

TERMS OF REFERENCE

**Cobar Shire Council Audit, Risk, and
Improvement Committee**

***Responsible Officer:
Director Corporate and Community Services***

Table of Contents

1.0	Definitions.....	3
2.0	Objective.....	4
3.0	Independence.....	4
4.0	Authority.....	4
5.0	Committee Composition And Tenure.....	5
6.0	Role.....	6
7.0	Independent Member Responsibilities.....	7
8.0	Councillor Member Responsibilities.....	7
9.0	Members Conduct.....	8
10.0	Conflicts Of Interest.....	8
11.0	Standards.....	8
12.0	Workplans.....	9
13.0	Assurance Reporting.....	9
14.0	Meetings.....	10
15.0	Dispute Resolution.....	10
16.0	Secretariat.....	11
17.0	Remuneration.....	11
18.0	Public Liability And Professional Indemnity Insurance.....	11
19.0	Resignation And Dismissal Of Members.....	12
20.0	Review Arrangements.....	12
	Schedule 1: Audit, Risk, And Improvement Committee Responsibilities.....	13

Cobar Shire Council has established an Audit, Risk and Improvement Committee (ARIC) in compliance with Section 428A of the New South Wales Local Government Act 1993, the Local Government (General) Regulation 2021, and the Office of Local Government's Guidelines for risk management and internal audit for local government in NSW.

These Terms of Reference set out the ARIC's objectives, authority, composition and tenure, roles and responsibilities, reporting and administrative arrangements.

The ARIC has been established as a shared arrangement by the Far Northwest Joint Organisation.

1.0 Definitions

- 1.1 "Act" means the Local Government Act 1993
- 1.2 "ARIC" means Audit Risk and Improvement Committee
- 1.3 "Council" means Cobar Shire Council
- 1.4 "Governing Body" means the elected officials of Cobar Shire Council
- 1.5 "Guidelines" means the Risk Management and Internal Audit for local councils in NSW Guidelines, as amended
- 1.6 "IP&R" means Integrated Planning and Reporting
- 1.7 "Internal Audit" means the independent, objective approach receive independent assurance that Council is performing its functions legally, effectively and efficiently and to advise on how it can improve its performance
- 1.8 "Internal Audit Function" means the function which provides internal audit services to the Council
- 1.9 "Internal Audit Provider" means the external third-party provider of internal audit services
- 1.10 "Internal Audit Coordinator" means the Council employee internally responsible for the Internal Audit Function of the Council

2.0 OBJECTIVE

- 2.1 The objective of the ARIC is to provide independent assurance to the Council by monitoring, reviewing and providing advice about the Council governance processes, compliance, risk management and control frameworks, external accountability obligations and overall performance.

3.0 INDEPENDENCE

- 3.1 The ARIC is to be independent to ensure it has no real or perceived bias or conflicts of interest that may interfere with its ability to act independently and to provide the Council with robust, objective and unbiased advice and assurance.
- 3.2 The ARIC is to have an advisory and assurance role only and is to exercise no administrative functions, delegated financial responsibilities or any management functions of the Council.
- 3.3 The ARIC provides independent advice to the Council that is informed by the Council's internal audit and risk management activities and information and advice provided by staff, relevant external bodies and subject matter experts.
- 3.4 The ARIC must always ensure it maintains a direct reporting line to and from the Internal Audit Function and act as a mechanism for internal audit to report to the Governing Body and the General Manager on matters affecting the performance of the Internal Audit Function.

4.0 AUTHORITY

- 4.1 The Council authorises the ARIC, for the purposes of exercising its responsibilities, to:
 - 4.1.1 access any information it needs from the Council;
 - 4.1.2 use any Council resources it needs;
 - 4.1.3 have direct and unrestricted access to the General Manager and senior management of the Council;
 - 4.1.4 seek the General Manager's permission to meet with any other Council staff member or contractor;
 - 4.1.5 discuss any matters with the external auditor or other external parties;
 - 4.1.6 request the attendance of any employee at committee meetings; and
 - 4.1.7 seek approval from the General Manager to obtain external legal or other professional advice in line with the Council's procurement policies.
- 4.2 Information and documents pertaining to the ARIC are confidential and are not to be made publicly available. The ARIC may only release Council information to external parties that are assisting the ARIC to fulfil its responsibilities with the approval of the General Manager, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

5.0 COMMITTEE COMPOSITION AND TENURE

- 5.1 The ARIC consists of an Independent Chair and two Independent Members who have voting rights, two non-voting Councillors.
- 5.2 The Cobar Shire Council will appoint the Chair and independent members of the ARIC in accordance with the Far North West Joint Organisation appointments. If needed, the Council will appoint the optional non-voting Council Member directly.
- 5.3 All ARIC members must meet the independence and eligibility criteria prescribed under the Local Government (General) Regulation 2021.
- 5.4 Members can be appointed for up to a four year term. Members can be reappointed for one further term, but the total period of continuous membership cannot exceed eight years. This includes any term as Chair of the ARIC.
- 5.5 Members who have served an eight-year term (either as a member or as a Chair) must have a two-year break from serving on the ARIC before being appointed again.
- 5.6 To preserve the ARIC's knowledge of the Council, ideally, no more than one member should retire from the ARIC because of rotation in any one year.
- 5.7 The terms and conditions of each independent member's appointment to the ARIC are to be set out in a letter of appointment from the Far North West Joint Organisation. New members will be thoroughly inducted to their role and receive relevant information and briefings on their appointment to assist them to meet their responsibilities.
- 5.8 Prior to approving the reappointment or extension of the Chair's or an Independent Member's term, the Far North West Joint Organisation is to undertake an assessment of the Chair's or Independent Members performance. Reappointment of the Chair or an Independent Member is also to be subject to that person still meeting the independence and eligibility requirements prescribed under the Local Government (General) Regulation 2021.
- 5.9 Members of the ARIC must possess and maintain a broad range of skills, knowledge and experience relevant to the operations, governance and financial management of the Council, the environment in which the Council operates and the contribution that the ARIC makes to the Council.
- 5.10 At least one member of the ARIC must have accounting or related financial management experience with an understanding of accounting and auditing standards in a local government environment.
- 5.11 All members should have sufficient understanding of the Council's financial reporting responsibilities to be able to contribute to the ARIC's consideration of the annual financial statements.

6.0 ROLE

- 6.1 As required under Section 428A of the Act, the role of the ARIC is to keep under review and provide independent advice to the Council regarding the following aspects of the Council operations:
 - 6.1.1 compliance;
 - 6.1.2 risk management;
 - 6.1.3 fraud control;
 - 6.1.4 financial management;
 - 6.1.5 governance;
 - 6.1.6 implementation of the strategic plan, delivery program and strategies;
 - 6.1.7 service reviews;
 - 6.1.8 collection of performance measurement data by the Council; and
 - 6.1.9 internal audit.
- 6.2 The ARIC must also provide information to the Council for the purpose of improving the Council performance of its functions.
- 6.3 The ARIC's specific audit, risk and improvement responsibilities under Section 428A of the Act are outlined in Schedule 1 to this document.
- 6.4 The ARIC will act as a forum for consideration of the Internal Audit Function and oversee its planning, monitoring and reporting to ensure it operates effectively.
- 6.5 The ARIC has no power to direct external audit or the way it is planned and undertaken but will act as a forum for the consideration of external audit findings.
- 6.6 The ARIC is directly responsible and accountable to the Governing Body for the exercise of its responsibilities. In carrying out its responsibilities, the ARIC must at all times recognise that primary responsibility for the management of the Council rests with the Governing Body and the General Manager.
- 6.7 The responsibilities of the ARIC may be revised or expanded in consultation with, or as requested by, the Governing Body from time to time.

7.0 INDEPENDENT MEMBER RESPONSIBILITIES

- 7.1 The Chair and members of the ARIC are expected to understand and observe the requirements of the Office of Local Government's Guidelines for risk management and internal audit for local government in NSW.
- 7.2 Members are also expected to:
 - 7.2.1 make themselves available as required to attend and participate in meetings;
 - 7.2.2 contribute the time needed to review and understand information provided to it;
 - 7.2.3 apply good analytical skills, objectivity and judgement;
 - 7.2.4 act in the best interests of the Council;
 - 7.2.5 have the personal courage to raise and deal with tough issues, express opinions respectfully and frankly, ask questions that go to the fundamental core of the issue and pursue independent lines of inquiry; and
 - 7.2.6 maintain effective working relationships with the Council.
- 7.3 In addition to those expectations listed in 7.2, the Chair is expected to:
 - 7.3.1 have strong leadership qualities.
 - 7.3.2 ability to lead effective ARIC meetings; and
 - 7.3.3 oversee the Council's Internal Audit Function.

8.0 COUNCILLOR MEMBER RESPONSIBILITIES

- 8.1 To preserve the independence of the ARIC, the Councillor Member (where nominated) of the ARIC is a non-voting member. Their role is to:
 - 8.1.1 relay to the ARIC any concerns the Governing Body may have regarding the Council and issues being considered by the ARIC;
 - 8.1.2 provide insights into local issues and the strategic priorities of the Council that would add value to the ARIC's consideration of agenda items;
 - 8.1.3 advise the Governing Body (as necessary) of the work of the ARIC and any issues arising from it; and
 - 8.1.4 assist the Governing Body to review the performance of the ARIC.
- 8.2 Issues or information the Councillor Member raises with or provides to the ARIC must relate to the matters listed in Schedule 1 and issues being considered by the ARIC.
- 8.3 The Councillor Member of the ARIC must conduct themselves in a non-partisan and professional manner. The Councillor Member of the ARIC must not engage in any conduct that seeks to politicise the activities of the ARIC or the Internal Audit Function or that could be seen to do so.
- 8.4 If the Councillor Member of the ARIC engages in such conduct or in any other conduct that may bring the ARIC and its work into disrepute, the Chair of the ARIC may recommend to the Council, that the Councillor Member be removed from membership of the ARIC. Where the Council does not agree to the ARIC Chair's recommendation, the Council must give reasons for its decision in writing to the Chair.

9.0 MEMBERS CONDUCT

- 9.1 Independent Members of the ARIC are required to comply with the Council's Code of Conduct.
- 9.2 Complaints alleging breaches of the Council's Code of Conduct by an independent ARIC member are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. The General Manager must consult with the Governing Body before taking any disciplinary action against an independent ARIC member in response to a breach of the Council's Code of Conduct.

