
Voluntary Planning Agreement – Hera Resources	429,574
Total	3,979,416

Restricted cash reserves are established to set aside funds for Council to meet regulatory requirements, allocate against specific future projects and activities, and to ensure sufficient working capital to meet current and long-term financial obligations.

All reserves are fully cash backed and are established for specific purposes.

Externally restricted cash reserves fall into the categories of:

- Unexpended levy funds;
- Contributions received from developers for specific purposes constrained under legislation;
- Unexpended grants and subsidies received from State or Federal Government agencies and provided for specific purposes;
- Unexpended carbon tax liabilities collected; and
- Unexpended loan funds.

Council currently has approximately \$31m of restricted cash reserves, of which \$3.9m is specifically related to contributions received from developers for specific purposes.

To ensure Council meets the required ratios relating to restricted cash it is beneficial that these funds are allocated to past and future projects.

Issues

Council has co-contributed to various grants received and made purchases or committed to make purchases that fall under the specific purposes related to the contribution plans that currently have unallocated balances in restricted funds.

Co-Contribution	\$
Ward Oval Regional Growth Fund (Ward Oval Project)	427,000
Ward Oval Building Better Regions Fund (Ward Oval Project)	427,000
Regional Tourism Activation Fund (Museum Project)	708,801
Cobar Youth and Community Centre Light Upgrade	12,500
Regional Leak Reduction Program Round 2	150,000
Growing Regions Program Rd 1 - Stage 1 (Sewer Treatment Upgrade)	1,056,600
Growing Regions Program Rd 1 - Stage 1 (Cobar Caravan Park)	417,141
Total	3,199,042

Council Funded Purchases	\$
Grand Hotel and Adjacent Building	624,625
Hospital Land	370,000
Total	994,625

It is recommended that the following amounts be allocated across the above projects:

Contribution Plan	Council Co-Contributed Project	\$
S94 Community Facilities	Ward Oval Regional Growth Fund (Ward Oval Project)	10,291
S94 Community Facilities	Cobar Youth and Community Centre Light Upgrade	1,548
S94 Open Space	Cobar Youth and Community Centre Light Upgrade	10,952
S64 Water and Sewer	Regional Leak Reduction Program Round 2	14,186
S64 Water and Sewer	Growing Regions Program Rd 1 - Stage 1 (Sewer Treatment Upgrade)	97,583
S94 Cobar Local Infrastructure Plan 2012	Ward Oval Regional Growth Fund (Ward Oval Project)	416,709
S94 Cobar Local Infrastructure Plan 2012	Ward Oval Building Better Regions Fund (Ward Oval Project)	427,000
S94 Cobar Local Infrastructure Plan 2012	Regional Tourism Activation Fund (Museum Project)	708,801
S94 Cobar Local Infrastructure Plan 2012	Grand Hotel and associated costs and Hospital Land Purchase	994,625
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	Regional Leak Reduction Program Round 2	83,119
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	Growing Regions Program Rd 1 - Stage 1 (Sewer Treatment Upgrade)	105,922
Total		2,870,736

Restricted Developer Fund Cash Reserve Balance after Allocations:

Contribution Plan	\$
S94 Community Facilities	0
S94 Open Space	0
S64 Water and Sewer	0
S94 Cobar Local Infrastructure Plan 2012	679,104
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	0
Voluntary Planning Agreement – Hera Resources	417,141
Total	1,096,245

Financial Implications

There will be no financial impact on Councils closing cash balance. The movement between restricted and unrestricted cash is simply a book entry to offset Councils previous and current budgeted expenditure on items that fall within the contribution plans.

RECOMMENDATION

That Council allocate the below restricted cash reserves received from developers for specific purposes constrained under legislation for previous works completed in this and past financials years.

Contribution Plan	Council Co-Contributed Project	\$
S94 Community Facilities	Ward Oval Regional Growth Fund (Ward Oval Project)	10,291
S94 Community Facilities	Cobar Youth and Community Centre Light Upgrade	1,548
S94 Open Space	Cobar Youth and Community Centre Light Upgrade	10,952
S64 Water and Sewer	Regional Leak Reduction Program Round 2	14,186
S64 Water and Sewer	Growing Regions Program Rd 1 - Stage 1 (Sewer Treatment Upgrade)	97,583
S94 Cobar Local Infrastructure Plan 2012	Ward Oval Regional Growth Fund (Ward Oval Project)	416,709
S94 Cobar Local Infrastructure Plan 2012	Ward Oval Building Better Regions Fund (Ward Oval Project)	427,000

S94 Cobar Local Infrastructure Plan 2012	Regional Tourism Activation Fund (Museum Project)	708,801
S94 Cobar Local Infrastructure Plan 2012	Grand Hotel and Hospital Land	994,625
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	Regional Leak Reduction Program Round 2	83,119
S64 Development Servicing Plans for Water Supply & Sewerage Services 2013	Growing Regions Program Rd 1 - Stage 1 (Sewer Treatment Upgrade)	105,922
Total		2,870,376

CLAUSE 8 – INVESTMENT REPORT AS OF 31 MAY 2024**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Sandra Davey****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council monthly.

Issues

The table below shows the balances of Council's Investments as of 31 May 2024. Term deposits have differing terms to spread the maturity dates throughout the year.

Investments (maturity date)	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
Jun-24	5.10%	NAB	\$ 5,106,387			\$ 22,118	\$ 5,128,505
Aug-24	5.25%	AMP	\$ 2,081,931			\$ 9,639	\$ 2,091,570
Nov-24	5.05%	AMP	\$ 3,065,529	\$ 3,000,000	\$ 3,065,529	\$ -	\$ 3,000,000
Sep-24	5.05%	NAB	\$ 5,024,227			\$ 21,800	\$ 5,046,027
Jul-24	5.05%	NAB	\$ 5,042,288			\$ 21,627	\$ 5,063,914
NAB Sweep Acct	Variable	NAB	\$ 8,476,888	\$ 3,975,405	\$ 6,320,399	\$ 24,525	\$ 6,156,419
TOTALS	Average Int	5.10%	\$28,797,250	\$6,975,405	\$9,385,929	\$99,709	\$26,486,436

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.

