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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY 25 JULY 2024 COMMENCING AT 5:00PM**

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**PRESENT (FILE C13-2)**

Councillors Jarrod Marsden (Mayor), Janine Lea- Barrett, Robert Sinclair, Lillian Simpson, Michael Prince and Kate Winders.

**OBSERVERS**

Peter Vlatko (General Manager), Garry Ryman (Director of Planning and Environmental Services) Heinz Kausche (Director Engineering), Kylie Smith (Director of Corporate and Community Services) and Kelly Fairbank (Executive Assistant to the Mayor and General Manager).

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**MESSAGE FROM THE CHAIR:**

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

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**APOLOGIES (FILE C13-2)**

**94.07.2024 RESOLVED:**

1. That the apology received from Councillor Julie Payne and Councillor Harley Toomey be accepted.
2. That Councillor Julie Payne and Councillor Harley Toomey be granted a leave of absence.

*Clr Lea-Barrett / Clr Sinclair*

**CARRIED**

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**THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27<sup>TH</sup> JUNE 2024**

.....  
**GENERAL MANAGER**

.....  
**MAYOR**

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**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.
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**CONDOLENCES (FILE M2-3)**

- Nil
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**PUBLIC ACCESS SESSION**

- Nil.
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**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

**95.07.2024** **RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on Thursday, 27 June 2024 be confirmed as a true and correct record of the proceedings of that meeting.

*Clr Lea-Barrett / Clr Winders*

**CARRIED**

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**CLAUSE 1 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**96.07.2024** **RESOLVED:** That the information contained in the monthly status report be received and noted, with the following items to be removed: 1484,1485,1486 & 1487.

*Clr Lea-Barrett / Clr Winders*

**CARRIED**

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**THIS IS PAGE 2 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024**

.....  
**GENERAL MANAGER**

.....  
**MAYOR**

**CLAUSE 2 – REVOTES AND CARRY FORWARD BUDGET**  
**ITEMS**

**FILE: L5-22      AOP REFERENCE: 3.1      ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**97.07.2024      RESOLVED:** 1. That Council note the items in progress in the below schedule.

2. That the items not commenced in the below schedule be carried forward into 2023-2024 financial year.

**Cobar Shire Council**

**Indicative list of items to be carried forward**

<b>Account</b>	<b>2024/2025 In Progress (receive and note)</b>	<b>2024/2025 Not Commenced (indicative carry forward)</b>
	<b>40,121,153</b>	<b>60,000</b>
<b>Capital - General Fund</b>		
Plant purchases	1,328,270	0
Childrens Services Building Improvements	401,459	0
Administration Building Capital	581,865	0
IT Projects	146,122	0
ERP Software Replacement	236,496	0
LBV - Nursing Home & Hostel upgrade	163,236	0
Early Learning Centre Fitout	178,599	0
Purchase of Property	239,587	0
Swimming Pool Chlorine Room	243,100	0
CCTV installation within the Cobar township	51,665	0
Cobar Cemetery Improvements	32,734	0
<b>Total Capital - General Fund</b>	<b>3,603,133</b>	<b>0</b>
<b>Capital - Transport</b>		
Shire Wide Culverts	238,873	0
Lachlan Valley Way Culverts	682,290	0
<b>Total Capital - Transport</b>	<b>921,163</b>	<b>0</b>
<b>Capital - Grant Funded</b>		
Activating our CBD Business Case and Master plan	25,849	0
Lilliane Brady Village Upgrades LRCI Phase 4	885,211	0
Town Enhancement Program (LRCI Phase 4)	199,660	0