10.0 CONFLICTS OF INTEREST

- 10.1 Once a year, ARIC members must provide written declarations to the Council stating that they do not have any conflicts of interest that would preclude them from being members of the ARIC.
- 10.2 Independent ARIC members are 'designated persons' for the purposes of the Council's Code of Conduct and must complete and submit returns of their interests.
- 10.3 ARIC members and observers must declare any pecuniary or non-pecuniary conflicts of interest they may have in a matter being considered at the meeting at the start of each meeting or as soon as they become aware of the conflict of interest.
- 10.4 Where an ARIC member or observer declares a pecuniary or a significant non-pecuniary conflict of interest, they must remove themselves from ARIC deliberations on the issue.
- 10.5 Details of conflicts of interest declared at meetings must be appropriately minuted.

11.0 STANDARDS

- 11.1 ARIC members are to conduct their work in accordance with the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and International Standard on Risk Management – ISO 31000:2018, where applicable.

12.0 WORKPLANS

- 12.1 The work of the ARIC is to be thoroughly planned and executed.
- 12.2 The ARIC must develop a strategic workplan every four years to ensure that the matters listed in Schedule 1 are reviewed by the ARIC and considered by the Internal Audit Function when developing their risk-based program of internal audits. The strategic workplan must be reviewed at least annually to ensure it remains appropriate.
- 12.3 The ARIC may, in consultation with the Governing Body, vary the strategic workplan at any time to address new or emerging risks. The Governing Body may also, by resolution, request the ARIC to approve a variation to the strategic workplan. Any decision to vary the strategic workplan must be made by the ARIC.
- 12.4 The ARIC must also develop an annual workplan to guide its work, and the work of the Internal Audit Function, over the forward year.
- 12.5 The ARIC may, in consultation with the Governing Body, vary the annual workplan to address new or emerging risks. The Governing Body may also, by resolution, request the ARIC to approve a variation to the annual workplan. Any decision to vary the annual workplan must be made by the ARIC.
- 12.6 When considering whether to vary the strategic or annual workplans, the ARIC must consider the impact of the variation on the Internal Audit Function's existing workload and the completion of pre-existing priorities and activities identified under the workplan.

13.0 ASSURANCE REPORTING

- 13.1 The ARIC must regularly report to the Governing Body to ensure that it is kept informed of matters considered by the ARIC and any emerging issues that may influence the strategic direction of the Council or the achievement of the Council's goals and objectives.
- 13.2 The ARIC will provide an update to the Governing Body and the General Manager of its activities and opinions after every ARIC meeting.
- 13.3 The ARIC will provide an annual assessment to the Governing Body and the General Manager on the ARIC's work.
- 13.4 The ARIC will provide a comprehensive assessment every Council term of the matters listed in Schedule 1 to the Governing Body and the General Manager.
- 13.5 The ARIC may at any time report to the Governing Body or the General Manager on any other matter it deems of sufficient importance to warrant their attention.
- 13.6 The Mayor and the Chair of the ARIC may also meet at any time to discuss issues relating to the work of the ARIC.
- 13.7 Should the Governing Body require additional information, a request for the information may be made to the Chair of the ARIC by resolution. The Chair is only required to provide the information requested by the Governing Body where the Chair is satisfied that it is reasonably necessary for the Governing Body to receive the information for the purposes of performing its functions under the Act. Individual councillors are not entitled to request or receive information from the ARIC.

14.0 MEETINGS

- 14.1 The ARIC will meet at least quarterly at a time as agreed by the ARIC. The need for an additional special meeting to review the Council's annual financial statements will be assessed annually by the Chair.
- 14.2 The ARIC can hold additional meetings when significant unexpected issues arise or if the Chair is asked to hold an additional meeting by an ARIC member, the General Manager or the Governing Body.
- 14.3 ARIC meetings can be held in person, by telephone or videoconference. Proxies are not permitted to attend meetings if an ARIC member cannot attend.
- 14.4 A quorum will consist of a majority of independent voting members. Where the vote is tied, the Chair has the casting vote.
- 14.5 The Chair of the ARIC will decide the agenda for each ARIC meeting in consultation with the General Manager. Each ARIC meeting is to be minuted to preserve a record of the issues considered and the actions and decisions taken by the ARIC.
- 14.6 The Mayor, General Manager and Internal Audit Coordinator should attend meetings as non-voting observers. The external auditor (or their representative) is to be invited to each ARIC meeting as an independent observer and internal Audit work will be presented by the contractor at completion of work.
- 14.7 The Chair can request any employee or contractor of the Council and any subject matter expert to attend ARIC meetings. Where requested to attend a meeting, persons must attend the meeting where possible and provide any information requested.
- 14.8 Observers have no voting rights and can be excluded from a meeting by the Chair at any time.
- 14.9 The ARIC can hold closed meetings whenever it needs to discuss confidential or sensitive issues with only voting members of the ARIC present.
- 14.10 The ARIC must meet separately with the General Manager and the Council's external auditor at least once each year.

15.0 DISPUTE RESOLUTION

- 15.1 Members of the ARIC and the Council's management should maintain an effective working relationship and seek to resolve any differences they may have in an amicable and professional way by discussion and negotiation.
- 15.2 In the event of a disagreement between the ARIC and the General Manager or other senior managers, the dispute is to be resolved by the Governing Body.
- 15.3 Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Departmental Chief Executive of the Office of Local Government in writing.

16.0 SECRETARIAT

- 16.1 The General Manager will nominate a staff member to provide secretariat support to the ARIC.
- 16.2 The secretariat will ensure the agenda for each meeting and supporting papers are circulated after approval from the Chair at least four (4) full business days before the meeting and ensure that minutes of meetings are prepared and maintained.
- 16.3 Minutes must be approved by the Chair and circulated within two (2) weeks of the meeting to each member.

17.0 REMUNERATION

- 17.1 In accordance with the ARIC Terms of Reference adopted by the Far North West Joint Organisation.

18.0 PUBLIC LIABILITY AND PROFESSIONAL INDEMNITY INSURANCE

- 18.1 The Council will provide Public Liability and Professional Indemnity Insurance to the Independent Chair and Independent Members under the same arrangements as provided to councillors.
- 18.2 This coverage provides indemnification in respect of claims for all loss or damage potentially made against them in their capacity as members of the ARIC.

19.0 RESIGNATION AND DISMISSAL OF MEMBERS

- 19.1 Where the Chair or an ARIC member is unable to complete their term or does not intend to seek reappointment after the expiry of their term, they should give three (3) months' notice to the Chair and the Far North West Joint Organisation prior to their resignation to allow the Council to ensure a smooth transition to a new Chair or ARIC member.
- 19.2 The Governing Body in consultation with Far North West Joint Organisation can, by resolution, terminate the engagement of the Chair or an independent ARIC member before the expiry of their term where that person has:
 - 19.2.1 breached the Council's Code of Conduct;
 - 19.2.2 performed unsatisfactorily or not to expectations;
 - 19.2.3 declared, or is found to be in, a position of a conflict of interest which is unresolvable.
 - 19.2.4 been declared bankrupt or found to be insolvent;
 - 19.2.5 experienced an adverse change in business status;
 - 19.2.6 been charged with a serious criminal offence
 - 19.2.7 been proven to be in a serious breach of their obligations under any legislation; or
 - 19.2.8 experienced an adverse change in capacity or capability.
- 19.3 The position of a councillor member on the ARIC can be terminated at any time by the Governing Body via resolution.

20.0 REVIEW ARRANGEMENTS

- 20.1 At least once every council term the Governing Body must review or arrange for an external review of the effectiveness of the ARIC.
- 20.2 These Terms of Reference must be reviewed annually by the ARIC and once each council term by the Governing Body. Any substantive changes are to be approved by the Governing Body.

Schedule 1: Audit, Risk, and Improvement Committee responsibilities

AUDIT

Internal audit

Principle: The Council has an effective internal audit function and receives maximum value from its internal audit activities.

- Provide overall strategic oversight of internal audit activities
- Act as a forum for communication between the Governing Body, General Manager, senior management, the internal audit function and external audit
- Coordinate, as far as is practicable, the work programs of internal audit and other assurance and review functions
- Review and advise the Council:
 - on whether the Council is providing the resources necessary to successfully deliver the internal audit function
 - if the Council is complying with internal audit requirements, including conformance with the International Professional Practices Framework
 - if the Council's Internal Audit Charter is appropriate and whether the internal audit policies and procedures and audit/risk methodologies used by the Council are suitable
 - of the strategic four-year workplan and annual workplan of internal audits to be undertaken by the Council's Internal Audit Function
 - if the Council's internal audit activities are effective, including the performance of the Internal Audit Coordinator and Internal Audit Function
 - of the findings and recommendations of internal audits conducted, and corrective actions needed to address issues raised.
 - of the implementation by the Council of these corrective actions
 - on the appointment of the Internal Audit Coordinator and Internal Audit Providers, and
 - if the internal audit function is structured appropriately and has sufficient skills and expertise to meet its responsibilities.

External Audit

Principle: The Council receives maximum value from its external audit activities.

- Act as a forum for communication between the Governing Body, General Manager, senior management, the internal audit function and external audit
- Coordinate as far as is practicable, the work programs of internal audit and external audit
- Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided
- Review all external plans and reports in respect of planned or completed audits and monitor the Council's implementation of audit recommendations
- Provide advice to the Governing Body and/or General Manager on action taken on significant issues raised in relevant external audit reports and better practice guides

RISK MANAGEMENT

Principle: The Council has an effective risk management framework and internal controls that successfully identify and manage the risks it faces.

Review and advise the Council:

- if the Council has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard
- whether the Council is providing the resources necessary to successfully implement its risk management framework
- whether the Council's risk management framework is adequate and effective for identifying and managing the risks the Council faces, including those associated with individual projects, programs, and other activities
- if risk management is integrated across all levels of the Council and across all processes, operations, services, decision-making, functions, and reporting.
- of the adequacy of risk reports and documentation, for example, the Council's risk register and risk profile
- whether a sound approach has been followed in developing risk management plans for major projects or undertakings
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- if the Council has taken steps to embed a culture which is committed to ethical and lawful behaviour
- if there is a positive risk culture within the Council and strong leadership that supports effective risk management of the adequacy of staff training and induction in risk management
- how the Council's risk management approach impacts on the Council's insurance arrangements
- of the effectiveness of the Council's management of its assets, and
- of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

Internal controls

Principle: The Council has an effective risk management framework and internal controls that successfully identify and manage the risks it faces.

Review and advise the Council:

- whether the Council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective
- whether the Council has in place relevant policies and procedures and that these are periodically reviewed and updated
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with
- if the Council's monitoring and review of controls is sufficient, and
- if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

Compliance

Principle: The Council has an effective compliance framework that ensures it is complying with its legal obligations and other governance and contractual requirements when undertaking its functions.