S Davey

Finance Manager**RECOMMENDATION**

That Council receive and note the Investment Report as of 31 May 2024.

CLAUSE 9 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS OF 31 MAY 2024

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Sandra Davey*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	-
Less Unpresented Cheques	-
Reconciled Balance	10,000

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.

S. Davey

Finance Manager

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances \$'000	Operating Account \$'000	Total Available Funds \$'000	Total Monthly % Change
May 23	36,663	10	36,673	-4%
Jun 23	39,043	10	39,053	6%
Jul 23	36,085	10	36,095	-7%
Aug 23	35,685	10	35,695	-1%
Sep 23	33,992	10	34,002	-4%
Oct 23	32,824	10	32,834	-3%
Nov 23	35,463	10	35,473	-13%
Jan 24	31,447	10	31,457	-11%
Feb 24	34,250	10	34,260	8%
Mar 24	29,244	10	29,334	-14%
Apr 24	28,797	10	28,807	-1%
May 24	26,486	10	26,496	-8%

Cash Flow

May		Description	Forecast
Forecast \$'000	Actual \$'000		Next Month \$'000
10	10	Bank Balance Forward	10
2,000	1,609	FAG / R2R / RMCC / TNSW	8,000
15	15	Services NSW	15
500	752	Rates /Water/User Charges	500
200	152	Private Works/Debtors	200
450	313	LBV – Residents Fees & Subsidies	450
150	146	Children’s Services (net)	150
1,500	2,410	Net Movement of Investments	1,500
500	600	Sundry Income & Grants	500
		<i>Less</i>	
(4,500)	(5,295)	Creditors	(4,500)
(750)	(722)	Wages / Salaries	(750)
10	10	Bank Reconciliation Cr/(Dr)	10

Loan Facility Report as of 31 May 2024

Fund	Purpose	Amount \$'000	Funding Institute	Period		Rate	Payable	\$'000
General Fund	Shire Road Culverts	2,500	NAB (business markets loan)	27/04/2022	31/03/2025	3.44%	Quarterly	2,259
Total Principal Balance								2,259

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 May 2024.

CLAUSE 10 – PURCHASING ANALYSIS OF CONTRACTORS**FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Finance Manager, Sandra Davey*****Purpose**

The purpose of this report is to provide information on works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2023 – May 31, 2024, and the method of procurement used.

CONTRACTOR	DESCRIPTION OF WORKS AND METHOD OF PROCUREMENT	TOTAL \$'000	LOCALITY
STANAWAY PTY LTD T/A DAVID PAYNE CONSTRUCTION	WARD OVAL CONSTRUCTION (TENDER)	7,088	NON LOCAL
COUNTRY WIDE ASPHALT PTY LTD	ROAD WORKS (TENDER)	4,955	NON LOCAL
CRUSHRITE PTY LTD	GRAVEL CRUSHING (TENDER)	4,266	NON LOCAL
DAVID PAYNE CONSTRUCTION	WARD OVAL CONSTRUCTION (TENDER)	3,152	NON LOCAL
NICHOLSONS OF NYMAGEE	ROAD WORKS (RFQ)	1,920	LOCAL
THE STABILISING PTY LTD	RMS CONTRACT (RFQ)	1,558	NON LOCAL
JONESYS EARTHWORXS PTY LTD	ROAD WORKS (RFQ)	1,024	NON LOCAL
DEPPELER EARTHMOVING	PLANT HIRE (TENDER)	1,009	LOCAL
BROUGHTON CONTRACTING PTY LTD T/A BROUGHTON F	PLANT HIRE (TENDER)	913	LOCAL
ENABLEU HEALTH SOLUTIONS PTY LTD	CONSULTANT SERVICES (RFQ)	869	NON LOCAL
CRANFIELD MEDICAL & HEALTHCARE PTY LTD	LABOUR HIRE (RFQ)	759	NON LOCAL
REDSTONE NURSING PTY LTD	LABOUR HIRE (RFQ)	744	NON LOCAL
CYNEND	CONSTRUCTION WORK (TENDER/RFQ)	734	NON LOCAL
AS PER PLAN CONSTRUCTION	CONSTRUCTION WORK (TENDER/RFQ)	701	LOCAL
CASTLYN PTY LTD T/A INLAND PETROLEUM	FUEL (TENDER)	621	NON LOCAL
JLE ELECTRICAL	TRADE SERVICES (RFQ)	560	NON LOCAL
NOMES CUSTOM CLEANING	CLEANING SERVICES (RFQ)	531	LOCAL
NSW PUBLIC WORKS	GOVERNMENT CONSULTING SERVICES (GOV)	525	NON LOCAL
MIDLAND PTY LTD	PLANT PURCHASE (RFQ)	505	NON LOCAL
TRONIC GROUP PTY LTD	IT SERVICES (RFQ)	492	LOCAL
DUNN & HILLAM ARCHITECTS	VARIOUS PROJECTS (YOUTH CENTRE, EARLY LEARNING CENTRE) (QUOTES)	489	NON LOCAL