**THIS IS PAGE 3 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024**

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**GENERAL MANAGER**

.....  
**MAYOR**

Footpath reinstatement Marshall St (LRCI Phase 4)	349,459	0
Early Intervention R4R 8 (120k) and R4R9 015.7	41,221	0
Museum Stage 2 (R4R 8)	1,278,432	0
Museum Stage 3 RTA (Council Cont \$708801)	2,238,080	0
R4R9 - 015.6 Cobar Airport Masterplan	29,294	0
R4R9 - 015.8 Cobar Museum Phase II & III Redevelopment	303,902	0
Bore Replacement Program (LRCI Phase 4)	128,499	0
<b>Total Capital - Grant Funded</b>	<b>5,479,606</b>	<b>0</b>
<b>Capital - Transport Grant Funded</b>		
R4R9 - 015.5 - Footpath Connector and DDA Project	1,004,798	0
R4R-9 015.3 Booberoi Road Bridge Replacement	2,656,826	0
R4R-9 015.4 Round Hill Road Bridge Replacement	2,656,336	0
MR416 - The Wool Track - Seal Extension RNSW2716	7,059,065	0
Grant Funding SR20 Grain Road Seal Extension (FLR)	2,165,661	0
SR26 Wilga Downs Rd - Fixing Local Roads	0	0
Cobar Industrial Estate Road and Storm Water Upgrade	3,594,893	0
Regional and Local Road Repair Program	5,285,517	0
<b>Total Capital - Transport Grant Funded</b>	<b>24,423,095</b>	<b>0</b>
<b>Capital - Water Fund</b>		
Water Sundry Renewals & Upgrade	629,216	0
<b>Total Capital - Water Fund</b>	<b>629,216</b>	<b>0</b>
<b>Capital - Water Fund Grant Funded</b>		
R4R-9 015.1 Louth Road Reservoir Asset Renewal	3,801,383	0
R4R9 - 015.2 - Euabalong Pump Station	867,194	0
<b>Total Capital - Water Fund Grant Funded</b>	<b>4,668,576</b>	<b>0</b>
<b>Capital - Waste Fund</b>		
Environmental Upgrades	0	60,000
<b>Total Capital - Waste Fund</b>	<b>0</b>	<b>60,000</b>
<b>Capital - Sewer Fund</b>		
Telemetry System	86,149	0
Embankment Repair	45,806	0
Sewer Man Hole Renewals	87,901	0
Renew Aerators	15,122	0
Treatment Plant Switchboard	70,673	0
Generator Backup	40,813	0
Sanitary upgrade - all sites	10,000	0
Blockage/overflow response package	39,900	0
<b>Total Capital - Sewer Fund</b>	<b>396,364</b>	<b>0</b>

*Clr Sinclair / Clr Lea-Barrett*

**CARRIED**

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**THIS IS PAGE 4 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024**

.....  
**GENERAL MANAGER**

.....  
**MAYOR**

**CLAUSE 3 - RATE ABANDONMENTS 2023/2024**

**FILE: R2-1 AOP REFERENCE:3.1.1.2 ATTACHMENT: NO**

**AUTHOR: *Customer Service Manager, Jo Louise Brown***

**98.07.2024 RESOLVED:** That Council write-off rates and charges totaling \$133,696.76 for 2023/2024 as follows subject to Auditors approval.

Pension Rebates	105,386.60
Amalgamations	2,805.79
Hidden Leaks Allowance	12,385.80
Objections/Re-ascertainment	6,221.62
Non-Ratable	4,275.23
Category/Service Changes	<u>2,621.72</u>
	<u>\$133,696.76</u>

*Clr Lea-Barrett / Clr Sinclair*

**CARRIED**

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**CLAUSE 4 – SUBMISSION LEGISLATIVE ASSEMBLY SELECT COMMITTEE ON ESSENTIAL WORKER HOUSING**

**FILE: 2319, P2-2 AOP REFERENCE1.1.1.4 ATTACHMENT:**

**(PAGE 53)**

**AUTHOR: *Kylie Smith, Director Corporate and Community Services***

**99.07.2024 RESOLVED:** That Council support the following submission:

Cobar Shire Council would like to see NSW Government include a whole of community definition of essential workers, including NSW State Government employees, Council employees and private sector providers of essential services and that;

1. All targeted incentives should be available under the wider definition of essential worker used in the pandemic and recognise the importance of services such as Aged Care, Health, Water/Sewer, Food Services, Pharmacy, Farming Mining and Electrical Workers. Priority funding should be given to areas where the housing market is particularly thin, and development does not attract private investment and
2. Consideration should be given by the State on how to best manage housing in rural and regional areas with the opportunity to amalgamate state housing management under one agency to ensure the best outcomes for occupancy and response to need.

*Clr Sinclair/ Clr Lea-Barrett*

**CARRIED**

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**THIS IS PAGE 5 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024**

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**GENERAL MANAGER**

.....  
**MAYOR**

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**CLAUSE 5 – GENERAL MANAGERS OPERATIONAL REPORT**

**FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**100.07.2024 RESOLVED:** That the General Managers Operational Report be received and noted.

*Clr Lea-Barrett / Clr Prince*

**CARRIED**

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**CLAUSE 6 – FOURTH QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2023/2024 (Q4)**

**FILE: L5-22 AOP REFERENCE: 3.1 ATTACHMENT: YES  
(PAGE 54-110)**

**AUTHOR: *General Manager, Peter Vlatko***

**101.07.2024 RESOLVED:** That Council receives and notes quarterly review of the 2023/2024 Annual Operational Plan, covering the period April to June 2024.