Review and advise the Council of the adequacy and effectiveness of the Council's compliance framework, including:

- if the Council has appropriately considered legal and compliance risks as part of the Council's risk management framework
- how the Council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
- whether appropriate processes are in place to assess compliance.

Fraud and corruption

Principle: The Council has an effective fraud and corruption control framework in place that minimises the incidence of fraud and corruption.

Review and advise the Council of the adequacy and effectiveness of the Council's fraud and corruption prevention framework and activities, including whether the Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

Financial management

Principle: The Council has an effective financial management framework, sustainable financial position and positive financial performance.

Review and advise the Council:

- if the Council is complying with accounting standards and external accountability requirements
- of the appropriateness of the Council's accounting policies and disclosures
- of the implications for the Council of the findings of external audits and performance audits and the Council's responses and implementation of recommendations
- whether the Council's financial statement preparation procedures and timelines are sound
- the accuracy of the Council's annual financial statements prior to external audit, including:
 - o management compliance/representations
 - o significant accounting and reporting issues
 - o the methods used by the Council to account for significant or unusual transactions and areas of significant estimates or judgements
 - o appropriate management signoff on the statements
- if effective processes are in place to ensure financial information included in the Council's annual report is consistent with signed financial statements
- if the Council's financial management processes are adequate
- the adequacy of cash management policies and procedures
- if there are adequate controls over financial processes, for example:
 - o appropriate authorisation and approval of payments and transactions
 - o adequate segregation of duties
 - o timely reconciliation of accounts and balances
 - o review of unusual and high value purchases
- if policies and procedures for management review and consideration of the financial position and performance of the Council are adequate, and
- if the Council's grants and tied funding policies and procedures are sound.

Governance

Principle: The Council has an effective governance framework to ensure it is appropriately directing and controlling the management of the Council.

Review and advise the Council regarding its governance framework, including the Council's:

- decision-making processes
- implementation of governance policies and procedures
- reporting lines and accountability
- assignment of key roles and responsibilities
- committee structure
- management oversight responsibilities
- human resources and performance management activities
- reporting and communication activities
- information and communications technology (ICT) governance, and
- management and governance of the use of data, information and knowledge

Improvement

Strategic planning

Principle: The Council has an effective framework that ensures it achieves its strategic plans and objectives under the integrated planning and reporting (IP&R) framework.

Review and advise the Council:

- of the adequacy and effectiveness of the Council's IP&R processes
- if appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and
- whether the Council is successfully implementing and achieving its IP&R objectives and strategies.

Service reviews and business improvement

Principle: The Council has an effective framework to ensure it is delivering services and conducting its business and functions to an expected standard.

- Act as a forum for communication and monitoring of any audits conducted by external bodies and the implementation of corrective actions (for example, NSW government agencies, Commonwealth government agencies, insurance bodies)
- Review and advise the Council:
 - o if the Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance
 - o if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
 - o how the Council can improve its service delivery and the Council's performance of its business and functions generally.

Performance data and measurement

Principle: The Council's performance management framework ensures the Council can measure its performance and if it is achieving its strategic goals.

Review and advise the Council:

- if the Council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives
- if the performance indicators Council uses are effective, and
- of the adequacy of performance data collection and reporting.

COBAR SHIRE COUNCIL AUDIT, RISK, AND IMPROVEMENT COMMITTEE
AMENDMENT LIST

No.	Date Adopted	Minute No.	Date Commenced
1.			



INTERNAL AUDIT CHARTER

**Cobar Shire Council Audit, Risk, and
Improvement Committee**

*Responsible Officer:
Director Corporate and Community Services*

Table of Contents

1.0 Purpose Of Internal Audit.....	3
2.0 Independence.....	3
3.0 Authority.....	4
4.0 Role.....	4
5.0 Head Of Internal Audit Function.....	5
6.0 Internal Audit Team.....	5
7.0 Performing Internal Audit Activities.....	6
8.0 Conduct.....	6
9.0 Administrative Arrangements.....	7
10.0 Further Information.....	8
11.0 Schedule 1- Internal Audit Function Responsibilities.....	8

Cobar Shire Council has established an Internal Audit Function as a key component of Council's governance and assurance framework, in compliance with the Departmental Chief Executive's Guidelines for risk management and internal audit for local government in NSW. This charter provides the framework for the conduct of Council's Internal Audit Function in Council and has been approved by the governing body taking into account the advice of Council's Audit, Risk and Improvement Committee.

1.0 PURPOSE OF INTERNAL AUDIT

Internal audit is an independent, objective assurance and consulting activity designed to add value and improve Council's operations. It helps Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes¹.

Internal audit provides an independent and objective review and advisory service to provide advice to the governing body, General Manager and Audit, Risk and Improvement Committee about Council's governance processes, risk management and control frameworks and its external accountability obligations. It also assists Council to improve its business performance.

2.0 INDEPENDENCE

Council's Internal Audit Function is to be independent of Council so it can provide an unbiased assessment of Council's operations and risk and control activities.

Council's Internal Audit Function reports functionally to Council's Audit, Risk and Improvement Committee on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the General Manager to facilitate day-to-day operations. Internal audit activities are not subject to direction by Council and Council's management has no role in the exercise of Council's internal audit activities.

The Audit, Risk and Improvement Committee is responsible for communicating any internal audit issues or information to the governing body. Should the governing body require additional information, a request for the information may be made to the chair by resolution. The chair is only required to provide the information requested by the governing body where the chair is satisfied that it is reasonably necessary for the governing body to receive the information for the purposes of performing its functions under the Local Government Act. Individual Councillors are not entitled to request or receive information from the Audit, Risk and Improvement committee.

The General Manager must consult with the chair of Council's Audit, Risk and Improvement Committee before appointing or making decisions affecting the employment of the head of Internal Audit Function. If the head of Internal Audit Function is dismissed, the General Manager must report the reasons for their dismissal to the governing body.

Where the chair of Council's Audit, Risk and Improvement Committee has any concerns about the treatment of the head of Internal Audit Function, or any action taken that may compromise their ability to undertake their functions independently, they can report their concerns to the governing body.

1 as defined by the International Standards for the Professional Practice of International Auditing (2017)

The head of Internal Audit Function is to confirm at least annually to the Audit, Risk and Improvement Committee the independence of internal audit activities from Council.

3.0 AUTHORITY

Council authorises the Internal Audit Function to have full, free and unrestricted access to all functions, premises, assets, personnel, records and other documentation and information that the head of Internal Audit Function considers necessary for the Internal Audit Function to undertake its responsibilities.

All records, documentation and information accessed while undertaking internal audit activities are to be used solely for the conduct of those activities. The head of Internal Audit Function and individual internal audit staff are responsible and accountable for maintaining the confidentiality of the information they receive when undertaking their work.

All internal audit documentation is to remain the property of Council, including where internal audit services are performed by an external third-party provider.

Information and documents pertaining to the Internal Audit Function are not to be made publicly available. The Internal Audit Function may only release Council's information to external parties that are assisting Council to undertake its responsibilities with the approval of the General Manager, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

4.0 ROLE

The Internal Audit Function is to support Council's Audit, Risk and Improvement Committee to review and provide independent advice to Council in accordance with section 428A of the Local Government Act 1993. This includes conducting internal audits of Council and monitoring the implementation of corrective actions.

The Internal Audit Function is to also play an active role in:

- developing and maintaining a culture of accountability and integrity.
- facilitating the integration of risk management into day-to-day business activities and processes, and
- promoting a culture of high ethical standards.

The Internal Audit Function has no direct authority or responsibility for the activities it reviews. The Internal Audit Function has no responsibility for developing or implementing procedures or systems and does not prepare records or engage in Council's functions or activities (except in carrying out its own functions).

5.0 HEAD OF INTERNAL AUDIT FUNCTION

Council's Internal Audit Function is to be led by a member of Council's staff with sufficient skills, knowledge and experience to ensure it fulfils its role and responsibilities to Council and the Audit, Risk and Improvement Committee. The head of Internal Audit Function must be independent, impartial, unbiased and objective when performing their work and free from any conflicts of interest.

Responsibilities of the head of Internal Audit Function include:

- contract management
- managing the internal audit budget
- ensuring the external provider completes internal audits in line with the Audit, Risk and Improvement Committee's annual work plan and four-year strategic work plan
- forwarding audit reports by the external provider to the Audit, Risk and Improvement Committee
- acting as a liaison between the external provider and the Audit, Risk and Improvement Committee
- monitoring Council's implementation of corrective actions that arise from the findings of audits and reporting progress to the Audit, Risk and Improvement Committee, and
- assisting the Audit, Risk and Improvement Committee to ensure Council's internal audit activities comply with the Guidelines for risk management and internal audit for local government in NSW.

6.0 INTERNAL AUDIT TEAM

Council is to contract an external third-party provider to undertake its internal audit activities. To ensure the independence of the external provider, the head of Internal Audit Function is to ensure the external provider:

- does not conduct any audits on specific Council operations or areas that they have worked on within the last two years.
- is not the same provider conducting Council's external audit.
- is not the auditor of any contractors of Council that may be subject to the internal audit, and
- can meet Council's obligations under the Guidelines for risk management and internal audit for local government in NSW.

The head of Internal Audit Function must consult with the Audit, Risk and Improvement Committee and General Manager regarding the appropriateness of the skills, knowledge, and experience of any external provider before they are engaged by Council.

7.0 PERFORMING INTERNAL AUDIT ACTIVITIES

The work of the Internal Audit Function is to be thoroughly planned and executed. Council's Audit, Risk and Improvement Committee must develop a strategic work plan every four years to ensure that the matters listed in Schedule 1 are reviewed by the Audit, Risk and Improvement Committee and considered by the Internal Audit Function when developing their risk-based program of internal audits. The strategic work plan must be reviewed at least annually to ensure it remains appropriate.

The Audit, Risk and Improvement Committee must also develop an annual work plan to guide the work of the Internal Audit Function over the forward year.

All internal audit activities are to be performed in a manner that is consistent with relevant professional standards including the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and the current Australian risk management standard.

The head of Internal Audit Function is to provide the findings and recommendations of internal audits to the Audit, Risk and Improvement Committee at the end of each audit. Each report is to include a response from the relevant director.

The head of Internal Audit Function is to establish an ongoing monitoring system to follow up Council's progress in implementing corrective actions.

The General Manager, in consultation with the Audit, Risk and Improvement Committee, is to develop and maintain policies and procedures to guide the operation of Council's Internal Audit Function.

The head of Internal Audit Function is to ensure that the Audit, Risk and Improvement Committee is advised at each of the committee's meetings of the internal audit activities completed during that quarter, progress in implementing the annual work plan and progress made implementing corrective actions.