SUPERIOR PAK PTY LTD	PLANT PURCHASE (TENDER)	475	NON LOCAL
COUNTRY MILE CONSTRUCTIONS	CONSTRUCTION WORK (RFQ)	420	LOCAL
VINIDEX PTY LTD	STORMWATER PIPES (TENDER)	411	NON LOCAL
REES ELECTRICAL PTY LTD	WARD OVAL LIGHTING UPGRADE (TENDER)	343	NON LOCAL
HOLCIM (AUSTRALIA) PTY LTD	CULVERTS (TENDER)	334	NON LOCAL
DAMAGE CONTROL PROJECT MANAGEMENT PTY LTD	LABOUR HIRE (RFQ)	297	NON LOCAL
SMART COMMERCIAL SOLAR PTY LTD	WTP SOLAR	297	NON LOCAL
LEISURE & RECREATION GROUP PTY LTD	POOL MANAGEMENT (TENDER)	292	NON LOCAL
ORION CONSULTING ENGINEERS PTY LTD	PROJECT MANAGEMENT (RFQ)	283	NON LOCAL
I J CHASE GRADER CONTRACTING	PLANT HIRE (TENDER)	282	LOCAL
JNJ CONTRACTING PTY LTD	PLANT HIRE (RFQ)	276	LOCAL
PPT INVESTMENTS T/A KLOSTER FORD	PLANT PURCHASE (RFQ)	268	NON LOCAL
BOB BRUCE EARTHWORKS PTY LTD	PLANT HIRE (TENDER)	261	LOCAL
ROAD CARE AUSTRALIA PTY LTD	ROAD WORKS (RFQ)	259	NON LOCAL
360 ENGINEERING PTY LTD	CONSULTANT SERVICES (RFQ)	254	NON LOCAL
COBAR STEEL PTY LTD	TRADE SERVICES (RFQ)	248	LOCAL
PARKES AUTOMOTIVE GROUP PTY LTD	PLANT PURCHASE (RFQ)	247	NON LOCAL
CADIA GROUP PTY LTD	WATER AND SEWER (TENDER)	245	NON LOCAL
ROLLERS AUSTRALIA PTY LTD	PLANT HIRE (TENDER)	230	NON LOCAL
ACCESS ENVIRONMENTAL PLANNING PTY LTD	BORE LICENCING	213	NON LOCAL
COLLAR TALENT GROUP PTY LTD	LABOUR HIRE (RFQ)	197	NON LOCAL
AUSROAD PLANT SERVICES PTY LTD	LABOUR HIRE (RFQ)	190	NON LOCAL
REDOX LTD	CHEMICALS	183	NON LOCAL
TREE OF US TREE SERVICES	TREE SERVICES (TENDER)	172	NON LOCAL
KENWAY AND CLARK GUNNEDAH PTY LTD	PLANT PURCHASE (RFQ)	161	NON LOCAL
ORANA MOTOR GROUP PTY LTD T/A SAINSBURY AUTOM	PLANT PURCHASE (RFQ)	154	NON LOCAL
WATSON DRILLING	BORE DRILLING (RFQ)	148	NON LOCAL
JR MAY EARTHMOVING PTY LTD	PLANT HIRE (TENDER)	143	LOCAL
MIKE BREARLEY & ASSOCIATES PTY LTD	CONSULTANT SERVICES (RFQ)	141	NON LOCAL
KILLARD INFRASTRUCTURE PTY LTD	RETICULATION UPGRADE (TENDER)	129	NON LOCAL
COPPER CITY TYRE SERVICE	TYRE SERVICES (RFQ)	126	LOCAL
KML INDUSTRIES PTY LTD	TRADES SERVICE/HARDWARE	118	LOCAL
JUSTIN NEGUS ELECTRICAL	LABOUR HIRE (RFQ)	115	LOCAL
KALLARA PARTNERS	PLANT HIRE (TENDER)	115	LOCAL
DELNORTH PTY LTD	SIGNS (TENDER)	113	NON LOCAL
BARRIER SIGNS PTY LIMITED	SIGNS (TENDER)	111	NON LOCAL
TILT AUTOMOTIVE PTY LTD	TRADE SERVICES (RFQ)	111	LOCAL
AQUA IRRIGATION HOLDINGS PTY LTD	WARD OVAL IRRIGATION (RFQ)	107	NON LOCAL
VALLEY OUTDOORS SCONE	PLANT PURCHASE (RFQ)	105	NON LOCAL
BETTERAIM	CONSULTANT SERVICES (RFQ)	101	NON LOCAL
SITECH SOLUTIONS PTY LTD	PLANT HIRE (TENDER)	101	NON LOCAL
DOWNER EDI WORKS	ROAD WORKS (TENDER)	100	NON LOCAL
FLIP SCREEN AUSTRALIA PTY LTD	PLANT PURCHASE (RFQ)	97	NON LOCAL

PAGNELL ASSOCIATES PTY LTD T/A GEOSECURE	PLANT PURCHASE (RFQ)	94	NON LOCAL
MINSTAFF SURVEY PTY LTD	SURVEY (RFQ)	94	NON LOCAL
KPMG AUSTRALIA	CONSULTANT SERVICES (RFQ)	94	NON LOCAL
LIGHTWELL GROUP PTY LTD	MUSEUM UPGRADE (RFQ)	92	NON LOCAL
BITUPAVE LTD T/A BORAL ASPHALT	ROAD WORKS (RFQ)	91	NON LOCAL
MCINTOSH FENCING PTY LTD	RMS CONTRACT (RFQ)	90	NON LOCAL
EVOLUTION MECHANICAL REPAIRS PTY LTD	MECHANICAL REPAIRS (RFQ)	86	LOCAL
TRANSPORT FOR NSW	ROAD WORKS (RFQ)	85	NON LOCAL
J. BLACKWOOD & SON PTY LTD	PARTS (RFQ)	81	NON LOCAL

TOTAL

\$'000

LOCAL SUPPLIERS

\$7,868

NON-LOCAL SUPPLIERS

\$35,328

TOTAL PURCHASES OVER \$80K
2023/2024

\$43,196

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 11 – RATES RECONCILIATION REPORT AS AT 31 MAY 2024**FILE: R2-1****AOP REFERENCE: 3.1.1.6 ATTACHMENT: NO****AUTHOR: *Customer Service Manager, Jo-Louise Brown*****Purpose**

To provide Council details of the Rate Reconciliation as at 31 May 2024.