*Clr Lea-Barrett / Clr Simpson*

**CARRIED**

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**CLAUSE 7 – GRANT FUNDING**

**FILE: G4-17 AOP REFERENCE: 3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Bethany Smith***

**102.07.2024 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

*Clr Lea-Barrett / Clr Simpson*

**CARRIED**

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**CLAUSE 8 – INVESTMENT REPORT AS OF 30 JUNE 2024**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**103.07.2024 RESOLVED:** That Council receive and note the Investment Report as of 30 June 2024.

*Clr Sinclair / Clr Prince*

**CARRIED**

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THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024

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GENERAL MANAGER

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MAYOR

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**CLAUSE 9 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS OF 30 JUNE 2024**

**FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**104.07.2024 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 30 June 2024.

*Clr Lea- Barrett / Clr Simpson*

**CARRIED**

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**CLAUSE 10 – RATES RECONCILIATION REPORT AS AT 30 JUNE 2024**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6 ATTACHMENT: NO**

**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

**105.07.2024 RESOLVED:** That the Rates Reconciliation Report as at the 30 June 2024 be received and noted.

*Clr Prince / Clr Lea-Barrett*

**CARRIED**

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**CLAUSE 11 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6 AOP REFERENCE:3.3.4 ATTACHMENT: NO**

**AUTHOR: *Finance Manager, Sandra Davey***

**106.07.2024 RESOLVED:** That Council receive and note the information contained in this report.

*Clr Sinclair / Clr Lea-Barrett*

**CARRIED**

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**CLAUSE 12- TOURISM & EVENTS UPDATE REPORT**

**FILE: M5-1 & T4-1 AOP REFERENCE: 2.2.1.1 ATTACHMENT: YES (PAGE 111-115)**

**AUTHOR: *Tourism Manager, Demi Smith***

**107.07.2024 RESOLVED:** That Council receives and notes the information contained within this report.

*Clr Simpson / Clr Lea-Barrett*

**CARRIED**

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**THIS IS PAGE 7 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 25<sup>th</sup> JULY 2024**

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**GENERAL MANAGER**

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**MAYOR**

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**CLAUSE 13 – ROAD CAPITAL AND MAINTENANCE WORKS PROGRAM 2024/2025**

**FILE: R5-15 & R5-16 AOP REFERENCE: 4.3.1 ATTACHMENT: NO**

**AUTHOR: *Works Manager, Kane Kreeck***

- 108.07.2024 RESOLVED:** That Council
- a. note the Road Capital and Maintenance Works Program for 2024/2025
  - b. receive a further update on any changes to the budgets and grant funding arrangements.
- Clr Lea-Barrett / Clr Simpson* CARRIED**
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**CLAUSE 14 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2AOP REFERENCE: 4.3.2 ATTACHMENT: NO AUTHOR: *Director Engineering Services – Heinz Kausche***

- 109.07.2024 RESOLVED:** That the information contained in the Engineering Works Report detailing construction and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains and other Council assets be received and noted.
- Clr Lea-Barrett / Clr Sinclair* CARRIED**
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**CLAUSE 15 – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 116-126)**

**AUTHOR: *Acting Director of Engineering, Heinz Kausche***

- 110.07.2024 RESOLVED:** That the information detailing the Expenditure for Council's Roads Network be received and noted.
- Clr Lea-Barrett / Clr Simpson* CARRIED**
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**CLAUSE 16 – DEVELOPMENT APPROVALS: 19 JUNE 2024 – 30 JUNE 2024**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1      ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**111.07.2024      RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 19 June 2024 – 30 June 2024 be received and noted.  
***Clr Lea-Barrett / Clr Sinclair*      CARRIED**

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**CLAUSE 17 – DEVELOPMENT APPROVALS: 1 JULY 2024 – 16 JULY 2024**

**FILE: T5-1 AOP REFERENCE: 1.6.3.1      ATTACHMENT: NO**  
**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**112.07.2024      RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2024 – 16 July 2024 be received and noted.  
***Clr Sinclair / Clr Lea-Barrett*      CARRIED**

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**CLAUSE 18 – LOCAL TRAFFIC COMMITTEE**

**FILE: C6-14 AOP REFERENCE: 3.1      ATTACHMENT: YES**  
**AUTHOR: *General Manager, Peter Vlatko***

**113.07.2024      RESOLVED:** 1. That the recommendations from the Local Traffic Committee be received and noted.  
2. That Council resolves to adopt the following recommendations:  
a) Convert taxi rank in front of RSL to courtesy bus parking and install taxi rank on Lewis St.  
***Clr Sinclair / Clr Prince*      CARRIED**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.26 PM**

**CONFIRMED.....**

**MINUTE NO.....**

**MAYOR.....**