8.0 CONDUCT

Internal audit personnel must comply with Council's code of conduct. Complaints about breaches of Council's code of conduct by internal audit personnel are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. The General Manager must consult with Council's Audit, Risk and Improvement Committee before any disciplinary action is taken against the head of Internal Audit Function in response to a breach of Council's code of conduct.

Internal auditors must also comply with the Code of Ethics for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors.

9.0 ADMINISTRATIVE ARRANGEMENTS

Audit, Risk, and Improvement Committee meetings

The head of Internal Audit Function will attend Audit, Risk and Improvement Committee meetings as an independent non-voting observer. The head of Internal Audit Function can be excluded from meetings by the committee at any time.

The head of Internal Audit Function must meet separately with the Audit, Risk, and Improvement Committee at least once per year.

The head of Internal Audit Function can meet with the chair of the Audit, Risk, and Improvement Committee at any time, as necessary, between committee meetings.

External Audit

Internal and external audit activities will be coordinated to help ensure the adequacy of overall audit coverage and to minimise duplication of effort.

Periodic meetings and contact between internal and external audit shall be held to discuss matters of mutual interest and to facilitate coordination.

External audit will have full and free access to all internal audit plans, working papers and reports.

Dispute resolution

The Internal Audit Function should maintain an effective working relationship with Council and the Audit, Risk and Improvement Committee and seek to resolve any differences they may have in an amicable and professional way by discussion and negotiation.

In the event of a disagreement between the Internal Audit Function and Council, the dispute is to be resolved by the General Manager and/or the Audit, Risk and Improvement Committee. Disputes between the Internal Audit Function and the Audit, Risk and Improvement Committee are to be resolved by the governing body.

Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Departmental Chief Executive in writing.

Review Arrangements

Council's Audit, Risk and Improvement Committee must review the performance of the Internal Audit Function each year and report its findings to the governing body. A strategic review of the performance of the Internal Audit Function must be conducted each council term that considers the views of an external party with a strong knowledge of internal audit and reported to the governing body.

This charter is to be reviewed annually by the Audit, Risk, and Improvement Committee and once each council term by the governing body. Any substantive changes are to be approved by the governing body.

10.0 FURTHER INFORMATION

For further information on Council's internal audit activities, contact Council's General Manager on mail@cobar.nsw.gov.au or by phone 02 68365888.

Reviewed by head of Internal Audit Function.

Reviewed by chair of Council's Audit, Risk, and Improvement Committee

16 May 2024

Reviewed by General Manager

26 May 2024

Reviewed by Council in accordance with a resolution of the governing body xx June 2024

Resolution No XXX

11.0 SCHEDULE 1- INTERNAL AUDIT FUNCTION RESPONSIBILITIES

Audit

Internal audit

- Conduct internal audits as directed by Council's Audit, Risk and Improvement Committee.
- Implement Council's annual and four-year strategic internal audit work plans.
- Monitor the implementation by Council of corrective actions.
- Assist Council to develop and maintain a culture of accountability and integrity.
- Facilitate the integration of risk management into day-to-day business activities and processes.
- Promote a culture of high ethical standards.

External audit

- Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided.
- Review all external plans and reports in respect of planned or completed audits and monitor Council's implementation of audit recommendations.
- Provide advice on action taken on significant issues raised in relevant external audit reports and better practice guides.

Risk

Risk management

Review and advise:

- if Council has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard
- whether Council's risk management framework is adequate and effective for identifying and managing the risks Council faces, including those associated with individual projects, programs and other activities.
- if risk management is integrated across all levels of Council and across all processes, operations, services, decision-making, functions and reporting.
- of the adequacy of risk reports and documentation, for example, Council's risk register and risk profile
- whether a sound approach has been followed in developing risk management plans for major projects or undertakings
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- if Council has taken steps to embed a culture which is committed to ethical and lawful behavior.
- if there is a positive risk culture within Council and strong leadership that supports effective risk management
- of the adequacy of staff training and induction in risk management
- how Council's risk management approach impacts on Council's insurance arrangements
- of the effectiveness of Council's management of its assets, and
- of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

Internal Controls

Review and advise:

- whether Council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective.
- whether Council has in place relevant policies and procedures and that these are periodically reviewed and updated
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with
- if Council's monitoring and review of controls is sufficient, and
- if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

Compliance

Review and advise of the adequacy and effectiveness of Council's compliance framework, including:

- if Council has appropriately considered legal and compliance risks as part of Council's risk management framework
- how Council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
- whether appropriate processes are in place to assess compliance.

Fraud and Corruption

Review and advise of the adequacy and effectiveness of Council's fraud and corruption prevention framework and activities, including whether Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

Financial Management

Review and advise:

- if Council is complying with accounting standards and external accountability requirements
- of the appropriateness of Council's accounting policies and disclosures
- of the implications for Council of the findings of external audits and performance audits and Council's responses and implementation of recommendations
- whether Council's financial statement preparation procedures and timelines are sound
- the accuracy of Council's annual financial statements prior to external audit, including:
 - o management compliance/representations
 - o significant accounting and reporting issues
 - o the methods used by Council to account for significant or unusual transactions and areas of significant estimates or judgements
 - o appropriate management signoff on the statements
- if effective processes are in place to ensure financial information included in Council's report is consistent with signed financial statements

the adequacy of cash management policies and procedures

- if there are adequate controls over financial processes, for example:
 - o appropriate authorisation and approval of payments and transactions
 - o adequate segregation of duties
 - o timely reconciliation of accounts and balances
 - o review of unusual and high value purchases
- if policies and procedures for management review and consideration of the financial position and performance of Council are adequate
- if Council's grants and tied funding policies and procedures are sound.

Governance

Review and advise of the adequacy of Council governance framework, including Council's:

- decision-making processes
- implementation of governance policies and procedures
- reporting lines and accountability
- assignment of key roles and responsibilities
- committee structure
- management oversight responsibilities
- human resources and performance management activities
- reporting and communication activities
- information and communications technology (ICT) governance, and
- management and governance of the use of data, information and knowledge.

Improvement

Strategic planning

Review and advise:

- of the adequacy and effectiveness of Council's integrated, planning and reporting (IP&R) processes
- if appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and
- whether Council is successfully implementing and achieving its IP&R objectives and strategies.

Service reviews and business improvement

Review and advise:

- if Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance
- if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
- how Council can improve its service delivery and Council's performance of its business and functions generally

Performance data and measurement

Review and advise:

- if Council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives
- if the performance indicators Council uses are effective, and
- of the adequacy of performance data collection and reporting. → if Council's financial management processes are adequate.

INTERNAL AUDIT CHARTER

COBAR SHIRE COUNCIL AUDIT, RISK, AND IMPROVEMENT COMMITTEE

AMENDMENT LIST

No.	Date Adopted	Minute No.	Date Commenced	Notified in Local Paper
1.				



BUSINESS ETHICS POLICY

FILE: P5-82

***Responsible Officer: Director Corporate &
Community Services***

SCOPE

This Statement of Business Ethics applies to Council's elected representatives, Council staff, contractors, volunteers, and business associates dealing with Council.

Council recognizes that the private sector and public sector in general have different core values which require to be understood to enable business to transact effectively. Council is committed to conducting its business in a sound commercial and ethical manner and this policy sets out the standard that Council requires of its elected representatives, Council staff, contractors, volunteers, and business associates.

It is essential that Council provides an environment in which business dealings are conducted in a transparent manner and are open to public scrutiny, understanding that on occasions appropriate confidentiality and protection of private information is required. Council will demonstrate and practice a professional and ethical approach to all its business activities with all staff being required to conduct their activities in accordance with Council's Code of Conduct. In doing so they will observe a high standard of probity, ethical behaviour, and integrity in their business dealings.

POLICY STATEMENT

Cobar Shire Council has a desire to act lawfully, ethically and in the best interest of the public. Our business dealings will be transparent and open to public scrutiny wherever possible. The way we deliver our services is driven first and foremost by the need to ensure and demonstrate our community receives the best possible value.

Council places high value on open and accountable business transactions with a consistent approach at all times, acknowledging that Council uses public resources demands that it will ensure diligence in each transaction.

This policy is supported by codes of conduct for Councillors and staff and an extensive range of policies and guidelines on specific issues including the following:

- Council's Code of Conduct
- The Local Government Act, 1993
- Delegated Authorities
- Work, Health, and Safety Act, 2011
- Council's Procurement Policy

Provision exists for enquiries regarding this policy or seeking information regarding an apparent breach of ethical behavioural standards or suspected corrupt conduct. Enquiries may be directed via telephone or email to Council's Public Officer or by lodging a report with either the Independent Commission against Corruption (ICAC) or the NSW Office of Local Government.

This policy is a means of providing guidance regarding the standards of ethical behaviour that transacting parties can expect from Councillors and staff and that in turn they are expected to provide to Council when engaged in transactions.

Council expects that its tenderers, contractors, subcontractors, suppliers and their employees will all be guided by the same policies, procedures and practices that bind Cobar Shire Council and its staff to act in an ethical manner.

We require all private sector providers of goods and services to observe the following principles when doing business with Cobar Shire Council:

- Act ethically, fairly, and honestly in all dealings with the Council.
- Deliver value for money.
- Comply with Council's procurement policy and procedures.
- Provide accurate and complete information.
- Declare actual or perceived conflicts of interest as soon as such matters arise.
- Keep council information confidential.
- Avoid collusion and unfair practices.
- Do not offer council officials any financial inducements or incentives or gifts or benefits designed to improperly influence the conduct of their duties.
- Assist Council in providing a safe working environment.
- Do not discuss Council business or information with the media.
- Help deter unethical practices and/or fraud by reporting your concerns to Council.
- Respect the environment, comply with environmental laws, and have sustainable practices in the use of resources and waste management.

We expect our suppliers to provide a fair and ethical workplace free from workplace bullying, harassment, victimisation, and abuse. Our suppliers are expected to make all reasonable efforts to ensure that businesses within their supply chain are not engaged in, or complicit with, human rights abuses, such as forced or child labour or any other form of modern slavery.

If our suppliers become aware of the presence of modern slavery in their operations or supply chain, they must report this to Council as soon as possible. Reporting should outline details of the human rights violation discovered and what remedial and preventive measures are occurring.

A copy of this Statement of Business Ethics will be included in all tenders and quotation Documentation, relevant Council policies and will accompany any other relevant business documentation where Council requires work to be undertaken on its behalf.

SUMMARY

Complying with these guiding principles will enable parties to pursue their business transactions with Council in a fair and ethical manner. It is an expectation that all transacting parties will comply, and Cobar Shire Council gives an assurance that compliance will not place any party at a disadvantage.