Rate Type	Levy Plus Arrears	Adjustments	Nett Levy	Cash	Paid-Previous	Outstanding
Cobar Residential	\$ 1,173,878.76	\$ 58,697.26	\$ 1,232,576.02	-928,221.43	-49,269.24	255,085.35
Business	349,230.30	10,902.69	360,132.99	-271,893.75	-5,341.89	82,897.35
Business Cobar CBD	169,120.91	5,469.28	174,590.19	-143,892.88	-4,979.36	25,717.95
Farmland	858,972.81	834.63	859,807.44	-706,533.63	-6,997.35	146,276.46
Mining	2,030,880.01	0.00	2,030,880.01	-1,527,069.18	-39.91	503,770.92
Residential Village	183,926.59	0.00	183,926.59	-73,522.47	-7,123.54	103,280.58
Business Village	80,674.22	0.00	80,674.22	-28,611.57	-548.72	51,513.93
Rural Residential	102,974.16	5,019.36	107,993.52	-71,455.99	-12,681.59	23,855.94
Interest	34,153.34	106,594.27	140,747.61	-40,030.85	0.00	100,710.68
Legal Costs	0.00	9,427.60	9,427.60	-6,211.31	0.00	3,216.29
Overpayments	0.00	0.00	0.00	-134,147.70	-50,193.15	-184,340.85
General Rates	4,983,811.10	196,945.09	5,180,756.19	-\$3,931,590.76	-\$137,174.75	\$1,111,984.60
Domestic Waste	840,210.75	-1,359.20	838,852.21	-651,504.57	-30,935.55	156,411.43
Cobar Water	1,810,794.47	2,226.33	1,813,020.80	-\$1,469,464.49	-\$69,476.57	\$274,079.74
Nymagee Water	\$69,001.97	-\$980.00	\$68,021.97	-\$41,043.39	-\$360.90	\$26,617.68
Euabalong Water	\$138,337.44	-\$980.00	\$137,357.44	-\$85,212.64	-\$12,856.86	\$39,287.94
Mount Hope Water	\$12,217.79	\$0.00	\$12,217.79	-\$6,774.86	-\$152.53	\$5,290.40
Water Access	\$2,030,351.67	\$266.33	\$2,030,618.00	-\$1,602,495.38	-\$82,846.86	\$345,275.76
Sewerage	\$1,244,186.13	-\$1,005.33	\$1,243,180.80	-\$971,512.08	-\$52,545.97	\$219,122.75
Total Rates & Charges	\$9,098,559.65	\$194,846.89	\$9,293,407.20	-\$7,157,102.79	-\$303,503.13	\$1,832,794.54
Water Consumption	\$2,937,934.64	-\$87,544.78	\$2,850,389.86	-\$2,462,937.53	\$0.00	\$387,452.33

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 May 2024 be received and noted.**

CLAUSE 12 – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Bethany Smith*

PURPOSE:

The purpose of this report is to provide an update on the status of grants applied for, grants announced and grants available.

BACKGROUND:

For Councils information, the tables attached provides details of:

- Grant applications submitted – pending an outcome.
- Successful grant applications in 2023/2024 financial year
- Successful grant applications in 2022/2023 financial year
- Unsuccessful grant applications in 2023/2024 financial year

RECOMMENDATION:

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

GRANT UPDATEGrant applications submitted in 2023/2024 pending outcomes, period ending the 18th of June 2024.

<i>Funding Program</i>	<i>Project/Activity</i>	<i>Submission Date</i>	<i>Amount applied for</i>	<i>Council funding required</i>	<i>Anticipated outcome date</i>
Get NSW Active	Update of the Active Transport Plan	Dec-23	\$ 81,600.00	\$ -	Jun-24
Regional Precincts and Partnerships Program – Stream 1 Precinct development and planning	The Grand Central Precinct Planning and Design Project - Detailed design for the Grand Hotel, Town Hall Cinema, Brennan Centre, and the streetscapes. Concept design for the library arcade.	Mar-24	\$ 3,466,203.00	\$ -	Jun-24
Festival Australia Program	Cobar Grey Mardi Gra Festival 2024, creative art workshops.	Mar-24	\$ 30,846.00	\$ -	Jun-24
Regional Event Fund - incubator stream	Grey Mardi Gra 2024- stage production and security	Apr-24	\$ 20,000.00	\$ -	Jun-24
Play Our Way Program	Cobar Women's Outdoor Sporting Court Upgrade - upgrade of the outdoor court at Cobar Youth and Community Centre, including a new perimeter fence	Apr-24	\$ 541,794.00	\$ -	Aug-24
LGP Procurement Capability Grant Program	Internal audit on procurement and contract management	Jun-24	\$ 20,000.00	\$ -	Aug-24
	<i>TOTAL</i>		\$ 4,140,443.00	\$ -	

GRANT OUTCOMES

Successful grant applications in 2023/2024 period ending the 18th of June 2024.