Transacting parties are assured that Council's staff will abide by the law and Council's relevant policies and procedures and always act with due care and diligence. Demonstrated corrupt or unethical conduct could lead to:

- Termination of contracts/dismissal.
- Council will not do business with that person or organisation in the future.
- Reporting of conduct to regulators, police or other government agencies.
- Possible legal action.
- Additional control activities added to the process or communications.
- Loss of further opportunities.

- Loss of approvals.
- loss of reputation

A Statement of Business Ethics will not be effective unless the Council and its employees are committed to it. That will demand explicit commitment by the elected members, senior management, clear commitment by line management, allocation of resources to educating employees and adoption of internal measures for ensuring compliance.

The community rightly expects Councillors and staff to be honest, reasonable, and equitable in their dealings with them and to have the public interest at heart. Council's adopted Code of Conduct is a key mechanism to assist council officials to act honestly, ethically, responsibly and with accountability.

The Code of Conduct has been developed to assist council officials to:-

- Understand the standards of conduct that are expected of them;
- Enable them to fulfill their statutory duty to act honestly and exercise a
- reasonable degree of care and diligence; and
- Act in a way that enhances public confidence in the integrity of local government.

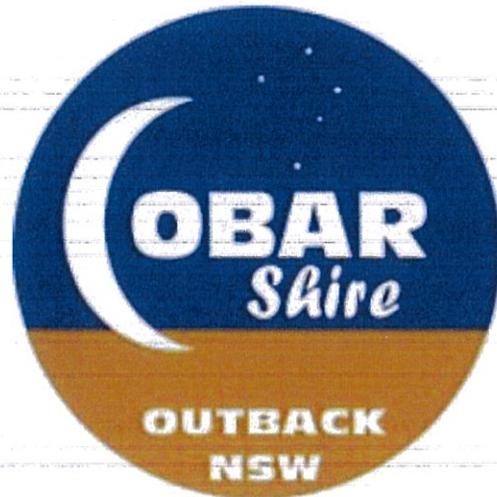
POLICY REVIEW

This policy is to be reviewed every two years.

BUSINESS ETHICS POLICY

Amendment List

No.	Date Adopted	Minute No.	Date Commenced	Notified in Local Paper
1	28.03.2013	51.03.2013	29.03.2013	-
2	15/5/2024	TBC		



Rural Roads Advisory Committee Meeting Minutes

Wednesday 15 May 2024

**MINUTES OF THE RURAL ROADS ADVISORY COMMITTEE
MEETING HELD AT BERANGABAH ON 15 MAY 2024 COMMENCING AT 11.40am**

PRESENT

Cr Bob Sinclair, Leonie Sinclair, Bryce Moore, Heinz Kausche, Emma Barton, Kane Kreeck, George Millar, Cr Lillian Simpson, Paul Whytcross, Cr Kate Winders, Aravindh Naguleswarampillai, Nigel Vagg, Kylie Sinclair, David Sinclair, Diane Noble, Jenni Rogers, Brock Cizak, Lilly Harris, Jack Sinclair, Callum Sinclair.

APOLOGIES

Reece Wilson, Chris Morrall, Michael Prince, Julie Payne, Greg Hill, Graeme Bourke, Jenny Nicholson, Bill Ashby, Andrew Paul, Bernard Rogers, Jack Hammond, Mel Hughes, Robert Vagg, Phil Bruce, Donna Whytcross, Barry and Pauline and Janine and John, Kevin and Ann Marie Murphy, Mark Neyland,

CARRIED

ITEM 1 – CONFIRMATION OF MINUTES

FILE: R5-36

Author: *Director of Engineering, Heinz Kausche*

No Business Arising from Previous Minutes

RESOLVED: That the Minutes of the Rural Roads Advisory Committee Meeting held on 20 March 2024 be confirmed as a true and correct record of the proceedings of that meeting.

Moved –Cr Lillian Simpson

Second – Cr Kate Winders

CARRIED

ITEM 2 – RURAL ROADS ADVISORY COMMITTEE – STATUS REPORT

FILE: R5-36

AUTHOR: *Director of Engineering, Heinz Kausche*

The Grids Policy has been out for public exhibition with one response received to date. The Policy will be reissued for a second round. We would like to see more feedback and encourage everyone to provide comment.

Action – Email Grids Policy to Rural Roads Advisory distribution list

RESOLVED: That the Committee receive and note the information contained in the Status Report.

CARRIED

ITEM 3 – EXPENDITURE REPORT

FILE: R5-36

AUTHOR: *Director of Engineering, Heinz Kausche*

Question regarding how Roads to Recovery money is being used
Asphalting of Linsley Street to be carried out

The Wool Track Progress

Kane explained the work schedule-graveling to the Belarabon T piece. Gravel will be carted while the Grain Road is being worked so it's ready to be spread. Work should commence by Christmas time.

Heinz explained the timelines of funding and that money is available for the length of project and not just the financial year.

Question - What does the bore replacement program entail?

Council have received Local Roads and Community Infrastructure funding to sink and equip bores for use of water on roadworks.

Putting tank at Tangarooka, bores at Dunoak and Musheroo, and tried at Pine Hill with no luck

RESOLVED: That the Committee receive and note the information contained in the Expenditure Report.

Moved – Jenni Rogers

Second – Nigel Vagg

CARRIED

ITEM 4 – GENERAL BUSINESS

-Diane Noble thanked council staff for all the work they've done on the roads and said it is basically an all-weather road now, is a pleasure to drive in and out of town on and they don't need to worry about an ambulance getting in and out of town.

George Millear stated he would like to second that sentiment from Diane and that "things are looking good"

-Nigel Vagg queried why the road had been graded differently close to him

Kane explained that flood damage assessment allows for certain amounts and types of grading only and repairs have to be carried out according to those recommendations to meet funding requirements.

-Bob Sinclair raised concerns that the firebreaks and trails in the area need urgent attention and are dangerous for firefighting. He suggested to reestablish the Mallee bushfire committee to lobby for fire trail money directly.

RESOLVED: That the Committee receive and note the information contained in the General Business.

CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.19pm. THE NEXT MEETING TO BE CONDUCTED ON WEDNESDAY 7 AUGUST 2024 AT TILPA



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional
Development and Local Government

THE HON KRISTY MCBAIN MP
Minister for Regional Development,
Local Government and Territories

Jarod Marsden
Mayor
Cobar Shire Council
PO Box 223
COBAR NSW 2835

Via: mayor@cobar.nsw.gov.au
Cc: mail@cobar.nsw.gov.au

Dear Mayor/Councillor

I am writing to advise your funding allocation under the **Roads to Recovery (RTR)** Program. The Australian Government is proud of its continued support for road construction and maintenance through RTR with \$4.4 billion being made available over the next five years. In 2024-25, the annual RTR budget is \$650 million and will increase over the funding period to reach \$1 billion per year from 2027-28. This represents the first increase in RTR funding since 2019-20. This permanent increase will allow for more effective long-term planning for the safer maintenance and upgrade of our local roads without being subject to budget cycles.

I am pleased to advise that **Cobar Shire Council** will receive **\$9,549,888** for the five-year funding period 1 July 2024 to 30 June 2029. This allocation has been calculated based on an increase to the initial funding allocation received for the 2019-2024 RTR funding period.

The once-off additional allocation Cobar Shire Council received in the 2020 calendar year on account of being eligible for the *Drought Communities Program* has now been exhausted. Over this period Cobar Shire Council was temporarily allocated an additional \$1,085,211 for the period 2019-20 through 2023-24.

The Australian Government is continuing to invest and support communities affected by drought by investing \$519.1 million in *Future Drought Fund* programs to prepare for the next drought and build climate resilience. Further information can be found at <https://www.agriculture.gov.au/agriculture-land/farm-food-drought/drought/future-drought-fund>.

The RTR Program will continue to operate under simple administrative arrangements, allowing funding recipients to decide the priority local projects on which to spend their allocation. In accordance with the current arrangements, projects funded under RTR can be delivered at any time throughout the five-year funding period. While your nominal annual allocation gradually increases over the next five years, if you have local priorities that require access to funding sooner, I encourage you to identify and schedule your projects as early as

possible in the new financial year and contact the Department of Infrastructure, Transport, Regional Development, Communications and the Arts by email to Roads.toRecovery@infrastructure.gov.au.

The department will soon write to formally advise you of the updated program conditions prior to the start of the new funding period, including in relation to your nominal annual allocation and own source expenditure requirements.

The Australian Government is committed to improving employment opportunities for First Nations peoples and we ask for this consideration to be applied to projects using RTR funding.

In addition to the RTR funding commitment, the Australian Government has increased funding to the **Black Spot Program**, and from 1 July 2024 will commence the new **Safer Local Roads and Infrastructure Program**. Collectively these programs provide a valuable source of funding to local governments seeking to improve road infrastructure and safety. Councils will also be interested to know that submissions are continuing to be accepted for the **Heavy Vehicle Rest Area initiative**. For further information on these programs and how to apply, please visit <https://investment.infrastructure.gov.au/about/local-initiatives>. I encourage you to consider these programs to support your local road safety improvements.

I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional Development and Local Government



THE HON KRISTY MCBAIN MP
Minister for Regional Development, Local Government and Territories

22 May 2024

Shire Roads Maintenance
For Period 2023/24 - June

Job Number	Description	May MTD	Actual YTD	Comments
192166133	SR13 Lerrida Road - Maintenance Sealed Length - Rural Roads (Shire)	\$ 3,897.96	\$ 12,939.82	Pavement repair.
192166140	SR14 Manuka Road - General Maintenance - Rural Roads (Shire)	\$ -	\$ -	
192166141	SR14 Manuka Road - Maintenance Grading - Rural Roads (Shire)	\$ -	\$ -	
192166142	SR14 Manuka Road - Vegetation Maintenance - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ -	
192166150	SR15 Shuttleton Road - General Maintenance - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ -	
192166151	SR15 Shuttleton Road - Maintenance Grading - Rural Roads (Sh Rural Roads (Shire)	\$ -	\$ 504.00	
192166152	SR15 Shuttleton Road - Vegetation Maintenance - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166160	SR16 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166161	SR16 Sandy Creek Road - Maintenance Grading - Rural Roads (Rural Roads (Shire)	\$ -	\$ 6,724.31	
192166162	SR16 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166170	SR17 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 423.75	
192166171	SR17 Merri Road - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 10,079.04	
192166172	SR17 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166180	SR18 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 924.18	
192166181	SR18 Bruce Cullenward Road - Maintenance Grading - Rural Roa Rural Roads (Shire)	\$ -	\$ 338.47	
192166182	SR18 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 2,320.00	
192166190	SR19 Burthong Road - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 728.67	
192166191	SR19 Burthong Road - Maintenance Grading - Rural Roads (Shir Rural Roads (Shire)	\$ -	\$ 9,070.09	
192166192	SR19 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166200	SR20 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ 333.61	\$ 2,137.77	
192166201	SR20 Grain Road - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 44,988.49	
192166202	SR20 Grain Road - Vegetation Maintenance - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ 6,907.64	
192166203	SR20 Grain Road - Maintenance Sealed Length - Rural Roads (Rural Roads (Shire)	\$ -	\$ 4,136.97	
192166210	SR21 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 605.43	
192166211	SR21 Tallebung Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire)	\$ 135.68	\$ 315.71	
192166212	SR21 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 399.67	
192166220	SR22 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 1,877.94	
192166221	SR22 Round Hill Road - Maintenance Grading - Rural Roads (Sh Rural Roads (Shire)	\$ 1,910.88	\$ 8,151.45	
192166222	SR22 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 201.34	
192166230	SR23 Booberoi Road - General Maintenance - Rural Roads (Shir Rural Roads (Shire)	\$ 1,056.45	\$ 102,383.60	
192166231	SR23 Booberoi Road - Maintenance Grading - Rural Roads (Shir Rural Roads (Shire)	\$ 10,344.92	\$ 107,381.48	Gravelling.
192166232	SR23 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ 630.06	\$ 1,955.94	
192166240	SR24 Mount Grace Road - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ 4,410.80	\$ 5,219.91	Gravelling.
192166241	SR24 Mount Grace Road - Maintenance Grading - Rural Roads (S Rural Roads (Shire)	\$ (3,810.52)	\$ 23,790.26	
192166242	SR24 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166250	SR25 Wilgarron Road - General Maintenance - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ 1,376.37	
192166251	SR25 Wilgarron Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire)	\$ 70.35	\$ 2,792.21	
192166252	SR25 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166260	SR26 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 8,912.13	
192166261	SR26 Wilga Downs Road - Maintenance Grading - Rural Roads (S Rural Roads (Shire)	\$ 10,598.77	\$ 14,621.59	Repairs to floodway.
192166262	SR26 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 12,857.29	
192166270	SR27 Cooneybar Road - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	

Shire Roads Maintenance
For Period 2023/24 - June

Job Number	Description	May MTD	Actual YTD	Comments
192166271	SR27 Cooneybar Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire))	\$ -	\$ 17,957.16	
192166272	SR27 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166280	SR28 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166281	SR28 Yimkin Road - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166282	SR28 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166290	SR29 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166291	SR29 Booroomugga Road - Maintenance Grading - Rural Roads (S Rural Roads (Shire))	\$ -	\$ 654.08	
192166292	SR29 Booroomugga Road - Vegetation Maintenance - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166300	SR30 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166301	SR30 Canbelego Road - Maintenance Grading - Rural Roads (Sh Rural Roads (Shire))	\$ -	\$ -	
192166302	SR30 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166310	SR31 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166311	SR31 Moolah Road - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 8,370.94	
192166312	SR31 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166320	SR32 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166321	SR32 Developmental Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ 36,249.76	
192166322	SR32 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166330	SR33 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 840.00	
192166331	SR33 Nymagee Station Road - Maintenance Grading - Rural Road Rural Roads (Shire)	\$ -	\$ 468.16	
192166332	SR33 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166340	SR34 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166341	SR34 Wallacevale Road - Maintenance Grading - Rural Roads (S Rural Roads (Shire))	\$ -	\$ -	
192166342	SR34 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166350	SR35 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166351	SR35 Osterly Downs Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166352	SR35 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166360	SR36 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ 278.02	\$ 1,615.55	
192166361	SR36 Palesthan Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire))	\$ 625.14	\$ 8,133.21	
192166362	SR36 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166370	SR37 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166371	SR37 Bimbella Road - Maintenance Grading - Rural Roads (Shir Rural Roads (Shire))	\$ -	\$ 722.83	
192166372	SR37 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166380	SR38 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166381	SR38 CSA Access Road - Grader Maintenance - Rural Roads (Shi Rural Roads (Shire))	\$ -	\$ 522.00	
192166382	SR38 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 522.00	
192166383	SR38 - Sealed Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166390	SR39 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166391	SR39 Coombe Road - Maintenance Grading - Rural Roads (Shire Rural Roads (Shire))	\$ -	\$ -	
192166392	SR39 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166400	SR40 Filtration Plant Road - General Maintenance - Rural Ro Rural Roads (Shire)	\$ -	\$ -	
192166401	SR40 Filtration Plant Road - Grader Maintenance - Rural Road Rural Roads (Shire)	\$ -	\$ -	
192166402	SR40 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	

Shire Roads Maintenance
For Period 2023/24 - June

Job Number	Description	May MTD	Actual YTD	Comments
192166001	Road Inspections Shire Roads - Rural Roads (Shire) Rural Roads (Shire)	\$ 22,762.01	\$ 297,713.32	Shire road inspections.
192166002	All Shire Roads Expenditure - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 915.93	
192166004	Gravel Pit Licencing - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 43,072.92	
192166005	Bore Expenditure - Rural Roads (Shire) Rural Roads (Shire)	\$ 225.45	\$ 263.66	
192166010	SRI Buckanbe Road/Budda Road - Graveling - Rural Roads (Shi Rural Roads (Shire)	\$ 464.78	\$ 2,245.87	
192166011	SRI Buckanbe Road/Budda Road - Maintenance Grading - Rural R Rural Roads (Shire)	\$ -	\$ 150,597.88	
192166012	SRI - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166020	SR2 Seventy Eight Mile Road - Graveling - Rural Roads (Shir Rural Roads (Shire)	\$ 1,386.16	\$ 86,153.19	
192166021	SR2 Seventy Eight Mile Road - Maintenance Grading - Rural Ro Rural Roads (Shire)	\$ 6,433.66	\$ 205,321.28	Bore pump at Dunoak.
192166022	SR2 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 464.00	
192166030	SR3 Nelyambo Bridge Road - General Maintenance - Rural Roads Rural Roads (Shire)	\$ -	\$ 19,148.11	
192166031	SR3 Nelyambo Bridge Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166032	SR3 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 6,503.88	
192166041	SR4 Gidgee Road - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 62,520.34	
192166042	SR4 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166050	SR5 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166051	SR5 - Maintenance Grading - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166052	SR5 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166060	SR6 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 1,376.37	
192166061	SR6 Pulpulla Road - Maintenance Grading - Rural Roads (Shire Rural Roads (Shire)	\$ -	\$ 3,997.63	
192166062	SR6 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 9,280.00	
192166070	SR7 Mount Gap Road - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166071	SR7 Mount Gap Road - Maintenance Grading - Rural Roads (Shir Rural Roads (Shire)	\$ 541.55	\$ 31,368.97	
192166072	SR7 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 425.71	
192166080	SR8 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 2,518.76	
192166081	SR8 Coomeratta Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ 54,995.13	
192166082	SR8 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166090	SR9 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166091	SR9 Neckarbo Road - Maintenance Grading - Rural Roads (Shire Rural Roads (Shire)	\$ -	\$ 2,470.89	
192166092	SR9 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 242.86	
192166100	SR10 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ 14,525.00	\$ 14,669.14	Spreading gravel and maintenance grading.
192166101	SR10 Belarabon Road - Maintenance Grading - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ 91,354.22	
192166102	SR10 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 4,208.67	
192166110	SR11 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 1,490.49	
192166111	SR11 Bloomfield Road - Maintenance Grading - Rural Roads (Sh Rural Roads (Shire)	\$ 286.26	\$ 29,857.83	
192166112	SR11 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 2,398.61	
192166120	SR12 Yathong Road - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ 1,010.58	\$ 6,434.49	
192166121	SR12 Yathong Road - Maintenance Grading - Rural Roads (Shire Rural Roads (Shire)	\$ 48,024.46	\$ 133,401.54	Drilling of 2 new bores.
192166122	SR12 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 1,530.52	
192166130	SR13 - Graveling - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 17,188.36	
192166131	SR13 Bedooba Road - Maintenance Grading - Rural Roads (Shire Rural Roads (Shire)	\$ -	\$ 129,303.79	
192166132	SR13 Lerida Road - Vegetation Maintenance - Rural Roads (Shi Rural Roads (Shire)	\$ -	\$ 23,155.30	

Shire Roads Maintenance
For Period 2023/24 - June

Job Number	Description	May MTD	Actual YTD	Comments
192166403	SR40 - Sealed Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166410	SR41 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166411	SR41 Tjipa Weir Road - Maintenance Grading - Rural Roads (Sh Rural Roads (Shire)	\$ -	\$ 547.70	
192166412	SR41 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166420	SR42 Endeavor Mine Road - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166421	SR42 Endeavor Mine Road - Grader Maintenance - Rural Roads (Rural Roads (Shire)	\$ -	\$ -	
192166422	SR42 Endeavor Mine Road - Vegetation Maintenance - Rural Roa Rural Roads (Shire)	\$ -	\$ 1,740.00	
192166423	SR42 Endeavor Mine Road - Sealed Maintenance - Rural Roads (Rural Roads (Shire)	\$ -	\$ 192.77	
192166430	SR43 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166431	SR43 Sewerage Works Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166432	SR43 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166440	SR44 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166441	SR44 Old Reservoir Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ -	
192166442	SR44 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166450	SR45 - General Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166451	SR45 - Grader Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166452	SR45 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166453	SR45 - Sealed Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ -	
192166460	SR46 - Gravel & Seal - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 1,732.42	
192166461	SR46 Rosevale Road - Maintenance Grading - Rural Roads (Shir Rural Roads (Shire)	\$ -	\$ 136,726.09	
192166462	SR46 - Vegetation Maintenance - Rural Roads (Shire) Rural Roads (Shire)	\$ -	\$ 9,445.00	
192166481	SR48 Euabalong Tip Road - Maintenance Grading - Rural Roads Rural Roads (Shire)	\$ -	\$ 561.69	
192168009	SR 9 - Neckarboo - Rural Roads (Shire)	\$ -	\$ 1,153.45	
	Budget for 2023/2024	\$ 126,142.03	\$ 2,059,809.99	
	Total YTD		\$ 2,105,099.00	
	Adjustment to Cover Airport Runway Reseal		\$ 2,059,809.99	
	Balance		\$ 17,127.55	
			\$ 28,161.46	