<i>Funding Program</i>	<i>Project/Activity</i>	<i>Amount applied for</i>	<i>Council funding required</i>	<i>Completion Date</i>	<i>Project Status</i>
Office for Regional Youth Holiday Break Program	Winter School Holidays 2023	\$ 7,000.00	\$ -	Completed	Completed
Strong Start Cadetship program	To contribute to a planning cadets tuition fee for study	\$ 25,000.00	\$ -	Feb-25	Recruitment for a new employee or interest from an existing employee unsuccessful to date. Received an extension until February 2025
Natural Disaster Recovery Fund	Flood Damage from 14th September 2022 Onwards (EPA)	\$ 1,229,886.34	\$ -	Completed	Completed
Western NSW Primary Health Network - Telehealth Support Grant	Installation of equipment at LBV for Telehealth	\$ 10,000.00	\$ -	Completed	Completed
Office for Regional Youth Holiday Break Program	Spring School Holiday 2023	\$ 7,567.00	\$ -	Completed	Completed
Local Roads and Community Infrastructure Fund Phase 4	<ol style="list-style-type: none"> 1. Lilliane Brady Village Upgrades Stage 1 2. Town Enhancement Program 3. Bore Replacement Program 4. Footpath reinstatement in Marshall Street Cobar 	\$ 1,711,185.00	\$ -	Jun-25	<ol style="list-style-type: none"> 1. Engaged PWA to project manage. Commenced tender documentation preparation for design and construct. 2. Not started, will absorb Phase 3 funding before commencing. 3. 7 tanks have been ordered, 2 installed at Glenwood and Tilpa, another 2 to be installed at Dunoak and Musheroo this fortnight. 3/4 Bores have been drilled at Musheroo, Dunoak and Pine Hill. Hartwood bore to be drilled in the next couple of months. 4. Need to arrange a survey and design to match the footpath in with doorways. Draft scope to be created in line with the CBD Master Plan.

Western NSW Local Health District - Supportive Environment Grant	Community Garden at Cobar Youth and Community Centre	\$ 5,000.00	\$ -	Jun-24	Site cleared, ordered supplies. Centre staff and youth are building garden this fortnight.
Australia Day 2024 Community Grants	Australia Day 2024 at the Cobar Memorial Swimming Pool	\$ 10,000.00	\$ 5,000.00	Completed	Completed
Fixing Country Roads Round 6	Wool Track - Seal extension	\$ 6,490,000.00	\$ 649,000.00	Aug-26	Crushing is 70% complete. Carting to start once crushing is finished.
Electronic National Residential Medication Chart Adoption Grant Round 2	Implementation of an eNRMC system at the Lilliane Brady Village Nursing Home	\$ 20,000.00	\$ -	May-25	Planning stage
Office for Regional Youth Holiday Break Program	Summer/Autumn School Holidays 23-24	\$ 25,000.00	\$ -	Completed	Completed
Roads to Recovery	Linsley Street Asphalt	\$ 1,139,199.00	\$ -	Jun-24	Works have commenced will be completed end of June 2024
Natural Disaster Recovery Fund	Flood Damage from January 2024 (emergency works)	\$ 1,000,000.00	\$ 46,185.00	May-24	Estimate of funding received, no set upper limit expenditure as long as it is eligible, Council will claim
NSW Youth Week 2024	Youth programs delivered through Youth Week with the intended outcomes being health, wellbeing and creating a sense of belonging	\$ 3,412.00	\$ 2,588.00	Completed	Completed
Country Passenger Transport Infrastructure Grants Scheme	Lights for Linsley Street Bus Shelter	\$ 2,250.00	\$ -	Apr-26	Not started
Department of Health and Aged Care	Aged care Registered Nurses Payment to reward clinical skills and leadership - Round 2	\$ 6,000.00	\$ -	Completed	Completed
Country Arts Support Program 2024	Community workshop to create mural at Cobar Youth and Community Centre	\$ 3,000.00	\$ -	Dec-24	To organise workshop date that aligns with events calendar.
	TOTAL	\$ 11,679,837.34	\$ 702,773.00		

GRANT OUTCOMES

Successful grant applications in 2022/2023.

<i>Funding Program</i>	<i>Project/Activity</i>	<i>Amount applied for</i>	<i>Council funding required</i>	<i>Completion Date</i>	<i>Project Status</i>
Reconnecting Regional NSW - Community Events Program	Events to be hosted by CSC including the Running on Empty and Bands in the Bush	\$ 119,826.00	\$ -	Completed	Completed
Office for Regional Youth Holiday Break Program	Winter School Holidays 2022	\$ 6,190.85	\$ -	Completed	Completed
Local Roads and Community Infrastructure Fund Phase 3	1. Airport Runway Sealing Upgrade 2. Industrial Estate 3. Town Beautification 4. 99KW Solar Project at the Filtration Plant 5. Linsly Street Upgrade	\$ 2,170,422.00	\$ -	Jun-24	1. Completed. 2. Variation approved to allocate underspent to project 5. Culverts to be completed before end of June 2024. 3. All works completed other than landscaping at the Youth Centre and install of bin covers. 4. Completed. 5. Works commenced.
Office for Regional Youth Holiday Break Program	Spring School Holidays 2022	\$ 6,981.57	\$ -	Completed	Completed
Flood Damage from October 2022 Event - Emergency	Declaration for October 2022 storm event. Emergency works applied for which includes reinstating roads to their pre-storm event condition.	\$ 3,435,200.43	\$ -	Completed	Completed
Natural Disaster Recovery Fund	Flood Damage from November 2021 Event (EPA)	\$ 2,799,643.47	\$ -	Completed	Flood event in January 2024 has voided this funding stream. Roads have been damaged again

					and will be dealt with under a new EPA.
Aurelia Community Grant	Sound Equipment for Miners Memorial	\$ 1,883.66	\$ 1,883.66	Completed	Completed
Australia Day 2023	Australia Day at the Cobar Memorial Swimming Pool	\$ 20,000.00	\$ 5,500.00	Completed	Completed
Resource for Regions Round 9	Booberoi Road Bridge Replacement	\$ 2,733,750.00	\$ -	Dec-25	Public works has been engaged to project manage both bridge projects. Design tender has been awarded.
Resource for Regions Round 9	Round Hill Road Bridge Replacement	\$ 2,733,750.00	\$ -	Dec-25	Public works has been engaged to project manage both bridge projects. Design tender has been awarded.
Resource for Regions Round 9	Cobar Footpath connector and DDA project	\$ 1,130,622.00	\$ -	Dec-25	Contract has been awarded; Works to commence towards the end of 2024, to be completed by December 2025.
Resource for Regions Round 9	Cobar Airport Masterplan	\$ 101,250.00	\$ -	Dec-25	Site visit and geotech are complete. Expecting draft design and master plan by end of June.
Resource for Regions Round 9	Cobar Early Intervention Program Phase 2	\$ 117,000.00	\$ -	Dec-25	Council have engaged a clinical psychologist to complete on site assessments and referrals for children. Term 1 and 2 assessments completed. Assessments to commence again towards the end of Term 3 and Term 4.