Regional Roads Maintenance
For Period 2023/24 - June

Job Number	Description	May YTD	Actual YTD	Comments
195170001	Road Inspections Regional Roads - Regional Roads Block Grant Regional Roads Block Grant	\$ 511.07	\$ 16,208.90	
195171001	Traffic Facilities - Regional Roads Block Grant Regional Roads Block Grant	\$ -	\$ -	
195171002	Gravel Pit Licencing - Regional Roads Block Grant Regional Roads Block Grant	\$ -	7,500.00	
195172282	MR 228 Whitbarrow Way - Pavement M'tnce - Regional Roads B Regional Roads Block Grant	\$ -	1,129.41	
195172283	MR 228 Whitbarrow Way - Vegetation M'tnce - Regional Roads B Regional Roads Block Grant	\$ -	6,935.23	
195172284	MR 228 Whitbarrow Way - Maintenance Grading - Regional Roads Regional Roads Block Grant	\$ -	5,936.68	
195172285	Regional Road Signage - Regional Roads Block Grant Regional Roads Block Grant	\$ -	-	
195174070	MR 407 Mulya Road - General M'tnce - Regional Roads Block Gr Regional Roads Block Grant	\$ -	16,738.43	
195174071	MR 407 Mulya Road - Pavement M'tnce - Regional Roads Block G Regional Roads Block Grant	\$ -	688.12	
195174072	MR 407 Mulya Road - Gravel Resheeting - Regional Roads Block Regional Roads Block Grant	\$ -	-	
195174073	MR 407 Mulya Road - Vegetation M'tnce - Regional Roads Block Regional Roads Block Grant	\$ -	6,032.00	
195174074	MR 407 Mulya Road - Maintenance Grading - Regional Roads Bio Regional Roads Block Grant	\$ -	90,255.73	
195174075	MR 407 Mulya Road - Sealing - Regional Roads Block Grant Regional Roads Block Grant	\$ -	-	
195174110	MR 411 Tipping Way - General M'tnce - Regional Roads Block G Regional Roads Block Grant	\$ -	3,597.93	
195174111	MR 411 Tipping Way - Pavement M'tnce - Regional Roads Block Regional Roads Block Grant	\$ -	22,731.60	
195174112	MR 411 Tipping Way - Gravel Resheeting - Regional Roads Bloc Regional Roads Block Grant	\$ -	-	
195174113	MR 411 Tipping Way - Vegetation M'tnce - Regional Roads Bloc Regional Roads Block Grant	\$ -	17,918.70	
195174114	MR 411 Tipping Way - Maintenance Grading - Regional Roads BI Regional Roads Block Grant	\$ -	-	
195174115	MR 411 Tipping Way - Sealing - Regional Roads Block Grant Regional Roads Block Grant	\$ -	47,628.56	
195174160	MR 416 The Wool Track - General M'tnce - Regional Roads Bloc Regional Roads Block Grant	\$ 357.75	4,051.12	
195174161	MR 416 The Wool Track - Pavement M'tnce - Regional Roads Bio Regional Roads Block Grant	\$ -	10,105.42	
195174162	MR 416 The Wool Track - Gravel Resheeting - Regional Roads B Regional Roads Block Grant	\$ -	-	
195174163	MR 416 The Wool Track - Vegetation M'tnce - Regional Roads B Regional Roads Block Grant	\$ -	13,920.00	
195174164	MR 416 The Wool Track - Maintenance Grading - Regional Roads Regional Roads Block Grant	\$ -	45,551.23	
195174165	MR 416 The Wool Track - Sealing - Regional Roads Regional Roads Block Grant	\$ -	-	
195174190	MR 419 Glenwood Road - General M'tnce - Regional Roads Block Grant Regional Roads Block Grant	\$ 570.77	13,539.13	
195174192	MR 419 Glenwood Road - Gravel Resheeting - Regional Roads BI Regional Roads Block Grant	\$ -	-	
195174193	MR 419 Glenwood Road - Vegetation M'tnce - Regional Roads BI Regional Roads Block Grant	\$ -	279.68	
195174194	MR 419 Glenwood Road - Maintenance Grading - Regional Roads Regional Roads Block Grant	\$ -	216.00	
195174230	MR 423 Lachlan Valley Way - General Maintenance - Regional R Regional Roads Block Grant	\$ -	4,960.57	
195174231	MR 423 Lachlan Valley Way - Pavement Maintenance - Regional Regional Roads Block Grant	\$ -	24,093.80	
195174610	MR461 Priority Tank/Balowra Road - General Maintenance - Regiona Regional Roads Block Grant	\$ 815.39	91,718.85	
195174611	MR461 Priority Tank/Balowra Road - Pavement M'tnce - Regional Regional Roads Block Grant	\$ -	3,219.68	
195174612	MR461 Priority Tank/Balowra Road - Gravel Resheeting - Regiona Regional Roads Block Grant	\$ -	-	
195174613	MR461 Priority Tank/Balowra Road - Vegetation Mainten - Regiona Regional Roads Block Grant	\$ -	8,120.00	
195174614	MR461 Priority Tank/Balowra Road - General Maintenan - Regiona	\$ -	935.53	
195175180	MR7518 Fifty Two Mile Road - General M'tnce - Regional Roads Regional Roads Block Grant	\$ -	12,988.65	
195175181	MR7518 Fifty Two Mile Road - Pavement M'tnce - Regional Road Regional Roads Block Grant	\$ 884.00	884.00	
195175182	MR7518 Fifty Two Mile Road - Gravel Resheeting - Regional Ro Regional Roads Block Grant	\$ -	-	
195175183	MR7518 Fifty Two Mile Road - Vegetation M'tnce - Regional Ro Regional Roads Block Grant	\$ -	6,960.00	

**Regional Roads Maintenance
For Period 2023/24 - June**

Job Number	Description	May MTD	Actual YTD	Comments
195175184	MR7518 Fifty Two Mile Road - Maintenance Grading - Regional R Regional Roads Block Grant	\$ -	\$ 59,745.65	
195175185	MR7518 Fifty Two Mile Road - Sealing - Regional Roads Block G Regional Roads Block Grant	\$ -	\$ 1,153.45	
195175210	MR7521 Kiacatoo Road - General M'tnce - Regional Roads Block Regional Roads Block Grant	\$ 444.82	\$ 956.11	
195175211	MR7521 Kiacatoo Road - Pavement M'tnce - Regional Roads Bloc Regional Roads Block Grant	\$ -	\$ 11,148.83	
195175212	MR7521 Kiacatoo Road - Gravel Resheeting - Regional Roads BI Regional Roads Block Grant	\$ -	\$ 40,360.02	
195175213	MR7521 Kiacatoo Road - Vegetation M'tnce - Regional Roads BI Regional Roads Block Grant	\$ -	\$ 3,267.69	
195175214	MR7521 Kiacatoo Road - Maintenance Grading - Regional Roads Regional Roads Block Grant	\$ -	\$ 680.05	
195175220	MR7522 The Wool Track - General M'tnce - Regional Roads Bloc Regional Roads Block Grant	\$ -	\$ 41.81	
195175222	MR7522 The Wool Track - Gravel Resheeting - Regional Roads B Regional Roads Block Grant	\$ -	\$ -	
195175223	MR7522 The Wool Track - Vegetation M'tnce - Regional Roads B Regional Roads Block Grant	\$ -	\$ -	
195175224	MR7522 The Wool Track - Maintenance Grading - Regional Roads Regional Roads Block Grant	\$ -	\$ 170,708.69	
195176100	MR 461 Priority Tank/Balowra Road - General Maintenance - Regiona Regional Roads Block Grant	\$ -	\$ -	
195176800	MR 68 Curranyalpa Road - General Maintenance - Regional Road Regional Roads Block Grant	\$ -	\$ 1,363.13	
195176802	MR 68 - Gravel Resheeting - Regional Roads Block Grant Regional Roads Block Grant	\$ -	\$ -	
195176803	MR 68 - Vegetation M'tnce - Regional Roads Block Grant Regional Roads Block Grant	\$ -	\$ -	
195176804	MR 68 Curranyalpa Road - Maintenance Grading - Regional Road Regional Roads Block Grant	\$ -	\$ 1,935.00	
195179000	MR 7524 Frederick St - Highway to Louth Rd - Regional Roads Regional Roads Block Grant	\$ -	\$ -	
		\$ 3,583.80	\$ 776,205.38	

Budget for 2023/2024
Total YTD Regional Roads Maintenance
Total YTD Work on 52 Mile Seal Extension
Balance Remaining

\$ 1,845,000.00
\$ 776,205.38
\$ 601,489.50
\$ 467,305.12

Capital
For Period 2023/24 - June

Job Number	Description	2023/24 Full Year Budget	May MTD	June MTD	Actual YTD	Comments
100055650	SR10 Belarabon Rd - Resheet - General Fund - Capital	\$ 200,000.00	\$ 13,562.50	\$ -	\$ 190,348.38	Spreading gravel.
100055082	Roads to Recovery	\$ 1,085,000.00	\$ -	\$ -	\$ 7,010.00	
100055109	SR12 -Yathong - Gravel Fixing Local Roads (\$2.9M f - General	\$ 123,741.00	\$ -	\$ -	\$ 82,355.23	
100055140	Upgrade & Seal Auxiliary Runway 1/7/35 (LRCI 3) - General Fun	\$ 973,652.00	\$ -	\$ -	\$ 1,251,428.07	
100055151	Shire Wide Culverts - General Fund - Capital	\$ 762,958.00	\$ -	\$ -	\$ 524,085.29	
100055153	Lachlan Valley Way Culverts - General Fund - Capital	\$ 694,815.00	\$ -	\$ -	\$ 12,525.00	
100055191	RR7518 - Fifty Two Mile Road Seal - RLRRP	\$ 850,000.00	\$ 179,925.82	\$ -	\$ 2,103,428.28	Spreading Gravel.
100055194	SR1 Buckanbe Rd - General Fund - Capital	\$ 96,053.00	\$ -	\$ -	\$ 118,151.83	
100055201	RR9 - 015.5 - Footpath Connector and DDA Project - General	\$ 1,117,824.00	\$ 54,209.09	\$ -	\$ 56,492.73	Lachlan Street footpath upgrade.
100055501	RR9-015.3 Booberoi Road Bridge Replacement - General Fund	\$ 2,730,327.00	\$ -	\$ -	\$ 68,387.67	
100055502	RR9-015.4 Round Hill Road Bridge Replacement - General Fun	\$ 2,730,327.00	\$ -	\$ -	\$ 68,877.68	
100055520	MR416 - The Wool Track - Seal Extension RNSW2716	\$ 7,139,004.00	\$ -	\$ -	\$ 45,889.30	
100055706	Grant Funding SR20 Grain Road Seal Extension (FLR - General	\$ 3,533,305.00	\$ -	\$ -	\$ 1,352,437.11	
100055735	SR26 Wilga Downs Rd - Fixing Local Roads (\$250K R2 - General	\$ 287,283.00	\$ 349,975.00	\$ -	\$ 383,333.36	Repairs to floodways. Rent of storage yard, insurance and project management.
100055860	Cobar Industrial Estate Road and Storm Water Upgra - General	\$ 4,604,076.00	\$ 87,807.56	\$ -	\$ 1,007,782.50	
100055885	Shire Roads Resealing - General Fund - Capital (Louth Road)	\$ 160,648.96	\$ -	\$ -	\$ -	
100055886	Regional and Local Road Repair Program	\$ 8,963,720.00	\$ 122,718.62	\$ 153,067.23	\$ 3,368,914.11	Preparation on 52 Mile, heavy patching on Priority Tank Road.
100055133	LRCI4 Bore Replacement Program	\$ 275,000.00	\$ 63,057.00	\$ -	\$ 105,004.99	Drilling 3 bores.
100055039	LRCI4 Footpath Reinstatement in Marshall Street	\$ 350,947.00	\$ -	\$ -	\$ -	
100055058	Caravan Parking Area - adjacent to Heritage Park	\$ 100,000.00	\$ 8.78	\$ -	\$ 122,338.48	
100055840	Urban Street Reseals - Yathong Culverts	\$ 39,351.04	\$ 9,310.00	\$ -	\$ 39,351.04	Preparation for sealing.
	SUBTOTAL	\$ 36,778,680.96	\$ 871,264.37	\$ 153,067.23	\$ 10,868,790.01	
VPA						
100055202	VPA Burthong Road Maintenance - General Fund - Capital	\$ -	\$ -	\$ -	\$ -	
100055505	MR 228 Whitbarrow Way Maintenance - VPA	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL	\$ 266,790.00	\$ -	\$ -	\$ -	