Resource for Regions Round 9	Cobar Museum Phase 2 & 3 Exhibition and object display project	\$ 313,875.00	\$ -	Dec-25	Variation to be submitted to reduce scope to only exhibition display, no storage shed. Project progressing well.
Resource for Regions Round 9	Youth Services Program Phase 2	\$ 100,000.00	\$ -	Dec-25	Delivery and development of programs have commenced.
Office for Regional Youth Holiday Break Program	Summer School Holidays 22-23	\$ 15,000.00	\$ -	Completed	Completed
Fixing Local Roads and Pothole Repair Round	Short-term repairs of priority potholes and road repairs on local and regional roads	\$ 769,560.72	\$ -	Completed	Work finalised and PCR completed.
Resource for Regions Round 9	Louth Road Reservoir Asset Renewal	\$ 4,031,426.00	\$ -	Dec-25	Tender for recoat and repair works prepared. Public Works to manage.
Resource for Regions Round 9	Euabalong Pump Station Disaster Resilience and Safety Upgrades	\$ 1,016,051.00	\$ -	Dec-25	Undetermined aboriginal land claim on land. PWA engaged to resolve land matters.
Stronger Country Communities Fund Round 5	Euabalong Hall Revitalisation	\$ 100,000.00	\$ -	Jul-24	Stage 1 works completed, variation approved for additional upgrades including external painting, footpaths etc. To be completed end of June
Stronger Country Communities Fund Round 5	New LED Lighting at Ward Oval	\$ 1,004,703.00	\$ -	Jul-24	Light pole installation commenced, to be completed end of June 2024.
NSW Women's Week 2023	Hold a Week of Women Event	\$ 5,000.00	\$ -	Completed	Completed

NSW Severe Weather & Flood Grant - August/September 2022 - AGRN 1030 & AGRN 1034 - Category D	Euabalong pipeline replacement	\$ 1,000,000.00	\$ -	Dec-24	Finalizing the design, starting to obtain quotes for procurements.
Female Friendly Community Sport Facilities and Lighting Upgrades	Upgrades to the indoor lighting at the Cobar Youth and Community Centre and installation of outside security lighting	\$ 50,000.00	\$ 12,500.00	Jul-24	Indoor lights and outdoor security lights to be installed in June. Variation approved to include skylight upgrades to indoor stadium.
Fixing Local Roads Round 4	Seal Extension on Shire Road 20 - Grain Road	\$ 3,000,009.00	\$ 755,000.00	Mar-25	Gravel has been spread. Works to recommence after 52 Mile completed.
Regional and Local Roads Repair Program	Regional and Local Roads Repair Program	\$ 9,813,720.00	\$ -	Oct-27	Work schedule finalised. Works progressing. Gravel re-sheet on SR46, heavy patching on MR411 and MR416, gravelling on MR7518.
Youth Week 2023	Youth programs delivered during Youth Week	\$ 3,313.00	\$ 2,513.00	Completed	Completed
Regional Leak Reduction Program Round 2	Installation of pressure monitoring equipment in Cobar potable water retic. Raw water system flow meters at FBH and Storages on return line. Bulk meter verification and calibration training and equipment. DMA analysis.	\$ 150,000.00	\$ 150,000.00	Open Ended	PRV and data loggers tested and commissioned.
Office for Regional Youth Holiday Break Program	Autumn School Holidays 2023	\$ 7,000.00	\$ -	Completed	Completed
Australian Government - Department of Health and Aged Care	Aged care Registered Nurses Payment to reward clinical skills and leadership - Round 1	\$ 25,200.00	\$ -	Completed	Completed

Electronic National Residential Medication Chart Adoption Grant Round 1	Implementation of an eNRMC system at the Lilliane Brady Village Hostel	\$ 22,000.00	\$ -	Completed	Completed
Outback Arts Country Arts Support Program 2023	Creative art workshop	\$ 1,000.00	\$ -	Completed	Completed
	<i>TOTAL</i>	\$ 36,804,377.70	\$ 927,396.66		

GRANT OUTCOMES

Unsuccessful grant applications in 2023/2024 period ending the 18th of June 2024.

<i>Funding Program</i>	<i>Project/Activity</i>	<i>Amount applied for</i>	<i>Council funding required</i>	<i>Further comments</i>
Growing Regional Economies Fund	Cobar Caravan Park Upgrades	\$ 4,011,149.60		NSW Government discontinued program.
Infrastructure Betterment Fund	Floodways on Balewa Road and culvers on Wool Track	\$ 4,985,000.00	\$ -	
Regional Event Fund - Flagship	Grey Mardi Gras 2024 - marketing	\$ 20,000.00	\$ -	
Seniors Week 2024	Week for Seniors	\$ 6,200.00	\$ -	The NSW Seniors Festival Grants program is highly competitive. Of the 249 grant applications received this year 47 projects were funded in 2024.
NSW Women's Week 2024	Weekend of Women event	\$ 9,500.00	\$ -	Program received a larger number of applications.
Live Music Australia Program - Round 7	Bands in the Bush 2024 event	\$ 100,000.00	\$ -	Due to the highly competitive nature of the program, the large volume of submissions and the limited funds available, there were many applications that could not be supported.
NSW Disaster Ready Fund Round 2 - EOI	Sandy creek culverts	\$ 780,750.00	\$ 780,750.00	
Office for Regional Youth Holiday Break Program	Winter and Spring school holiday activities	\$ 15,400.00	\$ -	Received feedback: maximum funding allocation was reached for that holiday period. Applications were assessed in order of which they were received (otherwise known as a 'first in, first served') basis.

Growing Regions Program Round 1	Cobar Sewer Treatment Plant Upgrade	\$ 2,465,400.00	\$ 1,056,600.00	Highly competitive grant program with over 400 application and only 40 awarded. Council has requested feedback on both applications still waiting to hear from the Department.
Growing Regions Program Round 1	Cobar Caravan Park Accommodation Expansion	\$ 2,248,829.00	\$ 481,892.00	Highly competitive grant program with over 400 application and only 40 awarded. Council has requested feedback on both applications still waiting to hear from the Department.
Aged Care Capital Assistance Program - Thin markets, multiple steams	Staff Accommodation to Service the Lilliane Brady Village	\$ 10,500,250.00	\$ -	297 applications were submitted in this program worth over \$1 Billion with only \$135 Million made available. This program was significantly competitive, only 13 projects were funded in NSW and there was a total of 76 projects awarded across Australia.
Crown Reserves Improvement Fund 2024-25	Cobar Tennis Court Upgrades	\$ 564,874.00	\$ -	Over 600 applications were submitted in this program, with a total value that is more than 5 times the available funds. Competitive program.
	TOTAL	\$ 10,631,079.00	\$ 2,319,242.00	

CLAUSE 13- ROADS TO RECOVERY FUNDING PROGRAM

FILE: 2338 & 2298 AOP REFERENCE:4.3.1 ATTACHMENT: YES (PAGE 100-101)

AUTHOR: *Director of Engineering Services, Heinz Kausche.*

Purpose

This report provides advice on the funding allocated to Cobar Shire Council under the Australian Governments Road to Recovery Funding Program for the period commencing 1 July 2024 to 30 June 2029.

The total funding allocated to Council for the next 5 years under the program is **\$9,549,888**.

Background

The Roads to Recovery (RTR) Funding Program is an ongoing program, funded by the Australian Government with the works being delivered by Local Government.

The program operates on a five-year funding period, with Council determining the priority local road projects that are delivered throughout the funding period in accordance with the conditions of the funding.

The conditions of funding requires that the funding is spent on the construction and maintenance of local roads identified in a works schedule developed by Council and submitted to the Department.

Funding provided under the program is not intended to replace or discount Councils own spending on roads.

A copy of the letter from the *Minister for Infrastructure, Transport, Regional Development and Local Government* and the *Minister for Regional Development, Local Government and Territories* confirming the allocation of the RTR funding is attached to this report.

Budget Implications

The funding allocated to Cobar Shire Council for the next 5 year RTR program (1 July 2024 to 30 June 2029) is **\$9,549,888**. This is a significant increase to the previous allocation for the previous 5 years of \$6,511,265 (1 July 2019 to 30 June 2024).

The funding for the next 5 years will be phased as described in the table below.

Financial Year	Funding Amount
2024/25	\$1,410,779
2025/26	\$1,736,343
2026/27	\$2,061,908
2027/28	\$2,170,429
2028/29	\$2,170,429
Total	\$9,549,888

The conditions of funding requires that Council expends its own source funds equal or greater than the predetermined reference amount on the construction and maintenance of local roads.

Risk Implications

Risk exposure associated with this funding is low, noting the following.

Risk	Controls	Risk Rating
Reputation	Ensure works are appropriately prioritised, completed to a high standard and provide value for money.	Low
Financial	Ensure the RTR funding and associated works are acquitted in a timely manner.	Low
Governance	Ensure the works completed through the RTR funding program are compliant with the conditions of the funding.	Low

RECOMMENDATION

That Council receives and notes this report on the allocation of funding for Cobar Shire Council under the Australian Governments Road to Recovery Funding Program for the period commencing 1 July 2024 to 30 June 2029.

CLAUSE 14 – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 102-111)

AUTHOR: Acting Director of Engineering, Heinz Kausche

Purpose

To Provide Council with financial information on the expenditure on Council’s Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council’s Shire Local Roads (blue), Regional Roads Network (green) and Flood Damage Claim (Grey) is provided as an attachment for Council’s information.

RECOMMENDATION

That the information detailing the Expenditure for Council’s Roads Network be received and noted.

CLAUSE 15 – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director Engineering Services, Heinz Kausche*

Purpose

To provide Council with an update of works up to 30 May 2024.

Background

State Highways

Completed Works

- Kidman Way South resealing complete.
- Culvert inspections complete for the current financial year.

Major Maintenance Work - Ongoing

- Pothole patching and sign maintenance of highway network ongoing.
- Roadside slashing scheduled to commence first week in July.

Construction Work

- Heavy patching of causeways on Barrier Hwy scheduled for mid June.
- Additional segments on Kidman Way South scheduled for reseals in mid June

Urban Roads/Shire Roads/Regional Roads

Completed Works

- Spreading, shaping and stabilisation of gravel on 52 Mile Road completed.

Major Maintenance and Construction Work - Ongoing

- Sealing of 20km long section of 52 Mile Road underway.
- Shire Wide Culverts Program ongoing, approximately 80% complete.
- Cobar Industrial Estate Road and Stormwater upgrades - onsite works continuing including the reforming the swale drains.
- Linsley Street –Asphalt overlay works underway.
- Fixing Country Roads Round 4 – works continuing on extracting and crushing gravel for the 40km seal extension of the Wool Track.
- Regional Emergency Road Repairs Fund –works program finalized and submitted to the Department. Includes regional road maintenance and renewals, Wool Track and urban asphalt overlays.

Cobar Airport

- Installation of new automated sliding main gate continuing.
- Development of new Airport Masterplan underway. Site visit and Geotech completed. User group meeting to review the draft Masterplan completed.