Budget for 2023/2024
Total YTD
Balance

\$ 37,045,470.96
\$ 10,868,790.01
\$ 26,176,680.95

Flood Damage
For Period 2023/24 - April

Job Number	Description	May MTD	Actual YTD	Comments
Shire Roads				
197164101	SRI - Flood Damage (EPA)	\$ -	\$ -	
197164103	SR3 - Flood Damage (EPA)	\$ -	\$ -	
197164107	SR7 - Flood Damage (EPA) - Flood & Drought Damage - Shire Ro	\$ -	\$ -	
197164108	SR8 - Flood Damage (EPA)	\$ -	\$ 16,797.46	
197164109	SR9 - Flood Damage (EPA)	\$ -	\$ -	
197164110	SR10 - Flood Damage (EPA)	\$ -	\$ 18,725.00	
197164111	SR11 - Flood Damage (EPA) - Flood & Drought Damage - Shire R	\$ -	\$ -	
197164112	SR12 - Flood Damage (EPA) - Flood & Drought Damage - Shire R	\$ -	\$ -	
197164113	SR13 - Flood Damage (EPA)	\$ -	\$ 16,691.31	
197164115	SR15 - Flood Damage (EPA)	\$ -	\$ 1,845.00	
197164116	SR16 - Flood Damage (EPA)	\$ -	\$ 9,390.69	
197164117	SR17 - Flood Damage (EPA)	\$ -	\$ -	
197164118	SR18 - Flood Damage (EPA)	\$ -	\$ -	
197164119	SR19 - Flood Damage (EPA)	\$ -	\$ 45,227.50	
197164120	SR20 - Flood Damage (EPA)	\$ -	\$ 15,805.17	
197164123	SR23 - Flood Damage (EPA)	\$ -	\$ 51,245.00	
197164125	SR25 - Flood Damage (EPA) - Flood & Drought Damage - Shire R	\$ -	\$ -	
197164126	SR26 - Flood Damage (EPA)	\$ -	\$ -	
197164132	SR32 - Flood Damage (EPA)	\$ -	\$ 343,080.00	
197164133	SR33 - Flood Damage (EPA)	\$ -	\$ 1,845.00	
197164146	SR46 - Flood Damage (EPA)	\$ -	\$ 132,579.71	
EWSR1A	Buckanbe Road - Emergency Works	\$ -	\$ -	
EWSR1B	Budda Road - Emergency Works	\$ -	\$ -	
EWSR2	Seventy-Eight Mile Road - Emergency Works	\$ -	\$ -	
EWSR3	Nelyambo Bridge Road - Emergency Works	\$ -	\$ -	
EWSR4	Gidgee Road - Emergency Works	\$ -	\$ -	
EWSR6	Pulpulla Road - Emergency Works	\$ -	\$ 3,598.71	
EWSR7	Mount Gap Road - Emergency Works	\$ 9,983.30	\$ 153,676.51	Flood damage grading.
EWSR8	Coomeratta Road - Emergency Works	\$ -	\$ -	
EWSR9	Neckarbo Road - Emergency Works	\$ -	\$ -	
EWSR10	Belarabon Road - Emergency Works	\$ 46,641.16	\$ 50,040.15	Flood damage grading.
EWSR11	Bloomfield Road - Emergency Works	\$ -	\$ -	
EWSR12	Yathong Road - Emergency Works	\$ 2,428.62	\$ 8,659.73	Silt removal.
EWSR13A	Lerida Road - Emergency Works	\$ -	\$ -	
EWSR13B	Bedooba Road - Emergency Works	\$ -	\$ -	
EWSR14	Manuka Road - Emergency Works	\$ -	\$ -	
EWSR15	Shuttleton Road - Emergency Works	\$ -	\$ -	
EWSR16	Sandy Creek Road - Emergency Works	\$ -	\$ -	
EWSR17	Merril Road - Emergency Works	\$ -	\$ -	
EWSR18	Bruce Cullenward Road - Emergency Works	\$ -	\$ -	

Flood Damage
For Period 2023/24 - April

Job Number	Description	May MTD	Actual YTD	Comments
EWSR19	Burthong Road - Emergency Works	\$ -	\$ -	
EWSR20	Grain Road - Emergency Works	\$ 2,670.68	\$ 2,670.68	Flood damage grading.
EWSR21	Tallebung Road - Emergency Works	\$ -	\$ -	
EWSR22	Round Hill Road - Emergency Works	\$ -	\$ -	
EWSR23	Booberoi Road - Emergency Works	\$ -	\$ -	
EWSR24	Mount Grace Road - Emergency Works	\$ -	\$ -	
EWSR25	Willgaroon Road - Emergency Works	\$ 9,032.83	\$ 21,642.90	Flood damage grading.
EWSR26	Wilga Downs Road - Emergency Works	\$ -	\$ -	
EWSR27	Cooneybar Road - Emergency Works	\$ -	\$ -	
EWSR28	Yimkin Road - Emergency Works	\$ -	\$ -	
EWSR29	Booroomugga Road - Emergency Works	\$ -	\$ -	
EWSR30	Canbelego Road - Emergency Works	\$ -	\$ -	
EWSR31	Moolah Road - Emergency Works	\$ 59,072.50	\$ 258,560.42	Flood damage grading.
EWSR32	Developmental Road - Emergency Works	\$ 1,214.31	\$ 186,752.81	
EWSR33	Nymagee Station Road - Emergency Works	\$ -	\$ -	
EWSR34	Wallace Vale Road - Emergency Works	\$ -	\$ -	
EWSR35	Osterley Downs Road - Emergency Works	\$ -	\$ -	
EWSR36	Palesthan Road - Emergency Works	\$ -	\$ -	
EWSR37	Bimbella Road - Emergency Works	\$ 3,130.12	\$ 3,130.12	Flood damage graveling.
EWSR39	Combie Road - Emergency Works	\$ -	\$ -	
EWSR41	Tilpa Weir Road - Emergency Works	\$ -	\$ -	
EWSR46	Rosevale Road - Emergency Works	\$ -	\$ 5,566.08	
192166003	Shire roads Pothole Repair Program	\$ -	\$ 577,774.15	
SUBTOTAL		\$ 184,578.52	\$ 1,925,904.10	
Regional Roads				
197168068	MR68 - Flood Damage (EPA)	\$ -	\$ -	
197168461	MR461 - Flood Damage (EPA)	\$ -	\$ -	
198168416	MR416 - Flood Damage (EPA) - Flood & Drought Damage - Region	\$ -	\$ 8,750.00	
198168518	MR7518 - Flood Damage (EPA) - Flood & Drought Damage - Regio	\$ -	\$ 15,850.00	
197168521	MR7521 - Flood Damage (EPA)	\$ -	\$ 990,525.85	
198168522	MR7522 - Flood Damage (EPA) - Flood & Drought Damage - Regio	\$ -	\$ -	
197168419	MR419 - Flood Damage (EPA)	\$ -	\$ -	
EWMR68	Curranvalpa Road - Emergency Works	\$ -	\$ 2,905.40	
EWMR228	Whitbarrow Way - Emergency Works	\$ -	\$ -	
EWMR407	Mulya Road - Emergency Works	\$ -	\$ 4,491.43	
EWMR411	Tippling Way - Emergency Works	\$ -	\$ 7,596.49	
EWMR416	Wool Track - Emergency Works	\$ -	\$ 1,528.66	
EWMR419	Glenwood Road - Emergency Works	\$ -	\$ 107,805.00	
EWMR423	Lachlan Valley Way - Emergency Works	\$ -	\$ 3,094.04	
EWMR461	Priority Tank/Balowra Road - Emergency Works	\$ 1,152.60	\$ 22,257.60	
EWMR7518	Fifty-Two Mile - Emergency Works	\$ -	\$ 19,560.00	

Flood Damage

For Period 2023/24 - April

Job Number	Description	May MTID	Actual YTD	Comments
EWMR7521	Kacatoo Road - Emergency Works	\$ 610.64	\$ 610.64	
EWMR7522	Wool Track - Emergency Works	\$ 41,935.00	\$ 47,423.89	Flood damage gravelling.
198169060	Flood Damage - Consultant - Flood & Drought Damage - Regional	\$ -	\$ 270,230.05	
195170003	Regional Roads Pothole Repair Program	\$ -	\$ 154,024.94	
SUBTOTAL		\$ 43,698.24	\$ 1,656,653.99	

Funding Body Description

TFNSW Essential Public Asset Restoration for Nov 2021 Flood Event and Onwards

TFNSW Pothole Repair Program

TFNSW Essential Public Asset Restoration for Sep 2022 Flood Event and Onwards

TFNSW Emergency Works for Jan 2024 Rain Event

Approved Comments:

\$ 2,985,086.00

\$ 769,561.00

\$ 1,229,786.34

\$ -

\$ 4,984,433.34