Flood Damage

- Works completed on the Restoration of Essential Public Assets funded through the Natural Disaster Funding Arrangements in response to the November 2022 flood event.
- Emergency Works following the January 2024 flood event completed on various roads across the LGA.
- Full assessment of the damages and associated costs for flood restoration works following the January 2024 flood completed. Approvals for undertaking restoration works currently being confirmed.

Asset and Fleet Management

- Fleet Management – development of new 10 year plant replacement program completed.
- Fleet Management - development of whole of life costings for major plant and completed.
- Review of processes for monitoring plant and service requirements underway.

Water and Sewer

- Nyngan, Hermidale, and Cobar Pump Station Upgrade Project – tender for the Nyngan and Hemidale pump stations to be awarded.
- Development of the Integrated Water Cycle Management (IWCM) Strategy continuing. The strategy is intended to provide Cobar with a 30-year strategy for the provision of appropriate, affordable, cost-effective and sustainable urban water services that meets community needs and protects public health and the environment.
- Multiple water and sewer improvement projects continuing including upgrades to the Fort Burke Balance Tank, water reticulation network and associated infrastructure.

Water Storage Level Updates

- Cobar Water Storages are currently at 63% full (combined).
- Burrendong Dam is currently at 61% full.
- Level 1 water restrictions are normally triggered when the water level of the Burrendong Dam reaches 20%.
- Level 5 water restrictions are triggered when the when the water level of the Burrendong Dam reaches 1% and the Cobar storages drop below 20%.

Drought Triggers

Level		Cobar, Canbelego, Euabalong, Euabalong West, Mount Hope and Nymagee
Be Water Wise	1	To protect and secure our water supply
High	2	10
Very High	3	5
Severe	4	2.5.
Emergency	5	1%. Also applied when the effective storage percentage of the combined Cobar storages drops below 20%.

Demand Targets

Usage Type	1 Be Water Wise	2 High	3 Very High	4 Severe	EMERGENCY
Target Water Consumption	240L/ day/person 10% reduction	210L/ day/ person 20% reduction	180L/ day/ person 30% reduction	150L/ day/person 40% reduction	120L/day/person 55% percent

Depot Works

- Depot Masterplan – electrical upgrades completed. Quotes being sought for new shed.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains and other Council assets be received and noted.

Complying Development Approvals

There were no Complying Development Certificates approved under delegated authority for the period 15 May 2024 – 18 June 2024.

The value of Complying Development approvals for 2023/2024 to date is \$60,000.00.
The value of Complying Development approvals for the similar period in 2022/2023 was **21,000.00.**

Local Development Approvals

The following Local Development Applications were approved under delegated authority for the period 15 May 2024 – 18 June 2024.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
DA24/017	14 Frederick St, Cobar	Detached Metal Carport	17,462.50
DA24/019	470 Bruce Cullenward Dr, Mt Hope	Subdivision	6,000

The value of Local Development approvals for 2023/2024 to date is \$ \$49,553,877.42.
The value of Local Development approvals for the similar period in 2022/2023 was **\$117,301,119.20.**

Construction Certificates

The following Construction Certificates were issued for the period 15 May 2024 – 18 June 2024.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
CC24/005	19 Cornish St, Cobar	Detached Metal Shed
CC24/009	11 Singleton Dr, Cobar	Inground Swimming Pool
CC24/010	9 Clark St, Mt Hope	Tourist and Visitor Accommodation: Comprising Twelve (12) Single Rooms, Shared Facilities Building, Associated Carpark and Pedestrian Accessways
CC24/012	14 Frederick St, Cobar	Detached Metal Carport

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 May 2024 – 18 June 2024 be received and noted.

CLAUSE 17- DRY AND WET HIRE PLANT AND EQUIPMENT (T3-24-06)

FILE: T3-24-06

AOP REFERENCE:

ATTACHMENT: NO

AUTHOR: *Carrie Ann Martin, Purchasing Officer*

Purpose

The purpose of this report is to consider the tenders submitted for the Panel of Dry and Wet Hire Plant and Equipment for Cobar Shire Council.

Background

A Request for Tender (RFT) document was prepared and issued via VendorPanel in April 2024. Tender submissions closed 17 May 2024.

In total Forty-Five (45) tenders were received electronically via VendorPanel.

The objective of the tender was to select a panel of contractors to provide plant and equipment for wet and dry plant hire when needed.

The RFT seeks the provision of the dry and wet plant and equipment hire for a period of two years commencing 1 July 2024.

The successful tenderer(s) will be reporting to the Roads Works Manager, Engineering Services, to fulfil the requirements as described in the specifications.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That a further report regarding the tender for Dry and Wet Hire Plant and Equipment (T3-24-06) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.

CLAUSE 18- GENERAL MANAGERS PERFORMANCE REVIEW

FILE: S5-5

ATTACHMENT: NO

AUTHOR: *Peter Vlatko, General Manager*

Purpose

To review the General Managers performance for the past twelve (12) month period and set the next twelve (12) month performance measures.

Background

In accordance with the General Managers contract Council is required to review the General Manager every twelve (12) months and set some performance measures for the next twelve (12) months.

RECOMMENDATION

That a further report regarding the tender for the General Managers Performance Review be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(a) of the *Local Government Act 1993*, as it contains personnel matters concerning particular individuals (other than councillors).



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 27 JUNE 2024

~ REFERENCE TO ATTACHMENTS ~

Action

Page Number

Clause 4 – ARIC Terms of Reference and Internal Audit Charter..... 60-90

Clause 5 – Business Ethics Policy 91-95

Recommendation

Clause 6 – Meeting Minutes 96-99

Clause 13 – Roads to Recovery Funding Program 100-101

Clause 14 – Expenditure for Roads Network 102-111